146 – GENERAL AFFAIRS COMMITTEE

Introduction

The General Affairs Committee is a standing committee of the whole Board of Education.

Policy

1. Membership

1.1 Voting Members: Trustees

1.2 Non-Voting Members:

1.2.1 a representative from each partner group for purposes of providing input

1.2.2 Superintendent of Schools/CEO

1.3 The Vice-Chair is the Committee Chair.

2. Scope of Functions

2.1 To make recommendations to the Board.

2.2 To deal with any matters not falling into specific areas of responsibility of other committees, or referred by other committees for special consideration.

2.3 To coordinate, delegate to, and direct as may be appropriate or necessary, the work of other committees.

2.4 To deal with matters affecting community and government relations.

2.5 To deal with proposed amendments or new policies, which are not being dealt with by other Committees.

2.6 To review and evaluate all policies directly pertaining to the General Affairs Committee function at least once every four years.

3. Meetings

3.1 The General Affairs Committee Meeting Agenda is established by the Chair of the Committee, in consultation with the Board Chair.

3.2 All meetings shall be governed by Board policy and, in the absence of Policy, by *Robert's Rules of Order.*

3.3 A seconder is not required for resolutions moved at the committee level.

3.4 Public meetings of the Committee shall be scheduled to occur on specific dates and times during the school year as determined by Board resolution at the inaugural or annual meeting.

3.5 Items required to be Incamera will be dealt with at an Incamera meeting to be attended by Trustees and senior staff and others, as needed by invitation. Incamera meetings shall usually be scheduled to occur on the specific dates determined by the Board for public meetings of this Committee.