

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE:	<u>Finance and Legal Committee</u>	DATE:	<u>April 17, 2013</u>
CHAIRPERSON:	<u>Trustee C. Gorman</u>	STAFF CONTACT:	<u>L. Paul, Secretary-Treasurer E. Sadlowski, Director of Finance</u>

Attendees:

Board of Education:

Trustee C. Gorman (Chairperson)

Trustee R. Cacchioni (Committee Member)

Trustee M. Pendharkar (Committee Member)

Trustee M. Baxter

Trustee J. Brinkerhoff

Trustee D. Butler

Trustee J. Fraser

Staff:

L. Paul, Secretary-Treasurer

E. Sadlowski, Director of Finance

H. Gloster, Superintendent

T. Beaudry, Assistant Superintendent

B. Bertram, Executive Assistant (*Recorder*)

Partner Group Representation:

COTA Susan Bauhart - 1st Vice-President, Alice Rees – President

COPAC No representative

COPVPA No representative

CUPE No representative

District Student Council No representative

Agenda/Additions/Amendments/Deletions

April 17, 2013 Agenda – Approved.

Reports/Matters Arising

April 3, 2013 Committee Report – received as presented.

Discussion/Action Items

1. **Central Okanagan School District 2013/2014 Preliminary Budget Proposal – Superintendent's Budget Recommendations**

The Superintendent provided a presentation on the budget recommendations, including the budget cycle for final budget bylaw approval which takes place at the June 26, 2013 Public Board Meeting. Budget development begins with using the existing budget as a base followed by adjustments made for factors that are known or anticipated for the coming year. The total projected operating deficit for the 2013/2014 school year is \$1,820,750. A brief outline of the four budget submissions received was provided.

Committee members discussed the information provided, the distribution/utilization of provincial hold-back funds, and possible opportunities to increase District revenue.

Outcome

The Finance and Legal Committee recommended that the Board of Education approve the following decisions pertaining to the 2013-2014 Preliminary School District Budget:

1. \$45,000 be removed from Instructional Leadership and Mentorship Programs.
2. \$250,000 be set aside to establish a contingency for Certified Education hours for 2013-2014.
3. \$400,000 be reduced from projected supplies allocations.
4. \$150,000 be removed from the Instructional Leadership Team Resource Budget.
5. \$200,000 be removed from the District Funded Collaborative time.
6. \$450,000 be removed for ANF Funding and \$74,250 be redistributed amongst schools.
7. \$400,000 be removed for funding the Utilities Reserve.

2. Trustee Indemnity for the 2013/2014 Fiscal Year

The Secretary-Treasurer provided a brief review of the Board requirement to set the Trustee Indemnity under the budget process for the coming year. Trustees discussed the indemnity.

Outcome

The Finance and Legal Committee recommended that the Board of Education set the Trustee Indemnity using the weighted average increase of all employee groups for the period effective July 1, 2013 to June 30, 2014.

Trustee Fraser, BCSTA Provincial Council Representative, will request that future Trustee Remuneration Survey Reports provided by BCSTA include the number of trustees in each district.

Information Items

1. Aboriginal Education Program 2013/2014 Budget

The Director of Finance provided a brief review of the Aboriginal Education Program 2013/2014 Budget which was approved by the Aboriginal Education Council. Committee members discussed the budget and the anticipated Aboriginal Education Program carryforward for next year.

2. 2013/2014 CommunityLINK Allocations

The Director of Finance provided information on the 2013/2014 Community LINK allocations which remain the same as the previous year. The Health Promoting Schools Committee will meet on April 25th to review recommendations for CommunityLINK funding distribution. These recommendations will be forwarded to the Board of Education for final approval.

Meeting Schedule

May 17, 2013 at 2:00 pm (NOTE: New Day and Time)

June 19, 2013 at 6:30 pm

September 18, 2013 at 1:00 pm

October 16, 2013 at 6:30 pm

November 20, 2013 at 1:00 pm

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Central Okanagan School District 2013/2014 Preliminary Budget Proposal – Superintendent’s Budget Recommendations (*April 24, 2013 Public Board Meeting*)
- Trustee Indemnity for the 2013/2014 Fiscal Year (*April 24, 2013 Public Board Meeting*)
- 2013/2014 CommunityLINK Allocations

Items for Future Finance and Legal Committee Meetings

- Presentation on Financial Literacy (Will review if this is required once the budget presentation is completed.)

Questions – Please Contact:

Trustee Christopher Gorman (Chairperson)

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Larry Paul, Secretary-Treasurer

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Eileen Sadlowski, Director of Finance

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Christopher Gorman, Chairperson