



South Kelowna Elementary

Parent Advisory MINUTES

South Kelowna Elementary PAC Meeting MINUTES

Date | January 17, 2024 Time | 7:00pm Location | SKE Beaver Lodge

IN ATTENDANCE

President
Vice President
Treasurer
(remote)
Secretary
Green Committee
COPAC
(remote)

Carling Lorentz
Heidi Van Aerden (remote)
Michelle Scheibel

Ashley Bush
Ruth King
Roan Labreque

KLO Representative
(remote)
Member at Large
Jenny Kurnik
Elizabeth King (remote)

Michelle Crossley

Jordana Magin

AGENDA DETAILS

Carling Lorentz

- Welcome Everyone and Call to order @ 7:03pm
- Establish Quorum
Draft: at least 6 voting members, 3 executive members - Yes
- Agenda: Additions/Approval

Draft Motion:

Carling requests a motion to adopt agenda as presented

Motion approved by: Ashley Seconded by: Heidi

- Minutes: Additions/Approval

Draft Motion:

Carling requests a motion to accept the October 18, 2023 PAC Minutes as presented

Motion approved by: Carling Seconded by: Ruth

REPORTS



1. Principal's report - *Jasmine Lemon (approx. 5 minutes)*

- We welcomed 6 new students, all in different classes. 271 kids total
- We're hosting 2 classes from Anne McClymont due to flooding. May be here longer than 2 weeks
- Library flooding
 - Sprinkler pipe burst
 - Operations were here in 20 minutes, but water was contaminated so lots of damage
 - 1175 books lost
 - Around 25% of all books
 - Mostly picture books
 - Each one was scanned and logged
 - They should all be replaced
 - Insurance claim. They don't need help with the claim. Waiting for approval before buying replacements
 - The library has been gutted
 - Books are currently in the foyer and will move to the Beaver Lodge
 - The library program isn't yet up and running
 - Will eventually need help getting the books shelved again
 - We don't have storage to take donations
 - Staff was here late, working over-time
 - Opportunity to sneak in improvements, including a large TV
- Goals for the year
 - To ensure learner confidence and success for each of our learners by:
 - Focusing on number sense fluency, mathematical problem-solving and critical thinking
 - Promoting, nurturing and developing a growth mindset, stamina for learning and resiliency to challenge
 - Approaching and supporting our learners through holistic lens, recognizing the interconnectedness of physical and mental wellness
 - Jasmine will be trying to get a sense from parents and students to see how we're doing to achieve the goals. There will be a focus group on Feb 5th or 6th during the school day. Details to come
 - What language are you hearing from the kids?
 - Is there a gap between what they're absorbing and what they're teaching?
- FINS
 - Aquarium is here, but it came without a lid. Jasmine's asked for one
 - Kids are super excited
 - Currently empty. Eggs are coming soon. Hopefully Thursday next week, the 25th
- Sound system and projector
 - January 22nd, they are coming to map everything out and they will be installed in the summer
- Concert
 - Jasmine felt a huge sense of pride from the kids following
- Community events
 - Grade 6 leadership is happening in Jan and Feb
 - Assembly regarding kindness on Valentine's Day
 - Spirit Week culminating with a pancake breakfast on the Friday

2. President's report- *Carling Lorentz (approx. 5 minutes)*

- Lots coming up
- Nothing to report



3. Treasurer's Report- *Michelle Scheibel (approx. 5 minutes)*

- All bank accounts have been reconciled
- Just over \$50k in the Operating account and \$300 in the Gaming account
- Purdy's came in \$3,920.50 profit
- Greenery profit \$966.85 profit
- Recycling balance (thanks Carling for bringing it in) \$48
- Money that's with the school district
 - Leftover from the student allotment for the school trips can't be returned. It will stall there for next year.
 - \$10k was given for the sound system. Concerned with getting the invoice during this school year
 - Jasmine said it should be purchased by the end of August
- Haven't received an invoice for the climbing wall
 - Jasmine will follow up with school district on that
- Michelle has been training Ashley a little bit on the accounting software to fill in if need be. Ashley does not have passwords. She just saw how monthly reconciling works

4. COPAC Representative - *Roan Labreque (2 minutes)*

- There's displeasure with how fast improvement requests are being processed
 - It's being escalated
 - Some school districts can subcontract, but we can't
- Considering passing a ban on cell phones in schools
 - This has passed in Quebec
 - Haven't gone into detail yet
 - Trustees are investigating

5. Fruit and Vegetable Coordinator Report - *Carling (2 minutes)*

- Looking for someone to take over this role
- Deliveries are still inconsistent
- Jasmine and Carling can talk about this role in general to clearly communicate what's required
- Jasmine will call the organization to talk about our experience
- At one point there was a list of volunteers, so we will consider having more than one person to call on

6. Health and Safety Representative Report- *Vacant Position (approx. 5 minutes)*

- Vacant
- We have salt for sidewalk

7. Food Program Coordinator Report - *Dayna, Robyn and Amanda (approx. 5 minutes)*

- Lots of amazing volunteers, and some new ones. Hasn't been an issue finding people to help
- Dayna and Robyn are leaving the role after this year. They've been training Amanda
- Amanda has been running the volunteer program. She's thinking about what she wants that to look like next year for her replacement in this capacity
- Kids are forgetting cutlery again - Heidi to look into cost for kitchen to stock a compostable option like WestJet uses
- Jen was talking to Boston Pizza regarding donations for Bingo and BP asked her if they can participate
- Anne McClymont uses Tim Hortons
- Discussion around increasing number of day(s) for hot lunch
 - Jasmine feels like no more than 3 days. There's work for kids and staff to do (label printing, delivering etc.)
 - Jasmine will discuss with Kristy what her thoughts are in the office



- Carling asked Jasmine to consider how we can support the staff better
- Tuesday, Thursday, Friday are ideal days for Jasmine

8. Fundraising Coordinator Report- *Vacant Position (approx. 5 minutes)*

- Bingo Night - *Jordana*
 - Feb 8th 5:15pm - 7:15pm with Bingo starting at 6pm
 - Food and concession
 - Separate areas for dinner and concession
 - Idea: Dinners from Opa (or similar), organized prior by alphabetical order
 - Silent auction
 - Jen has been calling for donations and they need some kind of documentation. Jasmine is going to do something on school letterhead
 - Carling will do a flyer
- Sonic Wash - *Jordana/Kamal*
 - Kamal is organizing it
 - Will be ready to hand out before Bingo
 - Cards from the previous fundraiser expired December 31st but Heidi was successful in exchanging them with the manager inside the store. This information should be incorporated with the communication about the new fundraiser
- Cookie fundraiser - *Jordana*
 - Nothing new to report on this
 - Targeting Easter
- Spring Spirit Wear gearing up for spring
 - Michelle Schiebel would like to keep the same logo
 - Jenny Dersch was interested in contributing ideas

9. Green Committee Report- *Ruth King (approx. 5 minutes)*

- Wants to finish Indigenous garden with educational component with signage
 - Anodized aluminum signs with proper metal steaks
 - Wants Latin, English and indigenous names used
 - Ruth found a company who will make them. She just needs to send them a pdf of how they should look
 - “First Voices” keyboard can be downloaded for the Indigenous alphabet
 - Steaks will secured with concrete in the ground
- Green improvements budget is \$4,000
- Reusable library bags
 - Something for next year’s budget
 - Carling has been looking for a grant to fund this, but may need some of the Green budget
 - End of year we can vote on that
- Helen’s Acres
 - Hoping to fund a field trip
 - Mrs Estey may have some ideas because she had been involved with BC Agriculture
- Would like to have a section in the newsletter
 - “How to reduce waste in lunch kits”, “what is the environmental impacts of our snacks”, etc
 - Jasmine happy to include it in the Feb newsletter

OLD BUSINESS | NEW BUSINESS

- Appreciation gift for our staff who worked on the library



- Meadow Vista has some nice things for self care gift baskets
- \$50 budget for 2 gift baskets
 - Motioned by Carling Seconded by Heidi
 - Motion passed

ADJOURNMENT

Motion to adjourn the meeting at 8:37pm

NEXT MEETING - SCHEDULED FOR Wednesday February 21, 2024 7:00pm SKE Beaver Lodge

March meeting will be skipped

Following meeting April 10th

AGM is May 15th

SKE PAC Information and Meeting Minutes | <http://www.ske.sd23.bc.ca>
COPAC Information and Meeting Minutes | <http://www.copac.sd23.bc.ca>
District and Committee Information | <https://www.sd23.bc.ca>

