



Memorandum

Date: September 16, 2020
To: Board of Education
From: Kevin Kaardal, Superintendent of Schools/CEO
Re: **2020 School Opening Report – Part 1**

1. RELEVANT BOARD MOTION/DIRECTION

Annual report requested by the Board.

2. BACKGROUND

This report covers the time period of September 10, 2020 through to September 15, 2020 (unless otherwise noted) and provides an update regarding the first days of the 2020/2021 school year. There will be additional adjustments and refinements in the coming weeks, and these will be reported at the next Public Board Meeting on September 30, 2020. It is also important to note that data coming from the middle and secondary schools is subject to significant variation at this time. Elementary school enrolment information is more accurate; however, several schools still have new registration issues to resolve which will impact enrolment numbers at neighbouring schools. Once school enrolments are confirmed, individual school information will be provided.

3. SUPERINTENDENT'S COMMENTS

School Opening

With the Ministry of Education's announcement of the revised requirements for school opening at stage 2, senior staff and a selection of Principals began the task of reorganizing the District's services.

K-12 Schools are in				
Remote learning for all	Remote learning with exceptions	In-class & remote learning	Learning groups: full-time in-class	Learning as usual: full-time in-class
Stage 5	Stage 4	Stage 3	Stage 2	Stage 1

The Staff and Student Safety Plan was also revised with the help of an expanded District Health and Safety Committee. The Staff and Student Safety Plan can be viewed on the Central Okanagan Public School's website:

(<http://www.sd23.bc.ca/Publications/Staff%20and%20Student%20Safety%20Plan%20-%202020%2009%2004.pdf>).

To support the revised Staff and Student Safety Plan, the following safety items have been acquired:

- 21,500 disposable masks
- 35,000 reusable masks
- 2,120 face shields
- Over 50 plexiglass screens have been placed and more work orders are being filled
- 50 Clorox Electrostatic sprayers
- 43 Victory hand held Electrostatic sprayers

and various other pieces of safety equipment to support the Plan and increase student safety.

School Reorganization

In the Provincial K-12 Restart Plan, learning groups were to be established (defined as a group of students and staff who remain together throughout the school quarter, semester, or year, and who primarily interact with each other). In response, schools had to reorganize as follows:

Elementary Schools

Elementary students will attend school every day for the entire day and be grouped with their regular class.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:25 am	Learning groups line up outside at their designated meeting area (physically distanced from other learning groups) and entry of students into building is staggered (i.e. if entering into common area like hallway or foyer) – parent/visitor access by appointment only.				
Morning	Instructional Time (Staggered recess break for half school in designated play areas.)				
Lunch	Half of learning groups move to designated play areas outside while half of learning groups stay inside classrooms to eat. Outside learning groups are brought in to eat before sending inside learning groups out to play.				
Afternoon	Instructional Time (Staggered recess break for half school in designated play areas.)				
2:25 pm	Staggered dismissal of learning groups.				

Primary learning groups were organized as one class of students (20-22 students) with one enrolling teacher, or organized as a larger learning community (40-44 students) with two enrolling teachers. Intermediate learning groups were organized as one class of students (28-30 students) with one enrolling teacher or organized as a larger learning community (up to a maximum of 58 individuals – students and support staff) with two enrolling teachers. During non-instructional times, learning groups will remain together and breaks, recess, and lunch times will be staggered/rotated so that only one learning group is in an assigned area (ie gym, library, playground, playfield) at any given time. Additional Student Supervisors are being hired where needed and will physically distance and wear masks as required.

Middle Schools

Middle school students will attend school every day for the entire day.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 am	Student arrival and entry into the school will be staggered and may be via different entrances to ensure distancing. Students will proceed to their assigned learning group meeting space. Parent/visitor access to the school will be by appointment only.				
Morning	Instructional Time All students will attend every day from 9:00 am – 3:30 pm. Learning groups will receive instruction from their teaching team and travel together for specialty courses (PE, tech ed, home ec etc.) when required. Morning breaks will be staggered for 1/3 to 1/2 of the school based on school size and layout).				
Lunch	Lunch time will be staggered for all learning groups. Schools will coordinate the lunch period so that students in learning groups remain together and are not intermingling during the lunch period.				
Afternoon	Instructional Time Learning groups receive instruction from their teaching team and travel together for specialty courses (PE, tech ed, home ec etc) when required. Afternoon breaks will be staggered for 1/3 to 1/2 of the school based on school size and layout)				
3:30 pm	Dismissal times may be staggered to mitigate intermingling and to allow for controlled pick-up and loading of school buses.				

All middle school plans include learning group organizations that are 60 or less that include adults. In unique situations in which the number of adults exceeds the learning group size of 60, those adults will socially distance and be required to wear masks. As indicated in the Plan, students will generally receive instruction in their classroom and teachers will come to them. For specialty courses, students will move within in their learning groups to the specialty area. This will be a subset of the learning group of 30 students or less. This is the general plan for all middle schools. There are specific nuances for each middle school based on their facilities, grade level enrolments and teacher teams.

Secondary Schools

Secondary Schools moved to a quarterly system with two long blocks per day to ensure that the learning groups are as small as possible.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 am	Student arrival and entry into the school will be staggered and may be via different entrances to ensure distancing – parent/visitor access will be by appointment only				
Morning	Instructional Time (Block 1) All students will attend every day. (Staggered breaks for 1/3 to 1/2 of the school based on school size and layout.)				
Lunch	Release will be staggered and 50% of grade 10, 11 and 12 students will head home. Remaining students will eat in classrooms and have staggered break time.				
Afternoon	Instructional Time (Block 2) Grade 9 and under students will attend afternoon classes every day in their learning groups and grade 10, 11 and 12 students will attend on alternate days physically distanced. (Staggered break for 1/3 to 1/2 of school based on school size and layout.)				
3:30 pm	Staggered dismissal of classes				

Student learning groups were formed by their (Block 1) classroom for first term and their (Block 2) classroom for second term to ensure equitable instructional time. The courses will change each quarter to allow all students to engage in the courses chosen to support their personal graduation plan. Grade 9 students will be placed in the same learning group for all academic courses and will have electives grouped to minimize the size of the learning groups (typical size will be 25 – 90 each quarter). Grade 9 students will receive 100% face to face instruction, but

this can easily be adapted and adjusted to remote learning to meet changes in pandemic conditions.

Grades 10-12 students will attend school 75% of the time, alternating between full days and half days. Students will take two courses every ten weeks and will attend their morning class 100% of the time and the afternoon class 50% of the time to ensure physical distancing in the afternoon. Each term schedules of the classes will be switched between the morning and afternoon to ensure equal instruction between the courses. Instruction and scheduling will be modified to reduce physical contacts and ensure physical distancing where required.

Additional services that were reorganized were:

Meal Programs:

Brown Bag Lunch Program

- During stage 2, the Brown Bag Lunch Program will resume to daily delivery.
- Food will be provided in a Brown Paper Bag and food will not be touched or adjusted at the school level (e.g. separated and put into bins for students to choose items).
- Food delivery to schools will begin the week of September 21, 2020.

Breakfast Programs

- All breakfast programs will continue with some modifications. Food will be prepackaged or in individual packages (e.g. granola bars, yogurt, brown bag breakfast packages).
- The District partners with a number of Breakfast Programs. Approximately 30 schools receive breakfast food packages from Food For Thought. Other schools have partnered with Breakfast Clubs of Canada, The Rotary Club, Gary Bennett Family Fund, Kiwanis Club and the Kelowna Food Bank.
- For schools on the Food for Thought Breakfast program, delivery will occur once per week on Tuesdays. Food will be provided in prepackaged bags. Storage and refrigeration will be the responsibility of the school.

To support school's goals of reducing adults within their buildings outside of the Learning Group, PAC Hot Lunch Programs have been suspended. Homemade foods are not allowed to be made available to other students and staff (e.g. birthday treats, bake sale items), and all other food options must be prepackaged and not involve any preparation.

Mental Health

Mental health supports in place for students and staff include:

Continuation of Social Emotional/Mental Health Team for supporting Students

- The Social Emotional District Team will continue to be divided into two groups to support our school communities. Several members will be part of the larger collaborative services team providing support on learning from a Social Emotional and Trauma Informed lens. A second group of professionals will focus primarily on Mental Health. The Mental Health team provides mental health services and resources specific to needs during these unprecedented times for Parents and Students. In addition, the Mental Health team is responsible for connecting with schools and responding to needs they may have.

Resources for parents

- The Mental Health Team created several documents for parents that are available on the district website and shared via counsellors and through a dedicated Mental Health Webpage. This webpage will be updated regularly. This is the link to the webpage:

Resources for staff to support students

- Creation of several documents for staff to support students and shared with counsellors to be distributed to staff.
- On-going Trauma-Informed, SEL, Mental Health in-servicing opportunities will be provided throughout the year. Training completed this year includes: August 27th Administration training on Social Emotional Learning through a Trauma Informed Lens; September 3rd Teachers new to SEL positions received inservice on ways to embed SEL into all aspects of daily learning; September 8th all TTOCs received Social Emotional Learning through a Trauma Informed Lens training; and on September 9th all Behaviour- Intervention CEAs participated in the webinar titled, *Building Compassionate Communities in a New Normal*.

Outside agency supports and connections

- The Mental Health Team is in regular communication with members of ARC Programs, The Foundry, Child and Youth Mental Health and Interior Health to receive updated information from these community agencies about their remote and face to face services for students.
- Community Rounds: weekly meetings with outside agencies to identify students who may not be receiving additional community support will continue. At the meeting, the group collaboratively develops appropriate community service plans for these vulnerable students as identified by school or community staff.
- The Mental Health Team will provide support to the school based Elementary Social Emotional Teachers, ARC School Based Mental Health Clinicians, Child and Youth Mental Health Clinicians and when appropriate the Indigenous Youth Wellness Workers.
- This year our School District has expanded its support to include a full time Social Emotional Learning (SEL) Teacher at 14 of our elementary sites. The role of these teachers is to support administrators, teachers and other school staff in identifying root causes of student behavioral issues and assist with the delivery of coping and resiliency skills and strategies. In addition, the School District and ARC have partnered to provide site-based clinical support services for students at 14 Elementary Sites and increased the time for all Secondary School ARC Mental Health Clinicians.

Custodial

Continuing in line with the Provincial COVID-19 Health & Safety Plan, Central Okanagan Public Schools Staff and Student Safety Plan and Custodial Department Policies and Procedures, Custodial Operations will continue to provide the essential services and cleaning standards in the 2020-2021 school year. Custodial Operations will maintain our regular cleaning and sanitizing protocols in our day and evening shifts. Additional staff will be retained to do the disinfection of the touch points to ensure disinfecting during the day is executed.

Communication with school administrators regarding custodial requirements will continue on an ongoing basis to meet the needs of that site.

All schools have additional hand sanitizer dispensers installed in each portable. The District has purchased forty portable hand washing stations that will be distributed throughout our sites to supplement the increased demand of hand washing. The District purchased fifty electrostatic sprayers and forty handheld foggers to assist the staff with disinfecting the classrooms and other spaces at each site. Safety and operational training was completed for September start-up.

Recruitment of new staff is always continuing. Ten new custodial staff members have recently been hired and our department is anticipating an additional ten to fifteen new custodial staff members to be added to the team in late September.

4. INFORMATION STATEMENT

District Enrolment Trends

In the spring of 2020, the projected headcount for September 30, 2020 was 22,544, which represented an anticipated increase of 280 students from the same time last year. As of September 11, 2020, 22,403 students were registered in our system, representing a decrease of 141 under projections and 139 over last year's September 30, 2019 numbers (22,264). These numbers do not include International students or Alternate Education students. Having noted this, it is important to recognize that schools are continuing to accept registrations and following up with student absences/withdrawals. A more accurate count of student enrolment will be provided in Part 2 of the 2020 School Opening Report at the September 30th Public Board Meeting, as well as following the September 30th 1701 submission to the Ministry of Education.

Currently 97% of students are attending in-class instruction with 3% attending eSchoolBC.

The District was required to develop a synchronized remote learning program. With eSchoolBC we have opened and are designing a new K-5 Program, increased spaces in our Middle School Program, and increased synchronous lessons for the Graduate Program. We have hired an additional 20 FTE staff to support remote programs related to our COVID-19 response.

As of September 13, 2020, the K-9 Synchronous Remote Learning Program enrolment is at 552 students organized into 20 sections with support by 20 teachers, 1.0 FTE Learning Assistance and a 1.0 FTE Resource Teacher. A wait list was implemented for all new K-9 Synchronous Remote Learning Requests. This was necessary to stabilize the registrations, complete the staffing process and create a school organization so that we could assign students to teachers. It is expected that all students on the wait list will be accommodated, bringing the registration to over 700 students.

At their September 2, 2020 Special Public Board Meeting, the Board of Education made the following Motion:

THAT: Subject to the Board of Education receiving sufficient funding from the Provincial Government:

THAT: Regulation 405R – Student Placement (*Regulations*) be amended as follows:

2. Enrolment Priorities

Priority shall be given to students on the following basis:

- catchment area students who, in the previous year, attended the school;
- catchment area students who, in the previous year, were 'placed' by the district in a different school;
- siblings of catchment area students;
- returning catchment area students that have transferred into the school or program they previously attended from eSchoolBC;
- new catchment area students;
- siblings of non-catchment area students currently enrolled in the school;

- non-catchment area students who request to attend the school which is other than their catchment area school;
- non-district area students;
- international students.

AND THAT: For the 2020-21 school year, students with approved medical conditions and their siblings in the same household that attend the District's remote learning may resume in person instruction at their school at any point in the year;

For registration in the 2021-22 school year these students will be considered to have in the previous year, attended the school;

AND THAT: For the 2020-21 school year, students that enroll in the District's remote learning at their school shall retain their enrolment at their school if they resume in-person instruction at their school prior to November 13, 2020. After this date, students shall remain the remainder of the year in the District's remote learning program;

For registration in the 2021-22 school year, these students will be considered as returning catchment area students that have transferred into the school from eSchoolBC;

AND FURTHER THAT: Regulation 405R – Student Placement (Regulations) will be reviewed prior to the 2022/2023 District enrolment date.

International Education Program and The Welcome Centre

The Central Okanagan Public Schools' International Education Program continues to be attractive to students from around the world due to the outstanding efforts of our staff, our quality schools and welcoming community.

This will prove to be a very challenging year due to COVID-19 and the associated border closures and travel restrictions. We had 589 students confirmed to come to the Central Okanagan for the upcoming school year. To date we have 157 fee paying students who have arrived for the 2020/2021 school year, and another 247 students who are still planning to come if they are able to enter Canada. Many other students have delayed to the 2021/2022 year instead of outright cancelling their experience abroad.

The long-term and short-term program students currently in Canada represent approximately 136 FTE. Those students who are still planning to arrive in Quarter 2 and beyond for this school year would bring the total to 285 FTE for the 2020/2021 school year. The students currently attending in the international program represent 20 countries and jurisdictions including: Brazil, China, Czech Republic, Germany, Hong Kong, Italy, Jamaica, Japan, Macau, Mexico, New Zealand, Portugal, Republic of Korea, Spain, Thailand, Turkey, Ukraine, United Kingdom, United States, and Vietnam.

The Central Okanagan Public Schools' Welcome Centre helped to settle 307 students and their families into the District and community in 2019/2020, and for school opening this year staff have welcomed 89 students and their families from 31 countries to the Central Okanagan. There are currently 1,264 newly immigrated children attending Central Okanagan Public Schools - all of whom are supported through the Welcome Centre and the Settlement Workers in Schools (SWIS) program. The Central Okanagan has become a settlement destination and has seen a steady influx of families from an ever-growing number of countries around the world. Students from 80 different countries are currently attending Central Okanagan Public Schools. The countries represented include: Afghanistan, Argentina, Australia, Bahamas, Bangladesh,

Barbados, Belgium, Brazil, Bulgaria, Burkina, Burundi, Cambodia, Chile, China, Colombia, Congo, Croatia, Cuba, Dominican Republic, Egypt, El Salvador, Ethiopia, France, Germany, Ghana, Greece, Honduras, Hong Kong, Hungary, India, Indonesia, Iran, Iraq, Ireland, Israel, Italy, Jamaica, Japan, Jordan, Kenya, Lebanon, Lithuania, Malaysia, Mexico, Moldova, Morocco, Nepal, Netherlands, New Zealand, Nigeria, Pakistan, Peru, Philippines, Poland, Portugal, Republic of China, Republic of Korea, Romania, Russia, Saudi Arabia, Serbia, Singapore, Slovakia, South Africa, Spain, Sri Lanka, Sudan, Switzerland, Syria, Thailand, Turkey, Ukraine, United Arab Emirates, United Kingdom, United States, Venezuela, Vietnam, Wales, Yemen, and Zimbabwe.

The large numbers of newly arrived students and their families continue to have a positive impact creating a much more culturally diverse and globally aware local community. Our students, teachers and schools are enriched through the exchange of ideas and infusion of culture from around the world.

Human Resources Recruitment

The Human Resources Department has completed the initial placement of teaching staff for school start-up. To date, additional staff has been added to Anne McClymont Elementary, Chute Lake Elementary, Okanagan Mission Secondary and George Elliot Secondary.

Staffing at the elementary, middle and secondary levels has surpassed projections. With classes starting on September 10th, the secondary schools are still working to balance class size and composition requirements.

With the requirements for staffing outlined in the Letter of Understanding 17 with respect to District ratios, we are still working to recruit a school psychologist, a resource teacher and an elementary counsellor.

During the months of May and June, a total of 238 teacher postings were processed. This summer approximately 206 full-time temporary contracts were awarded to teachers. There were 185 part-time temporary contracts and additions awarded. The majority of these temporary assignments were created due to unfilled postings or teachers taking a leave of absence for a variety of reasons (maternity and parental leaves, medical leaves, leaves to participate in job share assignments and self-funded leaves). Since September 2019, approximately 212 new teachers were hired into temporary contracts or placed on our Teachers Teaching on Call (TTOC) list. We anticipate continued recruitment with an emphasis on French Immersion, Learning Assistance, Resource, Counselling and School Psychology.

In addition to other universities within and outside of our province, our partnership with the Teacher Education Program at the University of British Columbia-Okanagan (UBC-O) continues to provide our District with high quality beginning teachers throughout K-12. We expect a graduating class of approximately 122 elementary, middle and secondary teachers in December 2020. We are currently hosting a large majority of the teacher candidates from UBC-O, as well as student teachers from the University of Victoria, University of Calgary, Vancouver Island University, Thompson Rivers University, and University of British Columbia – Vancouver.

Over the months of September and October, we will be recruiting CEA's, Bus Drivers, Student Support Service staff and Teachers.

During the 2019/2020 school year, the Human Resources Department processed:

- 433 support staff postings, which included 95 CEA postings
- 238 teacher postings during the Spring staffing period
- 34 Principal and Vice-Principal changes (retirements, resignations, appointments, reassignments)

The selection process for the following senior staff and management positions were concluded:

- Assistant Superintendent
- Assistant Director of Operations
- District Principal of Learning Support Services
- Principals/Vice-Principals
- Executive Assistant – Human Resources/Labour Relations

We now employ close to 3,530 employees (head count) which includes 40 (District-Level Senior Administration/District-Level Exempt Staff), 91 administrators (Principals/Vice-Principals), 1,821 teachers/teachers teaching on call and 1,571 support staff. Hiring teachers teaching on call or Certified Education Assistants for vacant positions is continuing.

Financial

The external auditors have concluded their year-end review of the District's financial reports. The fiscal and accounting and control processes were once again found to be comprehensive and appropriate.

Facility Updates

Throughout the summer season, the Operations Department was very busy completing numerous projects. This work was in addition to the normal summer clean-up that took place at every school in the District. During this same period, routine maintenance of facilities, grounds and custodial summer cleaning was carried out. See 'Appendix A' for a description of the summer work which was completed. There was no, or very little, disruption for the start of the 2020/2021 school year.

Technology

Under the Personal Learning Device – Volume Discount Purchasing Program over 700 Chromebooks and 50 laptops were sold.

Transportation

On February 26, 2020, after an extensive review, the Board of Education approved changes to *Regulations 425R – Student Fees (Regulations)* and *470R – Transportation Services Management (Regulations) Guiding Principles for Transportation in Central Okanagan Public Schools*.

Transportation Services has moved forward with several significant process improvements as it implements the Board's direction reflected in the recently updated Transportation Policies.

School Bus Registration

- The registration process was moved to the District's fee system which enables families to register their students all in one form.
- A registration timeline was developed and an application deadline date of May 31, 2020 was applied. In order to provide parents some grace time, the application date deadline was extended until June 6, 2020.

- As of August 20, 2020, Transportation had processed 5,750 applications and assigned 4,577 students to a bus route.
- As of September 2, 2020, all applications have been processed and parents have been notified of the child's eligibility and been provided with a reply to their school bus transportation application.
- Although most bus routes are at full capacity for middle and high school students, we were not able to assign as many seats this year as several factors were considered when assigning students to bus routes:
 - a) Reserved 8 seats on each bus route for late eligible applicants. As of September 2, 2020 applications received after June 6, 2020 have been processed and all eligible students have been added to the bus route.
 - b) Due to Provincial guidelines for transportation during COVID-19, we may only assign two middle or secondary school students per seat. In previous years we could assign three per seat.

Registration Summary – August 20, 2020

5,750	Processed Applications
3,788	Eligible
1,269	Courtesy
138	Less than 2 kms – no transportation provided
182	Directed (Capped Schools)
214	School of Choice – no transportation provided
159	Special Education Students (SPED)

Seat Assignment Summary – August 20, 2020

67	School Bus Routes
4,577	Assigned Seats
3,761	Eligible Students Assigned
613	Courtesy Riders Assigned
84	Directed Students Transported
119	Special Education Students Assigned on 10 SPED routes

Communications

- The Transportation Services website has been updated to clearly identify the transportation procedures, timelines and applications. The website also reflects the District's recently updated transportation policies.
- The registration form was updated to clearly identify the transportation standards and deadlines and have parents acknowledge them.
- Every application processed receives a reply with information regarding the student's eligibility, confirmation if a seat has been assigned and information regarding payments, policies and next steps.
- General reminders regarding registration dates and timelines will be sent to parents each year during the time that school bus registration is open.

COVID-19

The Safety Plan for Students and Staff has key information for Transportation which is included in the Plan as Appendix 6. Some of the key items include:

- Drivers are required to wear a non-medical mask, a face covering or a face shield when not able to maintain the physical distancing requirements.
- Drivers will clean buses between each run and buses will be disinfected once daily.
- Hand Sanitizer will be available on the bus for drivers and students.

- Seats inside the school bus are numbered and students will have assigned seating.
- No food or beverages permitted on the school bus (except a personal water bottle).
- No guest riders will be permitted, only registered students may ride.

5. NEXT STEP

An update will be provided at the next meeting of the Board of Education on September 30, 2020.

6. APPENDIX

A. Description of Operations 2020 Summer Work

"APPENDIX A"

Location	Description of Operations 2020 Summer Work
Anne McClymont Elementary	Moved 2 existing portables #163 & 164 to DRK to accommodate student growth. Installed new siding and painted outside on the back of the two remaining portables at AME. Disconnect of all utilities and site cleanup and level off area after removal.
Anne McClymont Primary	Moved 2 existing portables #98 and 181 to SMS to accommodate student growth. Disconnect all utilities and site clean up after removal.
Aspen Grove Clubhouse	- Classroom Conversion for September start up to accommodate growth at GESS. Set up two classroom spaces in the south portion of the clubhouse building. Updated interior lighting, added whiteboards. A handicap accessible ramp has been added for access to the space. - Sanitary sump pump replacement is completed. These pumps were replaced because the existing pump system was failing. The old pump system was removed and the new system installed and tied into the sanitary.
A.S. Matheson Elementary	Roof Top Unit (RTU) Replacement. Replace 21 existing roof top units as the old units were beyond their life expectancy. This will improve efficiency. Work includes supply of new units, new power disconnects, controls and ductwork.
École Belgo Elementary	Gym Floor replacement. Scope of work includes: removal of old gym floor and installation of a new pulastic (rubber) floor.
Bankhead Elementary	Classroom Conversion for September start up. Computer Lab has been converted to a classroom to accommodate growth. The computer millwork and carpet has been removed. New flooring, whiteboards, tack boards and some new shelving is in place. Furniture will be supplied by the school.
Central School	- Flooring replacement in photocopy room and main floor corridor. - Interior painting has started and will be continuing into the school year.
Constable Neil Bruce Middle	One new portable placed at this location to accommodate student growth. Site preparation was completed to provide electrical & gas services, security, phone/PA and the walkway. Construct ramps & stairs. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New HVAC rooftop unit is installed on new portables.
Dease Road	Electrical Upgrade - Work to start in mid- September to accommodate power shortages required for the operations facility.
École Dr. Knox Middle	- Two existing portables were moved from AME to Dr. Knox to accommodate student growth. Preparation of site to provide services for gas & electrical, security, phone/PA and walkway. Placement of portables. SD23 constructed the ramps & stairs, connected utilities, cleaned and applied new interior paint. Installation of smart board/white board, phone, student required items (table/chairs, etc.). Completed roof, A/C and furnace replacements on both portables. - Portable #70 has had a new roof and furnace replaced. - Gym floor was refinished.
École Dorothea Walker Elementary	- Portable Roof Replacements on 4 portables –# 89,128,138,149 and Furnace replacement on portables #89,128 which have all met their life expectancy. - Small renovation to accommodate storage.
École George Pringle Elementary	The office was relocated to the main entrance of the building and the old office area was converted into a classroom. The office is updated to meet current school needs, including safety, better sight lines to the front entrance, improved reception space for staff and students, improved proximity between administrators and staff and expanded front entrance. Both the office and classroom have new layouts, flooring, paint, millwork, interior windows and doors.
École Glenmore Elementary	- Projector and screen have been added to the library for an additional educational space. The library carpet and staff room floor has been replaced with sheet flooring. - Portable Roof Replacements on 5 portables – #98,142,146,170, 176 and replace air conditioner unit on portable #176.

	• Enhancement Agreement – installation of gaga ball pit.
École Glenrosa Middle	• Gym floor has been refinished. • Installation of swing set.
Helen Gorman Elementary	• Student Support Services upgrade – bathroom renovation and new lift and tracking system have been installed to accommodate the Student Support Services department.
Hudson Road Elementary	• Roof Replacement. Replacement of roof Area D which is 60% of overall roof area. Scope of work includes: new roofing and flashings. • Classroom Conversion. Renovate existing computer lab to a new classroom to accommodate student growth. New millwork, smart board, flooring, lighting and paint. • Automatic handicap doors
Hollywood Road Education Services	• Storage Room - created for use of Student Support Services group to accommodate their storage displaced from the link project. • Fire Alarm and Security Upgrade in Link to tie both buildings together.
École KLO Middle	• HVAC Upgrade – Multizone roof top unit #3 was replaced as the existing unit was beyond its expected life span. The new unit will provide improved efficiency and reduce maintenance costs. • Enhancement Agreement – Modular Farm has arrived and is placed on site. This will become operational for the end of September 2020. • Gym floor has been refinished.
École Kelowna Secondary	• Roof Replacement. Completed 2nd Phase. Area D, G, H (40% of roof area) Scope of work includes: roofing, flashing. • Portable Roof Replacements on 3 portables – #79,123,130 • Library blinds – install motorized blinds in the Library. • Gym floor refinished.
Mount Boucherie Secondary	• Phase 3 Washroom Renovation. Completed washroom upgrade. Male washroom #156, Female washroom #157 (both are single use/handicap accessible). New configuration, partitions, paint, floor, sinks, faucets and lighting. • Two new portables placed at this location to accommodate student growth. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portables. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New rooftops installed on new portables. • Portable Roof Replacements on 4 portables – #129,131,134,173 replaced air conditioning unit of #173. • Lighting Upgrade. Zones 1,3,4,6,9 are being completed this summer. Partial basement and 1/3 of main floor corridors, computer lab #147 and the main office area are being upgraded to LED and controllable lighting system to reduce energy use and reduce maintenance costs. Includes motion and occupancy sensors, new light fixtures, control panels and switches. • Gym floor refinished.
Mar Jok Elementary	• Student Support Services upgrade – wheel chair access to playground • Enhancement Agreement – Basketball Court completed.
North Glenmore Elementary	• Two new portables placed to accommodate student growth. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New rooftops installed on new portables.
OKM Secondary	• Geothermal Water Leak repair at the exterior pump location. • Gym Floor refinished.
Peachland Elementary	• Flooring replacement in the Multi-Purpose room from carpet to sheet flooring.
Raymer Elementary	• Change computer lab into a classroom to accommodate for student growth. Remove computer stations, adjust millwork, add whiteboards, new flooring, projector, coat hooks and relocate the server to library.

Rutland Middle	• Portable Roof Replacements on 5 portables – #71,78,84,139,152. RTU replaced in portable #84 and furnace in portable #78. • Completed interior painting of the complete school, including corridors, classes, washrooms, office, lunchroom, library and stairwells.
Rutland Senior Secondary	• Enhancement Agreement – Basketball Court. Installed 6 additional basketball nets in the NE corner of the school. • Gym Floor refinished.
Shannon Lake Elementary	• One new portable put at this location to accommodate growth. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New rooftops installed on new portable.
Springvalley Middle	• Two existing portables moved from AMP to accommodate student growth. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.) Replaced portable roofs, A/C and furnaces. Painted interior of portables. • Replaced air conditioner in portable #98. • Washroom Renovation - Main floor boys' and girls' washrooms are being demolished to accommodate a gender neutral washroom facility plus two single use washrooms. New tiles, flooring, paint, fixtures, lighting, HVAC.
South Rutland Elementary	• Eleven roof top units replaced. This will improve efficiency. Work includes supply of new units, new power disconnects, controls and ductwork.
Watson Road Elementary	• Converted community room into a classroom with smart board, white boards and tack boards. • Student Support Services upgrade – install call bells in handicap washroom.
Various Locations	Painting parking lot lines and crosswalks, speed bumps and curbs at one-half of the school site. 2-year rotation. Preventative and regulatory items such as fire alarms, emergency lights, fire extinguishers, eye w stations,
Various locations	Nine students assisted in grounds department in weeding, grass crew, fencing, irrigation.