



"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and Fourth Wednesday of every month, except March, July, August and the fourth Wednesday in December,
at the School Board Office.)

DATE: Wednesday November 27, 2013
TIME: 6:00 PM
LOCATION: School Board Office
1940 Underhill St.
Kelowna, B.C. V1X 5X7

Attending:

Board of Education:

Trustee M. Baxter (Chairperson)
Trustee D. Butler
Trustee J. Brinkerhoff
Trustee R. Cacchioni
Trustee C. Gorman
Trustee J. Fraser
Trustee M. Pendharkar (*absent*)

Staff:

H. Gloster, Superintendent
L. Paul, Secretary-Treasurer
T. Beaudry, Assistant Superintendent
B. Bertram, Executive Assistant (Recorder)

Partner Group Representatives Attending:

COPAC	Vivian Evans, Member at Large
COPVPA	Alida Privett, Elementary Liaison
COTA	April Smith, First Vice-President
CUPE	Margaret Varga, Shop Steward
DSC	No representative

ORDER

The meeting was called to order at 6:04 p.m.

AGENDA

Additions/Amendments/Deletions

Amend: Action Item

6.7 Amendments to Policy 115 - Inaugural and Annual Board Meetings
(~~Recommendation of~~ Referred from the General Affairs Committee - October 2, 2013)

Main

13P-154 MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,
THAT: The Agenda for November 27, 2013 be adopted as amended.
CARRIED

MINUTES

Public Board Meeting – November 13, 2013

Main

13P-155 MOVED by Trustee Butler, SECONDED by Trustee Fraser,
THAT: The Minutes of the Public Board Meeting of November 13, 2013 be adopted as distributed.
CARRIED

RECOGNITION/ PRESENTATION/DELEGATIONS

PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

TRUSTEES QUERIES/COMMENTS

Trustee Fraser

Queried whether there was a way to provide Westside parents with assurance regarding the changes to Westside elementary catchment areas with the opening of Mar Jok Elementary School.

The Board Chair responded that, once the Board makes a decision regarding Westside catchment areas at tonight's Public Board Meeting, there will be a plan in place for communicating the information out to parents as promptly as possible.

Trustee Cacchioni

Requested information regarding potential changes to the District's year-end procedures for June 2014, as is being discussed by the Vancouver School Board.

The Superintendent advised the District will be making changes to year-end procedures with a number of schools focusing on student presentations of learning during the month of June, rather than students having a final day of regular classroom instruction in mid-June and then returning to write various individual exams.

Trustee Brinkerhoff

Queried what effect the BC Hydro rate increases would have on the District.

The Secretary-Treasurer responded that the District's Energy & Sustainability Manager continually investigates areas where the District can efficiently reduce its energy needs in order to offset rate increases. Inflationary pressures are not funded by the government and must be financially absorbed by the District.

ACTION ITEMS

Board/Authority Authorized (BAA) Course Proposal - Aikido 11

Main
13P-156

MOVED by Trustee Fraser, SECONDED by Trustee Butler,
THAT: The Board of Education approve the Board/Authority Authorized (BAA) Course Proposal - Aikido 11 (Kelowna Secondary School), as attached to the agenda and as presented at the November 27, 2013 Public Board Meeting.
CARRIED

Board/Authority Authorized (BAA) Course Proposal - Early Post-Secondary 11

Main
13P-157

MOVED by Trustee Fraser, SECONDED by Trustee Brinkerhoff,
THAT: The Board of Education approve the Board/Authority Authorized (BAA) Course Proposal - Early Post-Secondary 11 (Kelowna Secondary School), as attached to the agenda and as presented at the November 27, 2013 Public Board Meeting.
CARRIED

Okanagan Mission Junior Middle School Project Identification Report

The Secretary-Treasurer provided a brief introduction of the report and indicated that it had not previously been discussed at the committee level due to the decision to limit the agenda items at the November 20th Planning and Facilities Committee Meeting to only address the Westside Elementary School Catchment Recommendations.

Members of Planning Works Consulting Inc. provided a presentation on the Project Identification Report, which is a requirement of the Ministry of Education in order to move forward with any capital project. The Report includes information on the project rationale and scope, the purpose, a review of physical development options, consideration of partnership opportunities, a budget and financial plan, the procurement method, and risk management. Several options for the plan were identified and each option was ranked using a list of specific criteria. These included student demographics, capital and operating costs, utilization of existing sites, educational programming, site suitability, partnership opportunities, and alignment with the District's Long-Term Facility Plan and District objectives.

The Board discussed the recommendations contained within the Report and the financial implications for the preferred option.

Main
13P-158

MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,
THAT: The Board of Education approve the Project Identification Report for the Okanagan Mission Area for submission to the Ministry of Education.
CARRIED

Westside Elementary School Catchment Recommendations

Main
13P-159

MOVED by Trustee Butler, SECONDED by Trustee Fraser,
THAT: The Board of Education approve the elementary catchment areas for the Westside, as shown on the map in Figure 5 of this report, for implementation in the 2014/15 school year.
CARRIED

Main
13P-160

MOVED by Trustee Butler, SECONDED by Trustee Fraser,
THAT: The Board of Education suspend Board Policy 405(2) and Regulation 405R(1) – Student Placement, for Rose Valley Elementary School and Shannon Lake Elementary School, for the 2014/15 student registration process only;
AND THAT: A new set of registration priorities be established for both schools for the 2014/15 student registration process.
CARRIED

Main
13P-161

MOVED by Trustee Butler, SECONDED by Trustee Fraser,
THAT: Out-of-catchment students of Rose Valley Elementary School (based on the proposed 2014/15 catchment area map) who attended Rose Valley Elementary in 2013/14, automatically be enrolled in their catchment area school (based on the proposed 2014/15 catchment area map) prior to the start of the 2014/15 student registration period.
AND THAT: Out-of-catchment students of Shannon Lake Elementary School (based on the proposed 2014/15 catchment area map) who attended Shannon Lake Elementary School in 2013/14, automatically be enrolled in their catchment area school (based on the proposed 2014/15 catchment area map) prior to the start of the 2014/15 registration period.
CARRIED

MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: The Board of Education suspend the enrolment priorities in Regulation 405R(2) – Student Placement, for the 2014/15 school year only, and prioritize student registration at Rose Valley Elementary School using the following priorities:

- *catchment area students who, in the previous year, attended the school;*
- *catchment area students who, in the previous year, were ‘placed’ by the district in a different school;*
- *siblings of catchment area students;*
- *new catchment area students;*
- *students who are catchment area students in 2013/14 who attended Rose Valley Elementary School in the 2013/14 school year but will be non-catchment area students for 2014/15 (based on the proposed 2014/15 catchment area map);*
- *students who are non-catchment area students in 2013/14 who attended Rose Valley Elementary School in the 2013/14 school year and who remain non-catchment area students for 2014/15 (based on the proposed 2014/15 catchment area map);*
- *siblings of non-catchment area students currently enrolled in the school;*
- *non-catchment area students who request to attend the school which is other than their catchment area school;*
- *non-district area students;*
- *international students.*

AND THAT: The Board of Education suspend the enrolment priorities in Regulation 405R(2) – Student Placement, for the 2014/15 school year only, and prioritize student registration at Shannon Lake Elementary School using the following priorities:

- *catchment area students who, in the previous year, attended the school;*
- *catchment area students who, in the previous year, were ‘placed’ by the district in a different school;*
- *siblings of catchment area students;*
- *new catchment area students;*
- *students who are catchment area students in 2013/14 who attended Shannon Lake Elementary School in the 2013/14 school year but will be non-catchment area students for 2014/15 (based on the proposed 2014/15 catchment area map);*
- *students who are non-catchment area students in 2013/14 who attended Shannon Lake Elementary School in the 2013/14 school year and who remain non-catchment area students for 2014/15 (based on the proposed 2014/15 catchment area map);*
- *siblings of non-catchment area students currently enrolled in the school;*
- *non-catchment area students who request to attend the school which is other than their catchment area school;*
- *non-district area students;*
- *international students.*

Trustees discussed the long-term and short-term implications of splitting the priority of non-catchment area students for the 2014/15 school year, as well as parental feedback received on the proposed separation of priority ranking for these students. The Board also discussed the possibility of capping the capacity size for the three schools involved which, under the School Act, the Board has the authority to do.

Setting the capacity size for schools will be added to the next Coordinating Committee Meeting agenda.

Amendment

13P-163

MOVED by Trustee Cacchioni,

To:

Split the Motions and address the recommendation for Rose Valley Elementary students first and then the recommendation for Shannon Lake Elementary students.

NO SECONDER

NO DEBATE

MAIN MOTION 13P-162.

CARRIED

OPPOSED: Trustee Cacchioni

ABSTAINED: Trustee Fraser

Main

13P-164

MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,

THAT: The Board of Education direct staff to manage the implementation of the new catchment areas and the 2014/15 registration process as follows:

- 1. Communicate new catchment areas to parents and the community at large.**
- 2. Provide direct communication to families who currently attend Shannon Lake Elementary School or Rose Valley Elementary School who are out-of-catchment for Rose Valley Elementary School and Shannon Lake Elementary School (based on the proposed 2014/15 catchment area map) and indicate that:**
 - a. for the 2014/15 school year, the students have been automatically registered at their catchment area school;**
 - b. if the student's catchment area school is not Mar Jok Elementary School, parents will be provided an opportunity to preregister their child(ren) at Mar Jok Elementary School by responding to the communication (without having to line up);**
 - c. if parents wish to register their child(ren) at Shannon Lake Elementary School, Rose Valley Elementary School or any other elementary school (except Mar Jok Elementary School) they must register at that school during the District's established registration period;**
 - d. the timelines and details of the registration process.**

Trustees reviewed the process for communicating the Board's decisions regarding Westside elementary catchments and ensuring that families are provided with contact information should they have questions or require more information.

MAIN MOTION 13P-164.

CARRIED

Main

13P-165

MOVED by Trustee Fraser, SECONDED by Trustee Brinkerhoff,

THAT: The Board of Education waive the cost of busing for students in the Mar Jok Elementary School catchment area who qualify for busing, such as Tallus Ridge, Shannon Woods and Cornerstone Drive, for the 2014/15 school year.

The motion was clarified to include only eligible students (not courtesy riders) as well as those students living in the Westside Road area who will be part of the Mar Jok catchment. The Board discussed the financial impact to the District (approximately \$6,000 - \$8,000) in absorbing the costs for two buses for the year, as well as the implications of having fee-paying students (courtesy riders) and non-fee-paying eligible students (Mar Jok students) riding on the same bus.

MAIN MOTION 13P-165.

DEFEATED

OPPOSED: Trustee Baxter, Trustee Butler, Trustee Brinkerhoff, Trustee Cacchioni, Trustee Gorman

7:27 pm - Trustee Gorman left the meeting.

7:27 pm - Attempts to reach Trustee Pendharkar by phone were unsuccessful.

7:30 pm - Trustee Gorman returned to the meeting.

Registration Dates for 2014/2015 School Year

Main

13P-166

MOVED by Trustee Fraser, SECONDED by Trustee Cacchioni,

THAT: The initial registration dates for the 2014/2015 school year be set as February 3, 2014 through to March 7, 2014;

AND THAT: The closing date of registrations, in order to apply the Board's registration priorities as established in Regulation 405R - Student Placement (Regulations), be set as August 28, 2014.

CARRIED

Capital Project Bylaw No. 116456 - Approved Bus Project

The Secretary-Treasurer provided a brief review of the Bylaw and indicated that it had not previously been discussed at the committee level due to the decision to limit the agenda items at the November 20th Planning and Facilities Committee Meeting to only address the Westside Elementary School Catchment Recommendations.

Main

13P-167

MOVED by Trustee Gorman, SECONDED by Trustee Butler,

THAT: The Board of Education give first, second and third readings to School District No. 23 Capital Project Bylaw No. 116456 – Approved Bus Project.

CARRIED

Main

13P-168

MOVED by Trustee Gorman, SECONDED by Trustee Butler,

THAT: School District No. 23 Capital Project Bylaw No. 116456 – Approved Bus Project, in the amount of \$555,965.00 for Approved Bus Project, be read a first, second and third time, passed and adopted this 27th day of November, 2013.

CARRIED

Amendments to Policy 115 - Inaugural and Annual Board Meetings

As noted in the amendments to the agenda, this item was not a recommendation of the General Affairs Committee. It was referred from the Committee to the Board.

Main

13P-169

MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,

THAT: The Board of Education approve the amended Policy 115 - Inaugural and Annual Board Meetings as recommended by the General Affairs Committee, as attached to the agenda and as presented at the November 27, 2013 Public Board Meeting.

Trustees discussed the rotation of the Vice-Chairperson position (as outlined in the current policy) versus the election of the Vice-Chairperson.

Amendment

13P-170

MOVED by Trustee Cacchioni, SECONDED by Trustee Gorman,

THAT: Item 3.2 of the proposed amended Policy 115 - Inaugural and Annual Board Meetings be amended to read that the position of Vice-Chairperson be elected by a majority vote at the Annual General Meeting and not be a rotating position.

DEFEATED

OPPOSED: Trustee Baxter, Trustee Butler, Trustee Brinkerhoff, Trustee Fraser

The following housekeeping amendments were made to the policy:

1.1 Following the ~~Municipal~~ General Elections of School Trustees, the date of the Inaugural Meeting shall be determined in accordance with the School Act.

2.9 election of the BC School Trustees Association Provincial Councilor and Alternate.

MAIN MOTION 13P-169.

CARRIED

OPPOSED: Trustee Cacchioni, Trustee Gorman

Policy Review - Section 4: Students

- **Policy 340 and Regulations 340R - Human Immunodeficiency Virus (HIV) and other Blood-Borne Viruses - Employees**
- **Policy 435 and Appendix 435A - Medical Treatment of Students**
- **Amended Regulations 435R - Medical Treatment of Students**
- **Policy 436 and Regulations 436R - Managing Students with Medical Alert/Anaphylaxis Conditions**
- **Policy 445 and Regulations 445R - Human Immunodeficiency Virus (HIV) and other Blood-Borne Viruses (Students)**

Main
13P-171

MOVED by Trustee Fraser, SECONDED by Trustee Brinkerhoff,

THAT: The Board of Education affirms Policy 340 and Regulations 340R – Human Immunodeficiency Virus (HIV) and other Blood-Borne Viruses – Employees, with no recommended changes, as attached to the agenda and as presented at the November 27, 2013 Public Board Meeting.

AND THAT: The Board of Education affirms Policy 435 and Appendix 435A – Medical Treatment of Students, with no recommended changes, as attached to the agenda and as presented at the November 27, 2013 Public Board Meeting.

AND FURTHER THAT: The Board of Education affirms Policy 436 and Regulations 436R – Managing Students with Medical Alert/Anaphylaxis Conditions, with no recommended changes, as attached to the agenda and as presented at the November 27, 2013 Public Board Meeting.

AND FURTHER THAT: The Board of Education affirms Policy 445 and Regulations 445R – Human Immunodeficiency Virus (HIV) and other Blood-Borne Viruses (Students), with no recommended changes, as attached to the agenda and as presented at the November 27, 2013 Public Board Meeting.

AND FURTHER THAT: The Board of Education approve amended Regulations 435R – Medical Treatment of Students (Regulations), as attached to the agenda and as presented at the November 27, 2013 Public Board Meeting.

CARRIED

PUBLIC QUESTION/COMMENT PERIOD

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

The COPAC Representative acknowledged the difficult process that the Board went through to reach its decisions regarding the Westside Elementary School Catchment Areas and thanked the Board for their efforts.

INFORMATION ITEMS

Superintendent's Emergent Issues

SoME 4 Change Digital Citizenship Summit - November 27th, 28th and 29th at HRES

- This event is being organized by Okanagan Mission Secondary School students and staff.
- The Parent Information Evening takes place on November 28th at 6:30 pm at HRES.

Learning Improvement Fund

- The Ministry of Education has approved the Learning Improvement Fund allocation and the District will proceed with its plan for distribution of the funds.

Graduation Rates

- Graduation rate information was released by the Ministry of Education on November 26th. The District's graduation rate shows a slight decrease from 86.5% to 85.6%, however the Central Okanagan School District remains well above the provincial average.

Amendments to Regulations 440R - Injury/First Aid Procedures (Regulations)

The Board reviewed the information provided.

Amendments to Regulations 230R – Principal and Vice-Principal Evaluation of Performance (Regulations)

The Board reviewed the information provided.

Board Policy and Regulation 631 – School Closures/Consolidations

The Board reviewed the information provided.

Provincial Government Select Standing Committee on Finance and Government Services - Report on the Budget 2014 Consultations

Main
13P-172

MOVED by Trustee Fraser, SECONDED by Trustee Gorman,

THAT: The Board of Education send a letter to the Minister of Education stating that the Board is in agreement with the recommendations of the Select Standing Committee on Finance and Government Services.

CARRIED

Video Surveillance: Annual Report to the Board

The Board reviewed the information provided.

Month End Enrolment - October 2013

The Board reviewed the information provided.

Field Trips 2013/2014

The Board reviewed the information provided.

General Statement

BOARD/DISTRICT COMMITTEE REPORTS

BOARD CORRESPONDENCE

Sent:

Received: Correspondence Directed to the Board

Summary of Copies of Letters received by the Board

SD No. 20 (Kootenay-Columbia), October 29, 2013, to the Minister of Education and all BC Boards of Education, regarding funding of potential support staff collective agreement increases.

SD No. 57 (Prince George), November 1, 2013, to the Minister of Education, the Minister of Finance, BCSTA, local area MLAs and all BC Boards of Education, regarding the savings plan for funding support staff increases.

SD No. 57 (Prince George), November 4, 2013, to the Minister of Finance, the Minister of Education, PSEC, BCSTA, local area MLAs and all BC Boards of Education, regarding ending the compensation freeze for non-union employees, exempt managers and executives.

BCSTA President, November 12, 2013, to Board Chairs, Superintendents and Secretary-Treasurers, regarding the BC Government Core Services Review.

Deputy Minister of Education, November 19, 2013, to Board Chairs regarding changes to Distributed Learning: Bill 36.

SD No. 63 (Saanich), November 19, 2013, to Board Chairs, regarding the openStudent Software Program for schools.

Main

13P-173

MOVED by Trustee Gorman, SECONDED by Trustee Fraser,

THAT: At the November 27, 2013 Public Board Meeting, the Board receive the correspondence listed above.

CARRIED

ITEMS REQUIRING SPECIAL MENTION

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

BCPSEA Annual General Meeting

Date: January 24, 2014

Location: Vancouver

BC SCHOOL TRUSTEES ASSOCIATION

BCSTA Trustee Academy

Date: December 5 - 7, 2013

Location: Vancouver

BCSTA Provincial Council Meeting

Date: February 21 & 22, 2014

Location: Vancouver

Thompson Okanagan Branch Resolution Committee

All Districts have been asked to forward their top 3 District areas of concern that are not district specific to Annette Glover, SD No. 73, prior to December 17th.

Submissions will be collated using the BCSTA motion template and distributed to all Branch Districts for review and debate. Motion results are to be returned to Trustee Glover for collation and will be sent to Branch Districts for consideration of supporting as a Branch motion to either the Provincial Council or the AGM depending on the urgency intended within the motion.

This item will be added to the December 3rd Coordinating Committee Agenda.

FUTURE MEETINGS

REGULARLY SCHEDULED BOARD MEETINGS

Annual General Meeting (AGM) - Board of Education
Wednesday, December 11, 2013, at 6:00 p.m., School Board Office

Regular Public Board Meeting
Wednesday, December 11, 2013, immediately following the AGM, School Board Office

2014 Public Board Meeting Dates To Be Confirmed.

BOARD STANDING COMMITTEE MEETINGS

Human Resources and Staff Services (CANCELLED)
Wednesday, December 4, 2013 at 3:00 pm at the School Board Office

General Affairs (CANCELLED)
Wednesday, December 4, 2013 at 4:30 pm at the School Board Office

Education and Student Services
Wednesday, December 4, 2013 at 6:30 pm at the School Board Office

BOARD MEETINGS WITH PARTNER AND COMMUNITY GROUPS

NOTICES OF MOTION

ITEMS FOR A FUTURE AGENDA

- Setting the Capacity Size for Schools (*sent to the Coordinating Committee*)
- Thompson Okanagan Branch Resolution Committee - Top 3 District Areas of Concern (*sent to the Coordinating Committee*)

ADJOURNMENT: The Chairperson adjourned the meeting at 8:00 pm.

Chairperson

Secretary-Treasurer