



# Parent Advisory Council MINUTES

South Kelowna Elementary PAC Meeting MINUTES

Date | November 16, 2022 Time | 5:00pm Location | SKE Library & ZOOM

Meeting called to order by | Michelle Scheibel

## IN ATTENDANCE

|                   |                 |  |  |  |
|-------------------|-----------------|--|--|--|
| Leah Garras       | Nadia Piasentin |  |  |  |
| Michelle Scheibel | Kamal Gill      |  |  |  |
| Crystal Alseth    | Ruth            |  |  |  |
| Ali Taylor        | Kristi          |  |  |  |

## AGENDA DETAILS

### President's Welcome

#### Meeting Called to Order

By Michelle S at 5:14pm

Voting Quorum confirmed. Minimum of 6 Members, at least 3 Executives

#### Review and Approval of Agenda

Michelle S. requested a motion to approve the proposed agenda

Motion approved by Kristi and seconded by Ruth

#### Review and Approval of Previous Minutes (October 19, 2022)

Michelle S. requested a motion to approve the meeting minutes

Motion approved by Leah and seconded by Kristi

## SPECIAL PRESENTATION

## REPORTS

### 1. PRINCIPAL'S REPORT *Nadia Piasentin*

#### Discussion

- Update on the Ministry's student reporting order and upcoming changes to reporting.
- Ministry requiring report cards to change. 4 points scale
- School will follow same guidelines as the ministry. SKE has been aligned with this already.
- Minimum changes will be noticed 2023/2024



- All report cards will look the same K-6
- Written learning update -new name for report card
- Winter concert Dec 7 and 8: Two identical shows 1-2pm
- Friday Grade 6 immunizations
- Roots of empathy in kindergarten classes
- Sledding – kids are enjoying it; reminder to families it must be soft sleds. Hills close down when hills get too icy
- Grade 6 Entrepreneurial fair December 6th
- Two week non perishable food donations – this year making baskets for our families within our school
- Monday November 21st food drive start, December 2nd close – looking for volunteers
- Monday November 21st Kelowna Rockets visit

## 2. PRESIDENT'S REPORT *Michelle Crossley*

### Discussion

-PAC meeting dates set for 2022-2023: September 21, October 19, November 16, December 14 (PAC Executive only), January 18, February 15, March 15, April 19, May 17, June 21

- December 14<sup>th</sup> next weekend PAC Executive meeting only
- Regular PAC meetings to return in January 7pm

## 3. TREASURER'S REPORT *Michelle Scheibel*

### Discussion

Bank Accounts Reconciled to Oct 21st 2022 statement

Bank Balances effective Nov 16th

Gaming account balance \$8,964.80

PAC Account balance \$34,178.90

- \$5000 was put towards voice projection systems (School will be getting a total of 5 systems)

Capital Improvement Update:

1) We have gone forwards with the work orders through SD23 to update the basketball hoops and painted lines on the court as well as redo the sandboxes and fill with sand. Work to be completed in the spring.

2) I have been working directly with a supplier called Green Roots for the Playground accessibility piece. Karol, who is SD23 physical therapist and myself are working together to ensure the piece will meet the needs of someone in a wheelchair with the hope there will be no transfer required from the wheel chair to the play equipment.

Option 1) We finally found a piece we both liked with is a bus that would be placed on top of rubber surfacing we would complete and add on to

Quote Estimate:

Cost of Piece \$7,803

Rubber Surface \$13,000

Est Install \$5,500

Shipping \$2,000

GST \$1,415.00

Est Total \$29,718

PAC Currently has \$24,472



Might need to contribute \$5000 to complete

Option 2) Green Roots now has full time staff member dedicated to writing grant proposals. Cost is \$2500 and if they are successful they credit \$2000 off the final invoice for the equipment we purchase.

Quote Estimate:

Cost of Piece \$17,356

Rubber Surface \$13,000

Est Install \$6,000

Shipping \$4,300

GST \$2,032

Est Total \$43,021

PAC Currently has \$24,472

So do we spend \$2500 with hopes to get a better piece and delay the project perhaps another year? Or proceed with bus and complete Spring 2023?

#### **4. COPAC REPORT** *Vacant Position*

##### **Discussion**

- No updates

#### **5. FRUITS AND VEGETABLE COORDINATOR REPORT** *Kamal G*

##### **Discussion**

- Strawberry project to be discussed

#### **6. HEALTH AND SAFETY REPRESENTATIVE REPORT** *Vacant Position*

##### **Discussion**

- No updates

#### **7. FOOD PROGRAM COORDINATOR REPORT** *Dayna and Robyn*

##### **Discussion**

- Winter Hot Lunch session will open on November 18th and stay open until November 25th.
- Winter session will run from December 6th to March 18th.
- Thursday Feb 2<sup>nd</sup> parent teach conference and hot lunch day, cancel hot lunch for that day
- Two new vendors being added Wok Box and Mr. Pretzel

#### **8. FUNDRAISING COORDINATOR REPORT** *Leah Garras*

##### **Discussion**

- Purdy's about 2000.00 below goal
- Close off date November 20<sup>th</sup>. Reminder being sent out with leaderboard total sales and total participation
- Greenery fundraiser doing well
- Greenery pickup November 24<sup>th</sup> SKE gym

#### **9. COMMUNICATIONS COORDINATOR REPORT** *Kristi Caldwell*

##### **Discussion**



## NEW BUSINESS

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### Lost and Found- Ideas - *Kamal*

- Mabels Labels – portion of purchases goes to PAC. Labels for kids items to brand with name.

### Fundraising Request Sheet- *Michelle S*

- Completed and in use?

### Valentines Dance – *Michelle S*

- More discussion to come

### Green Committee Updates – *Ruth K*

- See notes above

### Spirit Wear Updates – *Crystal A*

- Water bottle order – minimum order required of 24. Pac to purchase and sell during the year.

### Motion 1

Motion requested by Michelle S. for PAC to purchase water bottles and sell during the year.

- Approved: Leah G
- Seconded: Kristi

All in favour

Motion passed

### Playground Committee Updates

- See notes above

## NEXT MEETING

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Motion to adjourn the meeting – Michelle S.

Meeting adjourned at 6:08pm

**NEXT MEETING: December 14, 2022. EXECUTIVE MEMBER MEETING. Location TBA**

SKE PAC Information and Meeting Minutes | <http://www.ske.sd23.bc.ca>  
COPAC Information and Meeting Minutes | <http://www.copac.sd23.bc.ca>  
District and Committee Information | <https://www.sd23.bc.ca>

