

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: January 23, 2019

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.*

### **In Attendance:**

#### **Board Attendees:**

Trustee J. Fraser, Chairperson  
Trustee R. Cacchioni, Committee Member  
Trustee L. Tiede, Acting Committee Member  
Trustee M. Baxter  
Trustee N. Bowman

#### **Absent:**

Trustee C. Desrosiers, Committee Member

### **In Attendance:**

#### **Staff:**

E. Sadlowski, Secretary-Treasurer  
M. Van Aller, Director of Operations  
S. Kamstra, Assistant Director of Operations  
D. Widdis, Planning Manager  
T. Beaudry, Deputy Superintendent  
M. DesRochers, Executive Assistant (*Recorder*)

#### **Absent:**

K. Kaardal, Superintendent of Schools/CEO

### **Partner Group Representation:**

COPAC Sarah Shakespeare, President  
COPVPA Ryan Ward, Members Liaison: Middle/Secondary  
COTA Susan Bauhart, President  
CUPE Margaret Varga, Vice-President  
DSC Theresa Schwab, Grade 12 Representative, Rutland Secondary School

### **Agenda - Additions/Amendments/Deletions**

*Trustee Tiede was appointed Acting Committee Member in Trustee Desrosiers' absence.*

*Add: New Action Item 5.3 Rebuttal Letter to Minister R. Fleming Re: Rutland Middle School.*

*Add: New Action Item 5.4 Rutland Middle School Projects – 2019/2020 Annual Facilities Grant Submission*

January 23, 2019 Committee Agenda – approved as amended.

### **Reports/Matters Arising**

November 21, 2018 Committee Report – received as distributed.

### **Trustee Queries/Comments**

**Trustee Bowman** thanked the Secretary-Treasurer/CFO and the Director of Operations for their timely response to a public inquiry regarding Carbon Monoxide (CO) detectors in portables. The District is currently obtaining quotes to install CO detectors in all portables and anticipate the installation to be complete by the end of March.

**Trustee Baxter** queried whether or not the transportation review coming forward in February will discuss the addition of seat belts to school buses.

*The Director of Operations reported that bus routes will be the main focus of the transportation review coming forward on February 20, 2019. He will investigate the topic of adding seat belts to school buses and bring information forward to the April 17, 2019 Public Planning and Facilities Committee Meeting.*

### **Discussion/Action Items**

#### **1. Proposed Work Plan for Long-Term Facility Plan Update**

The Planning Manager presented the proposed work plan for updating the Long-Term Facility Plan. The work plan would review demographics, school capacities, grade configurations, catchment boundaries, education considerations, facility conditions, and the need for new sites/schools. As significant growth in the area has occurred, there is a need to review the District's current Long-Term Facility Plan. A Steering Committee will be

established to guide the process. It is recommended that a Board member be appointed to participate on the Steering Committee.

**Outcomes:**

**The Committee recommended that the Board of Education grant approval for staff to move forward with the review of the Long-Term Facility Plan as attached to the Agenda, and as presented at the January 23, 2019 Public Planning and Facilities Committee meeting;**

**The Committee further recommended that the Board of Education appoint a Board member to participate on the Steering Committee.**

**2. Annual Review of Committee's Mandate, Purpose and Function – Policy 155**

The Director of Operations stated that the Committee reviews *Policy 155 – Planning and Facilities Committee* on an annual basis. There are no recommended changes to the policy at this time.

**Outcome:**

**The Committee recommended that the Board of Education affirm Policy 155 – Planning and Facilities Committee, as attached to the Agenda, and as presented at the January 23, 2019 Public Planning and Facilities Committee Meeting.**

**3. Rebuttal Letter to Minister R. Fleming Re: Rutland Middle School**

Trustee Cacchioni recommended that a rebuttal letter be sent to Minister Rob Fleming regarding Rutland Middle School.

**Outcome:**

**The Committee recommended that the Board send a rebuttal letter to Minister R. Fleming's letter, dated January 3, 2019, regarding the replacement of Rutland Middle School (RMS). The letter will emphasize:**

- **that RMS is not only an aging structure but is also supporting significant growth in the area resulting in 11 portables on site (40% of the student population utilizes these portables throughout the day).**
- **that there are continued challenges with maintaining a 70 year old facility within the Annual Facilities Grant Envelope.**
- **that there are ongoing accessibility issues for all students that attend the school.**

**4. Rutland Middle School Projects – 2019/2020 Annual Facilities Grant Submission**

Trustee Cacchioni recommended that priority be given to Rutland Middle School Projects when developing the 2019/2020 Annual Facilities Grant Submission.

**Outcome:**

**The Committee recommended that the Board give priority to Rutland Middle School Minor Capital Projects for washroom additions, roofing improvements and mechanical upgrades when developing the 2019-2020 Annual Facilities Grant Submission.**

**Discussion/Information Items**

**1. Renewable and Low Carbon Fuel Requirement Regulation**

The Director of Operations reported that the District is considered a fuel supplier for the supply of compressed natural gas (CNG) for transportation. Supplying CNG generates compliance credits, but the fuel must be reported and the resulting credits validated by the Director at the Ministry before they can be sold. The District currently has 554 credits available for sale, with a market price averaging around \$176.

## **Recommendations to the Board**

### ***Future Public Board Meetings***

- *Proposed Work Plan for Long-Term Facility Plan Update (Action Item)*
- *Policy 155 – Planning and Facilities Committee (Action Item)*
- *Rebuttal Letter to Minister R. Fleming Re: Rutland Middle School (Action Item)*
- *Rutland Middle School Projects – 2019/2020 Annual Facilities Grant Submission (Action Item)*

## **Items for Future Planning and Facilities Committee Meetings**

- *School Bus Safety Including: Seat Belts*

<b>September</b>	<b>October</b>	<b>November</b>
- Summer Projects Update	- Annual Integrated Pest Management Report - Final recommendations for naming of Lake Country Middle School - Review of the Long-Term Facility Plan ( <i>Info Item</i> )	
<b>January</b>	<b>February</b>	<b>April</b>
- Annual review of Committee's Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	- Capital Project Bylaw for AFG
<b>May</b>	<b>June</b>	<b>August</b>
- Transportation Update - Capital Plan Submission	- Energy & Sustainability Presentation	- To be determined

## **Meeting Schedule**

February 20, 2019 at 6:00 pm  
April 17, 2019 at 6:00 pm  
May 15, 2019 at 6:00 pm

June 19, 2019 at 6:00 pm  
August 21, 2019 at 4:00 pm (TBC)  
September 18, 2019 at 6:00 pm

October 16, 2019 at 6:00 pm  
November 20, 2019 at 6:00 pm

## **Questions - Please Contact:**

Julia Fraser, Chairperson

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Julia Fraser, Chairperson