

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee Meeting DATE: April 5, 2017

CHAIRPERSON: Trustee R. Cacchioni STAFF CONTACT: E. Sadlowski, Assistant Secretary-Treasurer

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

Attendees:

Board of Education:

Trustee R. Cacchioni (Chairperson)

Trustee J. Fraser (Committee Member)

Trustee C. Gorman (Committee Member)

Trustee L. Mossman

Trustee L. Tiede

Staff:

E. Sadlowski, Assistant Secretary-Treasurer

L. Paul, Secretary-Treasurer

K. Kaardal, Superintendent of Schools/CEO

T. Beaudry, Deputy Superintendent

H. Wendt, Executive Assistant (*Recorder*)

Partner Group Representation:

COTA April Smith, First Vice President

COPAC Shelley Courtney, President (*arrived at 4:07 pm*)

COPVPA Michael Dornian, Treasurer

CUPE David Tether, President

DSC Tiana Calao, Kelowna Secondary School

Agenda/Additions/Amendments/Deletions

Add: Information Items

7.1: Central Okanagan Public Schools Superintendent of Schools/CEO
Budget Proposal (*Material for Scheduled Item*)

April 5, 2017 Agenda – approved as amended.

Reports/Matters Arising

March 8, 2017 Committee Report – received as presented.

Recognition/Presentations/Delegations

Central Okanagan Public Schools Aboriginal Education Council (AEC)

Fernanda Alexander, AEC Council Chair, presented the Council's budget request to the Committee.

4:21 pm: *The COPAC President joined the meeting.*

The AEC requested that the Board of Education allocate funds for one full-time equivalent (FTE) teacher from core funding to support K-9 teachers and the Ministry mandate to indigenize the redesigned curriculum. The request also included full core funding for 1.0 FTE for the Okanagan Language teacher position.

4:21 pm: *The Deputy Superintendent left the meeting.*

Discussion/Action Items

1. Update of Planning for 2017/2018 – Classroom Enhancement Fund

The Assistant Secretary-Treasurer outlined the March 23, 2017 letter from the Ministry of Education. The allocation method, timing of the funding and the planning and reporting processes were reviewed.

4:24 pm: *The Deputy Superintendent re-joined the meeting.*

In particular, it was noted that the notional allocation has been made as a result of the Ministry of Education estimating what the District will require in order to implement the Memorandum of Agreement (MoA) as it pertains to the District's Collective Agreement with COTA. The District will be required to present its preliminary staffing plan to the Ministry to determine if the notional allocation is on target.

Further, if the District finds in September or October of 2017 that the notional allocation is not sufficient, a proposal proving why additional funding is required will be presented to the Ministry.

2. Update on Communication to Outside Providers

The Assistant Secretary-Treasurer advised that the District will be communicating with its outside providers regarding potential loss of existing spaces being utilized for daycare and non-educational related pre- and after-school programs. These spaces will be required to meet the restored language of the 2001 Collective Agreement. However, it has been determined that spaces currently being used by StrongStart and other early learning initiatives will not be effected. The Superintendent of Schools/CEO advised the District is working with the Ministry of Education Capital Division surrounding acquiring more portables.

Information Items

1. Central Okanagan Public Schools Superintendent of Schools/CEO Budget Proposal

The Superintendent of Schools/CEO reviewed the District's 2017/2018 Budget Proposal noting that the District is in a position to implement a balanced budget which represents a status quo operation plus the costs to accommodate enrolment growth and meet the restored Collective Agreement language.

In reviewing the projected 2017/2018 budget, clarification was provided surrounding the costs associated with substitutes for illness and training. It was noted this includes costs associated with CUPE relief such as CEAs, short term illness, longer term illness replacement, and release of teachers to attend such programs as workshops and inservice sessions.

Discussion occurred regarding the District Wellness Support System. It was reiterated that this program was approved in the 2016/2017 budget; however, due to retirements and personnel changes within the District, the creation of a process was delayed. The Ministry's funding for the Wellness Program is targeted and cannot be spent on any other District program.

2. Equipment Funding for StrongStart Centres

The Assistant Secretary-Treasurer advised the Ministry has granted \$1,963 to the District for the purpose of replenishing equipment and furnishings for the StrongStart program. It is anticipated the funds will be received by April 30, 2017.

Meeting Schedule

April 19, 2017 4:00 pm	May 17, 2017 at 1:00 pm	June 21, 2017 at 4:00 pm
September 20, 2017 at 4:00 pm	October 18, 2017 at 4:00 pm	November 15, 2017 at 4:00 pm

Items for Future Finance and Legal Committee Meetings

- Report regarding utilization of Aboriginal Education targeted funding, specifically relating to programs that are being taught to both Aboriginal students and the general student population.
- Update on Ministry funding and its placement in the Operating Budget (i.e., special purpose fund vs. ongoing funding).

September	October	November
- Presentation: Audited Financial Statements for the Fiscal Year - Audited Financial Statements for the Fiscal Year (<i>Action Item</i>) - Finance and Legal Committee – Review of Mandate, Purpose and Function		- School District No. 23 (Central Okanagan) Budget Development Principles - School District No. 23 (Central Okanagan) Budget Development Timeline - Revenue and Expense Summary at October 31

January	February	April (1st meeting)
- Amended Annual Budget for the Fiscal Year - Ministry Recalculation Allocation – School District No. 23 and Provincial	- Revenue and Expense Summary at January 31	- Overview of Budget Allocation - Budget Consultation Input Received
April (2nd meeting)	May	June
- Central Okanagan Public Schools Preliminary Budget Proposal – Superintendent’s Budget Recommendations - Trustee Indemnity for the Fiscal Year	- Auditor’s Report to the Finance Committee – Initial Communication on Audit Planning for the Year - Annual CommunityLINK Allocations - Trustee Travel Expenses - Financial Update – International Education Program - Review of Policy 425 and Regulations 425R - Student Fees	- School District No. 23 (Central Okanagan) Annual Budget for the Fiscal Year

Questions – Please Contact:

Trustee Rolli Cacchioni, Chairperson

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Rolli Cacchioni, Chairperson