

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: February 19, 2014

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Alan Cumbers, Director of Operations

### Board Attendees:

Trustee J. Fraser - Chairperson (*absent*)  
Trustee J. Brinkerhoff - Committee Member  
Trustee R. Cacchioni - Committee Member (*Acting Chairperson*)  
Trustee M. Pendharkar (*Acting Committee Member*)  
Trustee D. Butler  
Trustee M. Baxter

### Staff:

L. Paul, Secretary-Treasurer  
A. Cumbers, Director of Operations  
E. Watson, Planning Manager  
B. Bertram, Executive Assistant (*recorder*)

### Partner Group Representation:

|        |                                                        |
|--------|--------------------------------------------------------|
| COPAC  | Vivian Evans, Member at Large                          |
| COPVPA | Jill Voros, Executive Member - Social                  |
| COTA   | Susan Bauhart, President ( <i>arrived at 4:39 pm</i> ) |
| CUPE   | No representative                                      |
| DSC    | No representative                                      |

### Agenda - Additions/Amendments/Deletions

February 19, 2014 Agenda – approved.

### Reports/Matters Arising

January 29, 2014 Committee Report - received as presented.

### Recognition/Presentations/Delegations

#### 1. Presentation: Highway 97 Safety Committee

- In attendance: Rob Hillis, P. Eng, Engineering Supervisor - District of West Kelowna  
Kyle Reese, Engineering Services - District of West Kelowna  
Tom Baumgartner, P. Eng, Boulevard Transportation Group Ltd.

The Director of Operations introduced Rob Hillis, Kyle Reese and Tom Baumgartner, who provided a presentation on the Highway 97 Safety Committee which was first formed due to concerns over pedestrian safety at Constable Neil Bruce Middle School. The ultimate goals of the Committee are to improve pedestrian safety, manage vehicle congestion, reduce vehicle and pedestrian conflicts, and determine funding and cost sharing opportunities amongst the stakeholders (the District of West Kelowna, the Central Okanagan School District, the Ministry of Transportation and Infrastructure, Westbank First Nation and ICBC). The Committee is in favour of the implementation of the Safe Routes to School Program which is a multi-modal approach where walking and cycling routes are identified, with improved safety of routes and access to the site. The Program involves communication and “buy in” for the community, school staff, students and parents, and is supported by engineering, education and enforcement.

The Committee has developed four phases for future improvement:

#### **Phase 1: Short-term Improvements (Cost estimate: \$12,000)**

- Install no stopping signs on Daimler Road and a flashing crosswalk beacon at Byland Road crossing
- Conduct a Safe Routes to School Study

#### **Phase 2: Midblock Crosswalk (Cost estimate: \$21,000)**

- Install a crosswalk on Daimler Road with flashing beacons

#### **Phase 3: Road Widening, Curb and Gutter (Cost estimate: \$350,000)**

- Curb work for parking bays and widen Daimler Road
- Add curb and gutter on south side of Daimler Road and Byland Road
- Delineate road with pavement markings and painted medians
- Add sidewalk (does not include drainage and utility relocation)

#### **Phase 4: Roundabout and Raised Median Islands (Cost estimate: \$350,000)**

- Construct roundabout at the intersection of Auburn Road/Daimler Road
- Install a raised median island at the main entrance

**Total cost for all four phases: \$733,000**

Next steps include circulating the proposed concepts to the stakeholder group for formal comments, and implementing Phase 1 in the summer of 2014, followed by a review of the impact of Phase 1 and the development of detailed design plans and updated cost estimates for consideration within future budgets for Phases 2-4. Proposed timelines include the development of the Safe Routes to School Program and determining any cost sharing opportunities for future phases.

Committee members reviewed the options provided and discussed whether the school community would be receptive to the Safe Routes to School Program. The School District has previously provided over \$100,000 in safety upgrades at the site. The District of West Kelowna would like a formal response from the School District regarding cost sharing opportunities prior to April 11, 2014. This item will be sent to the Coordinating Committee for placement on the March 12, 2014 Public Board Meeting Agenda.

### **Discussion/Action Items**

#### **1. Annual Facility Grant (AFG) Plan for 2014/2015 through 2018/2019**

The Director of Operations reviewed the Annual Facility Grant Plan which outlines minor capital improvements required to ensure the long-term viability of the District's existing physical plant, and addresses safety/educational needs concerns. Items on the list are rated and assigned points according to an objective set of criteria. In addition, a wide consultation process is undertaken each year to ensure that the funds are utilized in a way to maximize the long-term benefit to the Central Okanagan School District. The District continues to work on priority safety items, as recommended by the Safety Needs Assessment Committee and supported by senior management, which include moving elementary school offices to the front of the school in order to provide control over access to and from the building, and installing dual cylinder lock sets to all classrooms. Committee members discussed the information provided. The work outlined in the Annual Facility Grant Plan is dependent upon funds being provided by the Ministry.

##### **Outcome**

**The Committee recommended that the Board of Education approve the Annual Facility Grant Plan for 2014/2015 through 2018/2019.**

#### **2. Lake Country Junior Middle School Project Identification Report**

The Planning Manager reviewed the process for developing the best-suited option to address the need for additional space in Lake Country, due to enrolment pressures at the elementary school level. A new junior middle school in Lake Country is the fourth priority in the Board's 2013/2014 Five-Year Capital Plan. Committee members discussed the information provided including the need for adequate parking facilities for George Elliot Secondary School and the new junior middle school, as well as simultaneous access to school fields, and the possibility of the development of a Neighbourhoods of Learning Centre in partnership with the District of Lake Country.

##### **Outcome**

**The Committee recommended that the Board of Education approve the Project Identification Report for Lake Country Area for submission to the Ministry of Education.**

#### **3. Policy 475 - Transportation: Authority and Responsibility and Regulations 475R - Transportation: Authority & Responsibility (Regulations)**

The Director of Operations reviewed the existing policy and the amendments to the regulations.

##### **Outcome**

**The Committee recommended that the Board of Education affirm Policy 475 - Transportation: Authority and Responsibility with no recommended changes, and approve the amended Regulations 475R - Transportation: Authority and Responsibility (Regulations).**

### **Recommendations/Referrals To the Board/Coordinating Committee/Other Committees**

#### ***Future Public Board Meeting Action Items:***

- Annual Facility Grant (AFG) Plan for 2014/2015 through 2018/2019
- Lake Country Junior Middle School Project Identification Report
- Policy 475 - Transportation: Authority and Responsibility and Regulations 475R - Transportation: Authority & Responsibility (Regulations)

#### ***Future Coordinating Committee Item:***

- Highway 97 Safety Committee/Constable Neil Bruce Middle School Traffic Configuration/Safety Options for Consideration

## **Items for Future Planning and Facilities Committee Meetings**

### **Meeting Schedule**

|                                      |                  |                   |
|--------------------------------------|------------------|-------------------|
| April 16, 2014                       | May 21, 2014     | June 18, 2014     |
| August 27, 2014 ( <i>tentative</i> ) | October 15, 2014 | November 19, 2014 |

### **Questions - Please Contact:**

|                                             |                       |                                                                                   |
|---------------------------------------------|-----------------------|-----------------------------------------------------------------------------------|
| Trustee Rolli Cacchioni, Acting Chairperson | Phone: (250) 765-3419 | email: <a href="mailto:Rolli.Cacchioni@sd23.bc.ca">Rolli.Cacchioni@sd23.bc.ca</a> |
| Alan Cumbers, Director of Operations        | Phone: (250) 870-5150 | email: <a href="mailto:Alan.Cumbers@sd23.bc.ca">Alan.Cumbers@sd23.bc.ca</a>       |

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Rolli Cacchioni, Acting Chairperson