



Parent Advisory Council MINUTES

South Kelowna Elementary PAC Meeting MINUTES

Date | September 21, 2022 Time | 5:00pm Location | SKE Library

Meeting called to order by | Michelle Crossley

IN ATTENDANCE

Ashley Bush	Nadia	Kristi Caldwell		
Michelle Scheibel	Nicole Robertson	Allison Taylor		
Michelle Crossley	Leah Garras	Stacey Vecchio		
Robyn	Crystal Alseth	Jordana		

AGENDA DETAILS

President's Welcome

Meeting Called to Order

By Michelle C at 7:02pm

Voting Quorum confirmed. Minimum of 6 Members, at least 3 Executives

Review and Approval of Agenda

Michelle C. requested a motion to approve the proposed agenda

Motion approved by Robyn and seconded by Ali

Review and Approval of Previous Minutes (June 15, 2022)

Michelle C. requested a motion to approve the meeting minutes

Motion approved by Kristi and seconded by Leah

REPORTS

1. PRINCIPAL'S REPORT *Nadia Piasentin*

Discussion

- 252 students, 21 more than 2021. Opened an extra classroom
- New staff, 3 new teachers, new resource teacher, new CEA's 9 total
- Terry Fox run moved to Friday
- School District Theme – Caring Communities
- In-person parent teacher conference Oct 5 and Oct 6



2. PRESIDENT'S REPORT *Michelle Crossley*

Discussion

- 2 vacant positions; Jodi retired from her role as Copac representative; Fruits and Vegetables Coordinator; Health and Safety Representative
- Hot lunch volunteers to take over fruit and veggie distribution. Dates being emailed to Hot Lunch Coordinators so that they have enough volunteers on site
- All PAC meetings pre-set 3rd Wednesday of each month
- Next two PAC meetings at **5pm for October and November**. Switch back to 7pm
- PAC will be also streamed via Zoom for families who can't physically attend

3. TREASURER'S REPORT *Michelle Scheibel*

Discussion

Reconciled Bank accounts Sept 1, 2022

Gaming Account Balance \$4409.15

PAC #545 Account Balance \$37,736.28 (includes \$13,733.73 for Playground) NET \$24,002.55

- Final numbers are now done for last fiscal year Sept 1, 2021 – Aug 31, 2022
- Revenue \$67,088.66, COGS \$33,719.37, Gross profit \$33,369.29, Operating expenses \$10,875.09, Net Profit \$22,494.20!! Allocated \$9000 Capital Improvement (Playground) remainder profit \$13,494.20
- GOOD JOB EVERYONE!

Expenditure Votes for Approval:

1. SCREAM Program
 - a. Grade 6 students #? X \$25
 - b. Grade 4 students #? X \$25
2. Approval for Field Trip allotment to Cash Online SKE SD23 # of students in school? X est \$26 per student
3. Approval for Green Committee expenditure for composter \$650 plus \$50 filters plus taxes and shipping (\$4000 in budget)
4. Approval of Form created for teachers to fill out when using PAC funds provided for field trips etc
5. Approval of newsletter to be sent to parents about who PAC is and how to get involved
6. Approval of COBSS Bursary (Budgeted for \$550)

Capital Improvements Update (Budget includes \$5000 towards Capital Improvements this year):

Playground:

- Funds allotted via Cash online and PAC account \$24,472.82
- Working with supplier to get alternative accessibility options staying under \$30,000
- Goal to complete this project Spring 2023

Basketball Hoops	450 x 2 = \$900
Sandboxes Installed	\$1000
Diggers TBD (Waiting for quotes) \$	
Painted lines basketball court	\$700
Total \$2600 (Should be able to get diggers done also)	



Motion 1

Motion requested by Michelle S. to contribute to the SCREAM Program for Grade 6's.

28 students \$50.00 per student donated \$1400.00; \$100.00 extra for families

- Approved: Leah G
- Seconded: Michelle C

All in favour

Motion passed

Motion 2

Motion requested by Michelle S. for Field Trip allotment of \$6552.00 to Cash Online SKE SD23

252 students @\$26 per student

- Approved Kristi C.
- Seconded: Leah G

All in Favour

Motion passed

Motion 3

Michelle S. moves to create a form for teachers to fill out when using PAC funds provided for field trips etc

- Approved: Jordana
- Seconded: Allison T

All in Favour

Motion passed

Motion 4

Michelle S. motions to create and distribute a newsletter to parents about who PAC is and how to get involved

- Approved: Michelle C
- Seconded: Allison T

All in Favour

Motion passed

Motion 5

Michelle S. motions to approve the COBSS Bursary (Budgeted for \$550)

2 x \$250 bursaries plus fees

- Approved: Michelle C
- Seconded: Leah G

All in Favour

Motion passed

Motion 6

Michelle S motions to approve expenditure for composter \$650 plus \$50 filters plus taxes and shipping for Green Committee (\$4000 in budget)

Motion tabled for next meeting.

4. COPAC REPORT *Vacant Position***Discussion**

-



5. FRUITS AND VEGETABLE COORDINATOR REPORT *Vacant Position*

Discussion

- Kamal Gill to take on this role for 2022-2023

6. HEALTH AND SAFETY REPRESENTATIVE REPORT *Vacant Position*

Discussion

-

7. FOOD PROGRAM COORDINATOR REPORT *Dayna and Robyn*

Discussion

- \$10,000 in sales to date
- Profit +\$2000
- \$85.00 in donations
- Chq for \$200.00 from an individual
- Subsidy needed is \$4500.00 for the year
- Ask is 50.00 per kid per session; 12 kids looking for subsidy; \$2250.00 needed

Motion 7

Robyn S motions to donate \$750.00 per session (for 3 sessions) to hot lunch subsidy. Total \$2250

- Approved: Kristi C
- Seconded: Leah G

All in Favour

Motion passed

8. FUNDRAISING COORDINATOR REPORT *Leah Garras*

Discussion

- Purdy's potentially going on strike, fundraiser moving forward. If strike, fundraiser will be canceled
- New fundraiser ideas
 - o Sweetness; cookie coloring
 - o Tomato Plant
 - o Fresh to You 2023
 - o Mom's night at the View Winery
 - o School dances

9. COMMUNICATIONS COORDINATOR REPORT *Kristi Caldwell*

Discussion

- PAC Newsletter to be finalized and sent out
- Chef's in classroom TBD for 2022/2023; \$300.00 per class grade 3 curriculum or 2/3 split

NEW BUSINESS

- New reporting policy 2023
- Focus on Indigenous Community Garden – making it look nice
- Re-visit the garden boxes at a future date
- Ashley Bush – Indigenous insight
- Mrs. Robertson Field Trip – looking for funds \$26.00 per student



GREEN COMMITTEE – *Ruth King*

Discussion

- Dino the recycler
- Indigenous garden being weeded Friday by 5/6 class
- \$4000 allocated to green committee 2022/2023 school year
- Lomi Purchase for school? – teach students how to compost
- Helen's Acres – permanent place for fieldtrips
- Proposal on Helen's Acre's for fieldtrips to present to teachers

SPIRIT WEAR

Discussion

- 2 weeks for order time
- Communication to go out by end of September
- Logo rebrand for apparel

PLAYGROUND COMMITTEE REPORT *Michelle S and Heidi V*

Discussion

-

NEXT MEETING

Motion to adjourn the meeting – Michelle S.
Meeting adjourned at 08:48pm

NEXT MEETING: October 19, 2022 at 5:00PM. Location SKE School Library.

SKE PAC Information and Meeting Minutes | <http://www.ske.sd23.bc.ca>
COPAC Information and Meeting Minutes | <http://www.copac.sd23.bc.ca>
District and Committee Information | <https://www.sd23.bc.ca>

