

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Education and Student Services DATE: November 6, 2013

ACTING  
CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Terry-Lee Beaudry, Assistant Superintendent

### Board Attendees:

Trustee J. Fraser - Chairperson  
Trustee J. Brinkerhoff - Committee Member  
Trustee D. Butler - Committee Member  
Trustee Moyra Baxter  
Trustee Murli Pendharkar

### Staff:

H. Gloster, Superintendent of Schools  
T. Beaudry, Assistant Superintendent of Schools  
L. Paul, Secretary-Treasurer  
N. Bradley, Director of Instruction (K-12)  
B. Browns, Executive Assistant (*recorder*)

### Partner Group Representation:

COPVPA Kevin Auclair, Executive Member  
COTA April Smith, First Vice-President  
CUPE Wendy Johnson, President  
COPAC Marnie Janzen, Vice-President  
DSC Nicole McGinn, Okanagan Mission Secondary School  
Kelsey Munro, Rutland Senior Secondary School

### Agenda - Additions/Amendments/Deletions

*Deletion: Discussion/Action Item 6.3 "Draft Memorandum of Understanding - PacificSport Okanagan"*

*Addition: Discussion/Action Item 6.3 "Amended Policy 542 - Proposals for Educational Programs with External Partnerships"*

*Discussion/Information Item 7.2 "Education and Student Services Committee Meeting - December 4, 2013"*

### Reports/Matters Arising

October 2, 2013 Committee Report - received as presented.

### Discussion/Action Items

#### 1. **Board/Authority Authorized (BAA) Course Proposal - Aikido 11 (Kelowna Secondary School)**

Sean Sookochoff, Teacher - Kelowna Secondary School, provided a presentation on the Aikido 11 (Kelowna Secondary School) BAA Proposal, which included the history of Aikido, the rationale, course goals, expectations of students, and a video clip of students in an Aikido class. In this course, students will learn the control and accuracy of basic forms of Aikido and physical training in relaxation, flexibility, and endurance.

#### Outcome

The Committee recommended that the Board of Education approve the Board/Authority Authorized (BAA) Course Proposal - Aikido 11 (Kelowna Secondary School), as attached to the Agenda and presented at the November 27, 2013 Public Board Meeting.

#### 2. **Board/Authority Authorized (BAA) Course Proposal - Early Post-Secondary 11 (Kelowna Secondary School)**

Dayna Culham, Teacher - Kelowna Secondary School, provided information on the Early Post-Secondary 11 (Kelowna Secondary School) BAA Proposal. The course is targeted toward a diverse range of students with the goal of teaching necessary skills for a successful transition from secondary school to post-secondary learning. Students will learn in-depth skills in time and stress management, effective study methods, written and oral communication, computer software, the ability to navigate websites, responsible use of social media, and how to access information necessary to apply for and plan their post-secondary education. Early Post-Secondary 11 will also provide various learning opportunities for students, which include hands-on access to career programs and visitations to various post-secondary institutions.

#### Outcome

The Committee recommended that the Board of Education approve the Board/Authority Authorized (BAA) Course Proposal - Early Post-Secondary 11 (Kelowna Secondary School), as attached to the Agenda and presented at the November 27, 2013 Public Board Meeting.

### **3. Amended Policy 542 - Proposals for Educational Programs with External Partnerships**

The Assistant Superintendent shared that after reviewing the criteria in Policy 542 - Proposals for Educational Programs with External Partnerships, the order of operation needed to be amended to provide clearer direction when submitting a proposal. The amended recommendations are to remove item #1.16 and add a new #2:

*“Upon the Board of Education’s approval of a proposal, a Memorandum of Understanding (Appendix 542B - Memorandum of Understanding for Education Programs with External Partnerships) will be entered into between the Board of Education and the external group. Should there be a need for further information, the Board may direct the Superintendent to conduct a feasibility study which will include consultation as per Policy 715 - Consultation with Partners in Education.”*

A proposal will be presented to the Education and Student Services Committee, and if supported by the Committee, will then be forwarded to the Board of Education for final approval. Once the proposal is approved, a Memorandum of Understanding will be completed between the external partnership and the District through the Secretary-Treasurer’s office.

#### **Outcome**

The Committee recommended that Amended Policy 542 - Proposals for Educational Programs with External Partnerships be sent to the Board of Education for placement as an Action Item on the November 13, 2013 Public Board Meeting Agenda.

#### **Discussion/Information Items**

##### **1. Early College Program Update**

Norm Bradley, Director of Instruction (K-12), provided an update on the proposed Early College Program. Director Bradley distributed a handout covering the contents that will be included in the proposal and discussed some of these items. In alignment with Board Policy 542 - Proposals for Educational Programs with External Partnerships, Director Bradley will submit an Early College Program proposal at a future Education and Student Services Committee Public Meeting.

##### **2. Education and Student Services Committee Meeting - December 4, 2013**

With upcoming educational proposals to review, the Committee agreed to meet on December 4, 2013. There will be two agenda items for this meeting: the PacificSport Okanagan Proposal and the Early College Program Proposal.

#### **Recommendations/Referrals To The Board/Coordinating Committee/Other Committees**

##### ***Future Public Board Meeting Action Items (November 13, 2013):***

- Amended Policy 542 - Proposals for Educational Programs with External Partnerships

##### ***Future Public Board Meeting Action Items (November 27, 2013):***

- BAA Proposal - Aikido 11 (Kelowna Secondary School)
- BAA Proposal - Early Post-Secondary 11 (Kelowna Secondary School)

#### **Items For Future Education And Student Services Committee Meetings**

##### **Presentations**

- 2014/2015 School Calendar (presenter/date to be determined)
- Blended Learning (presenter/date to be determined)

November 6, 2013	December 4, 2013	January , 2014 (tbc)	February 5, 2014 (tbc)
BAA and Locally Developed Courses Proposals Early College Program Proposal (Director N. Bradley)	PacificSport Okanagan Proposal (Director N. Bradley) Early College Program Proposal (Director N. Bradley)	Aboriginal Education Annual Report (Assistant Superintendent T. Beaudry) Instructional Leadership Team (Level 1) (Director J. Rever)	Proposals for Substantive Change K-12 Assessment (Level 2) (Director J. Rever and Assistant Superintendent T. Beaudry)
April 2, 2014 (tbc)	May 7, 2014 (tbc)	June 4, 2014 (tbc)	REVIEW LEGEND
BAA and Locally Developed Courses Proposals Draft Program Review Cycle International Education Annual Financial Report (Director R. Oliver) New District Assessment Policy (Assistant Superintendent T. Beaudry)	Draft Meeting Schedule 2014/2015 Health Promoting Schools (Level 2) (Director N. Bradley) Student Support Services including Central School Programs/Alternate Education (Level 1) (Director P. Molloy)	Draft Achievement Contract (Superintendent H. Gloster) Central Okanagan Community and SD No. 23 Literacy Plan Annual Report (Director C. Sulz)	<b>LEVEL ONE REVIEW</b> <ul style="list-style-type: none"> <li>• District-wide surveys</li> <li>• Involving all stakeholders</li> <li>• Focus Groups</li> <li>• Interviews with key staff and clients</li> </ul> <b>LEVEL TWO REVIEW</b> <ul style="list-style-type: none"> <li>• Surveys to a representative sample group of stakeholders</li> <li>• Optional Focus Groups and personnel interviews as appropriate</li> </ul> <b>LEVEL THREE REVIEW</b> Limited or no surveying and/or interviews to gather informal feedback

### Future Education And Student Services 2013 Committee Meetings

December 4, 2013

All meetings (October - June) are scheduled for 6:30 pm in the School Board Office Board Room

The 2014 meeting dates will be confirmed at the Board of Education's Annual General Meeting on December 11, 2013

### Questions – Please Contact:

Trustee Julia Fraser, Chairperson

Terry-Lee Beaudry, Assistant Superintendent of Schools

Phone: 250.870.5000, ext 8146 e-mail: Julia.Fraser@sd23.bc.ca

Phone: 250.470.3225 e-mail: Terry.Beaudry@sd23.bc.ca