

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: April 18, 2018
CHAIRPERSON: Trustee Chris Gorman STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held
on the Traditional Territory of the Okanagan People.*

Board Attendees:

Trustee C. Gorman – Chairperson
Trustee D. Butler - Committee Member
Trustee J. Fraser - Committee Member
Trustee M. Baxter

Staff:

E. Sadlowski, Secretary-Treasurer
M. Van Aller, Director of Operations
K. Kaardal, Superintendent of Schools/CEO
D. Widdis, Planning Manager
T. Beaudry, Deputy Superintendent
L. Parker, Executive Assistant (*Recorder*)
M. Essler, Executive Assistant

Partner Group Representation:

COPAC	No representative
COPVPA	Mike Kormany, Pro-D Finance
COTA	Susan Bauhart, President
CUPE	Shelley Yost, Clerical/Library Assistant Shop Steward
DSC	No representative

Agenda - Additions/Amendments/Deletions

Updated Information

- 6.1 Enhancement Agreement – Kelowna Secondary School
 - Moved to Information Items as 7.1
- 7.1 Naming of Lake Country Middle School
 - Moved to Action Item as 6.1

April 18, 2018 Agenda – approved as amended.

Reports/Matters Arising

February 21, 2018 Committee Report – received as distributed.

Trustee Butler inquired about the long-term space pressures in Glenmore, and if there would be public consultation. *Mitch Van Aller explained that the draft submission of the capital plan will likely answer some of the questions. The draft plan is scheduled to come to Planning and Facilities Committee Meeting in May, 2018.*

There was a discussion on operational and nominal capacity of schools. *Superintendent of Schools/CEO explained that the issue is more complex than the current operational process of twenty-five students per class. It will be reviewed annually and on an individual class-to-class basis due to the complexity of applying the Memorandum of Agreement Letter of Understanding #17.*

Action Items

1. Naming of Lake Country Middle School

The naming process presented follows the same plan completed for Canyon Falls Middle School. The principals will discuss with the staff, students, parents and community members via different modalities such as: newsletters, websites or surveys. School PACs will also be involved with the process.

Outcome

The Planning and Facilities Committee recommends to the Board of Education:

THAT: The Board of Education receives the comprehensive process for the Naming of Lake Country Middle School as presented at the April 18, 2018 Planning and Facilities Committee Meeting.

2. Opening of Canyon Falls Middle School

Discussion of the memo ensued.

COPVPA inquired how it would affect the surplus of staff at Okanagan Mission Secondary School if the Grade 8 students didn't transition in year one.

The Superintendent of Schools/CEO indicated that it would be part of the discussion and consultation with COTA.

Trustee Fraser asked if there was a catchment review for this school.

The Superintendent of Schools/CEO stated that planning for a catchment area review for Canyon Falls Middle School would be added for discussion at a future Planning and Facilities Committee Meeting.

Trustees Baxter and Butler both inquired if parents and staff meetings were held on how this would affect them. *Assistant Superintendent Ovelson indicated that meetings with staff and parents will be held in the future. She also advised that PAC members and parents had inquired of principals regarding the process.*

Outcome

The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education open Canyon Falls Middle School for Grade 6 and 7 students in 2019 for the Okanagan Mission family of schools;

AND THAT: Grade 7 students already in attendance at Okanagan Mission Secondary School, and transitioning into Grade 8, complete their Grade 8 year at Okanagan Mission Secondary School in 2019;

AND THAT: Canyon Falls Middle School will enroll Grade 6, 7 and 8 students in September 2020 and Okanagan Mission Secondary School will become a Grade 9 to 12 school.

Information Items

3. Enhancement Agreement – Kelowna Secondary School

The Enhancement Agreement for Kelowna Secondary School is for an Outdoor Basketball Court. At the last meeting the Committee discussed the funding for the enhancement and involvement of the Parent Advisory Council. It is now confirmed that the school is funding the whole amount; maintenance and replacement issues will be funded separately.

4. School District Portable Information

Discussion of where the portables have been submitted for placement.

Trustee Baxter recommended long-term planning discussions and that documents presented at this meeting be posted publicly.

The Chairperson recommended that this information is presented to the Committee on a quarterly basis.

Susan Bauhart, COTA President, queried where the portables are being placed as there were only 4 mentioned in the February 21, 2018 meeting.

Mitch Van Aller explained that currently 3 will be going to North Glenmore Elementary School, 1 at Glenmore Elementary School, 1 at Dr. Knox Middle School and 1 at Dorothea Walker Elementary School. Black Mountain Elementary is a candidate for the last one. The last portable will be held in reserve until the end of June when a final decision will be made.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

May 9, 2018 Public Board Meeting

- Opening of Canyon Falls Middle School

Items for Future Planning and Facilities Committee Meetings

October 27, 2018

- Final recommendations for Naming of Lake Country Middle School

September	October	November
- Summer Projects Update	- Annual Integrated Pest Management Report	- Review of the Long-Term Facility Plan (<i>Info Item</i>)
January	February	April
- Annual review of Committee's Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	- Capital Project Bylaw for AFG
May	June	August
- Transportation Update - Capital Plan Submission	- Energy & Sustainability Presentation	- To be determined

Meeting Schedule

Wednesday, May 16, 2018

6:00 pm

Wednesday, June 20, 2018

6:00 pm

Questions - Please Contact:

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Chris Gorman, Chairperson