

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: January 18, 2017

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

Board Attendees:

Trustee J. Fraser – Chairperson (*absent*)
Trustee R. Cacchioni
Trustee C. Gorman – Committee Member (*absent*)
Trustee M. Baxter
Trustee D. Butler (*Acting Chairperson*)
Trustee L. Mossman (*Acting Committee Member*)
Trustee L. Tiede (*Acting Committee Member*)

Staff:

L. Paul, Secretary-Treasurer
M. Van Aller, Director of Operations
D. Widdis, Planning Manager
K. Kaardal, Superintendent of Schools/CEO
T. Beaudry, Deputy Superintendent
H. Wendt, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	Shelley Courtney, President
COPVPA	Cathie Mutter, Secretary
COTA	Susan Bauhart, President
CUPE	David Tether, Acting President
DSC	No representative
MEDIA	Carli Berry, Reporter, Kelowna Capital News

Guest: Judy Shoemaker, President, PlanningWorks Consulting Inc.

Agenda - Additions/Amendments/Deletions

Trustee Mossman was appointed Acting Committee Member in the absence of Trustee Gorman and Trustee Tiede was appointed Acting Committee Member in the absence of Trustee Fraser.

It was agreed that the Agenda order would be amended and that Discussion/Action Item 6.2 *Lake Country Middle School Project Definition Report – Update* would be moved to become Discussion/Action Item 6.1.

January 18, 2017 Agenda – approved as amended.

Reports/Matters Arising

November 23, 2016 Committee Report - received as distributed.

Discussion/Action Items

1. Lake Country Middle School Project Definition Report - Update

The Director of Operations outlined his report noting this Project Definition Report (PDR) is aligned with the District's Long Term Facility Plan. The Ministry has advised this PDR is to be submitted by February 28, 2017. The Planning Manager reviewed the presentation, provided background on the project timelines and advised that initial consideration was given to a 500 student school. However, based on enrolment and population increases, both current and projected, the PDR was modified to represent a 600 student school.

The Committee discussed the options presented. The Secretary-Treasurer advised that while the Ministry requires that the two options be presented as both were part of the original Project Identification Report, the District will, upon Committee and Board approval, only be recommending Option 2.

In response to queries from the Committee, the Secretary-Treasurer noted that because the existing clubhouse on the Aspen Grove site is part of the ALR, the footprint of it cannot be changed. However, the suggested playfields will be built around it with a use for the clubhouse to be factored into the final site consideration process. Further research will be required to determine its best use taking into consideration whether non-

conforming use is acceptable. It was also noted that the District's use of Swalwell Park will continue under the existing Joint Use Agreement.

Outcome

The Committee recommended that the Board of Education approve the submission of the Lake Country Middle School Project Definition Report to the Ministry of Education.

2. Westside Area Study – Grade 9-12 Secondary School

The Superintendent of Schools/CEO noted the study outlines broad parameters for the Committee's consideration. The report is not meant to form a Project Identification Report (PIR); however, the information, if approved, would form part of the next Capital Plan submission to the Ministry. The information provided updates the Long Term Facility Plan to eventually support a PIR.

Judy Shoemaker, President of PlanningWorks Consulting, Inc., reviewed the presentation outlining the options evaluated by the Steering Committee, with Option G coming forward as the most viable. Issues and concerns regarding education goals, school capacities and enrolment options were considered by the Committee. The Committee also reviewed and discussed the identified Capital Options A to G. In response to queries, the Secretary-Treasurer confirmed the full report would be presented to the Ministry in order to show the District's due diligence in looking at all options; however, Option G would be noted as the most viable.

The Superintendent of Schools/CEO advised the original scope of the report was expanded in order to show a more comprehensive overview for the Committee's information. This included potential program changes, population and student growth and the potential impact on staffing and space as a result of the restoration of the 2002 Collective Agreement language.

In response to queries from the Committee surrounding the impact of the recent Supreme Court Ruling, it was noted that, because operating capacities are in such a state of flux, the information presented is based on nominal capacity which is what the Ministry of Education uses for capital planning purposes.

District staff confirmed a change will be made to the name of the study prior to bringing it to the Board for consideration.

Outcome

The Committee recommended that the Board of Education approve the submission of the Westside Area Study to the Ministry of Education.

3. Annual Review of the Planning and Facilities Committee Mandate, Purpose and Function – Policy 155

The Secretary-Treasurer noted no changes had been made to Policy 155 and this review takes place on an annual basis.

Outcome

The Committee recommended that the Board of Education affirm Policy 155 – Planning and Facilities Committee, as attached to the agenda and as presented at the January 18, 2017 Planning and Facilities Committee Meeting.

4. Planning and Facilities Committee Meetings – Start Time

The Committee reviewed the current schedule for Planning and Facilities Committee Meetings for the 2017 calendar year.

Outcome

The Committee recommended that the Board of Education approve the start time for future Planning and Facilities Committee Meetings be set at 6:00 pm.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

January 25, 2017:

- Planning and Facilities Committee Meetings - Start Time

February 8, 2017:

- Lake Country Middle School Project Definition Report
- Westside Area Study – Grade 9-12 Secondary School
- Annual Review of the Planning and Facilities Committee Mandate, Purpose and Function – Policy 155.

Items for Future Planning and Facilities Committee Meetings

- Project Identification Report – Westside
- District Area Updates, e.g. enrolment, community growth, etc. (*Referred from the Incamera Board Meeting – April 29, 2015*)

October	November	January
<ul style="list-style-type: none"> - Annual Integrated Pest Management Report - Long Term Facility Plan 	<ul style="list-style-type: none"> - Review of the Long-Term Facility Plan (<i>Info Item</i>) 	<ul style="list-style-type: none"> - Planning and Facilities Committee – Review of Mandate, Purpose and Function
February	April	May
<ul style="list-style-type: none"> - Annual Facility Grant (AFG) Plan 	<ul style="list-style-type: none"> - Capital Project Bylaw for AFG - Energy & Sustainability Presentation 	<ul style="list-style-type: none"> - Transportation – Additional Service Routes
June		

Meeting Schedule

February 15, 2017 at 6:00 pm	March 8, 2017 at 6:00 pm	April 19, 2017 at 6:00 pm
May 17, 2017 at 4:00 pm	June 21, 2017 at 6:00 pm	August 23, 2017 at 4:00 pm (tentative)
September 20, 2017 at 6:00 pm	October 18, 2017 at 6:00 pm	November 15, 2017 at 6:00 pm

Questions - Please Contact:

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Deb Butler, Acting Chairperson