



CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

Planning and Facilities Committee

Public Meeting

Wednesday, February 1, 2023, 6:00 pm

School Board Office

1040 Hollywood Road S

Kelowna, BC

Board of Education: Trustee C. Desrosiers, Chair
Trustee W. Broughton, Committee Member
Trustee L. Guderyan, Committee Member
Trustee J. Fraser
Trustee V. Johnson
Trustee L. Tiede

Absent: Trustee A. Geistlinger

Staff: Rob Drew, Director of Operations
Delta Carmichael, Secretary-Treasurer/CFO
Josh Currie, Assistant Director of Operations
David Widdis, Planning Manager
Jason Groetchen, Maintenance Manager
Kevin Kaardal, Superintendent of Schools/CEO
Terry Beaudry, Deputy Superintendent of Schools
Lise Bradshaw, Executive Assistant (Recorder)

Partner Groups: Susan Bauhart, COTA President
George York, CUPE Operations Shop Steward
Nicola Baker, COPAC Vice President
Zach Johnson and Mehak Parihar, DSC Co-Presidents
There were no representatives from COPVPA.

The Central Okanagan Board of Education acknowledged that this meeting was being held on the unceded, Traditional Territory of the Okanagan People.

AGENDA

February 1, 2023 Committee Agenda - approved as presented.

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - December 7, 2022

December 7, 2022 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

Mr. Nathan Hind from the PAC at École Bellevue Creek Elementary School attended the meeting to enquire if the District received \$165,000 in funding from the government's Playground Equipment Program. Mr. Hind asked if the PAC could get confirmation that the funds were indeed received under the Program, and asked for information on the cost of various items as the PAC at École Bellevue Creek Elementary will be fundraising for some additional equipment for the playground.

The Director of Operations will provide information directly to Mr. Hind.

COMMITTEE MEMBERS QUERIES/COMMENTS

There were no queries/comments from Committee members.

DISCUSSION/ACTION ITEMS

Annual Review of Committee's Mandate, Purpose and Function - Policy 155 - Planning and Facilities Committee

The Chair stated that as per Board Policy, the Committee reviews its mandate, purpose and function annually. Staff are not recommending any changes to Board Policy 155 - Planning and Facilities Committee.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education affirm Policy 155 - Planning and Facilities Committee, as attached to the Agenda and presented at the February 1, 2023 Public Planning and Facilities Committee Meeting.

Three-Year Annual Facility Grant (AFG) Plan for 2023/2024 through 2025/2026

The Director of Operations stated that a Three-Year Annual Facility Grant (AFG) Plan is prepared yearly to highlight what the Operations Department believes they can deliver with the funding received. The AFG Plan is provided to the Board of Education for approval prior to submitting to the Ministry of Education and Child Care's Capital Planning Branch by the March 31, 2023 deadline.

In the provincial fiscal year of April 1, 2022 through March 31, 2023, the District received an AFG in the amount of \$4.0 million, intended for minor capital improvements required to ensure the long-term viability of our existing school district facilities. The District has prioritized this grant funding towards the upgrading of mechanical and electrical systems, end-of-life roofing and urgent facility upgrades.

The Operations Department has created the Three-Year AFG Plan based on an understanding that grant funding levels will remain consistent. Operations staff will ensure that the funds are utilized to maximize long-term benefits to the District. The Plan is a guideline and must be regularly managed. Emergent critical needs (e.g., large mechanical failures) can cause funds to be redirected. Historically, the funding provided by the Ministry is not adequate to address the demands across the District. Each year the Operations Department is compelled to defer maintenance activities on equipment or infrastructure to align with funding levels. Over the past 16 years the AFG has not kept pace with inflation and has not been adjusted to account for the growth of the District with new schools creating an additional 17,080 square meters of space that requires maintenance.

The Director of Operations answered queries from the Committee. The Committee discussed the need for additional AFG funding and determined that the Board should advocate for an increase to the AFG.

Outcomes:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education approve the Annual Facility Grant Plan for 2023/2024 through 2025/2026, as attached to the Agenda and as presented at the February 1, 2023 Planning and Facilities Committee Meeting;

AND THAT: The Board of Education write a letter to the Ministry of Education and Child Care to advocate for additional funding for the Annual Facility Grant.

DISCUSSION/INFORMATION ITEMS

Single Use Washrooms Inventory for Middle and Secondary Schools

The Director of Operations provided some highlights from the Report prepared on Single Use Washrooms in middle and secondary schools throughout the District. Committee members discussed issues such as how many of the single use washrooms listed in the inventory would be considered staff washrooms, where the washrooms were located within the school, and the ratio of students/staff to the number of single use washrooms. The Committee also discussed the universal washrooms that exist in three District schools.

The Committee discussed how students may feel about the various types of washroom access within schools. The Superintendent of Schools/CEO stated that all school administrators should be made aware of students who feel they do not have dignified access to school washrooms.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education direct the Superintendent of Schools/CEO to ensure all schools provide equitable access to washrooms for all students and staff while respecting their privacy of gender, medical status or religious or cultural practice.

COMMITTEE CORRESPONDENCE

None

ITEMS REQUIRING SPECIAL MENTION

None

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

Public Board Meeting – February 22, 2023

- Annual Facility Grant (AFG) Plan for 2023/2024 through 2025/2026 (*Action Item*)
- Affirmation of Policy 155 – Finance and Audit Committee (*Action Item*)
- Equitable Access to Washrooms – (*Action Item*)

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

May

- Transportation Update
- Capital Plan Submission

June

- Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

All meetings start at 6:00 pm unless otherwise noted.

March 1, 2023

April 5, 2023

May 3, 2023

June 7, 2023

Main Board Room, 1040 Hollywood Rd. S.

MEDIA QUESTIONS

None.

ADJOURNMENT

The meeting adjourned at 6:51 pm.

Questions - Please Contact:

Trustee Desrosiers, Chair at 250-718-6303 or Chantelle.Desrosiers@sd23.bc.ca

Rob Drew, Director of Operations at 250-870-5150 or Rob.Drew@sd23.bc.ca

Chantelle Desrosiers, Chair