

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: August 22, 2018  
CHAIRPERSON: Trustee Chris Gorman STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held  
on the Traditional Territory of the Okanagan People.*

### **In Attendance:**

#### **Board Attendees:**

Trustee C. Gorman, Chairperson  
Trustee D. Butler, Committee Member  
Trustee J. Fraser, Committee Member  
Trustee M. Baxter  
Trustee L. Tiede

### **In Attendance:**

#### **Staff:**

E. Sadlowski, Secretary-Treasurer  
M. Van Aller, Director of Operations  
D. Widdis, Planning Manager  
S. Kamstra, Assistant Director of Operations  
K. Kaardal, Superintendent of Schools/CEO (*arrived at 4:16*)  
T. Beaudry, Deputy Superintendent  
L. Parker, Executive Assistant (*Recorder*)

### **Partner Group Representation:**

COPAC S. Shakespeare, President  
COPVPA R. Ward, Members Liaison: Middle/Secondary  
COTA G. Hawtree, French as First or Working Language Chair  
CUPE No representative  
DSC No representative

### **Agenda - Additions/Amendments/Deletions**

August 22, 2018 Committee Agenda – approved as distributed.

### **Reports/Matters Arising**

June 20, 2018 Committee Report – received as distributed.

### **Action Items**

#### **1. Proposed Catchment Area Review – Bankhead Elementary and Watson Road Elementary Schools**

The Planning Manager stated that recently a new subdivision created around the Highpointe Drive and Clifton Road area has created confusion as to which catchment area some properties are located in. Staff recommended a catchment area review.

The Superintendent of Schools/CEO stated that a timeline for catchment area reviews would be coming forward to the Board of Education in the fall to address the broader issues.

#### **Outcome:**

**The Planning and Facilities Committee recommends to the Board of Education:**

**THAT: Staff proceed with a Catchment Area Review for Bankhead Elementary and Watson Road Elementary Schools.**

#### **2. Proposed Catchment Area Review – Black Mountain Elementary and Ellison Elementary Schools**

The Planning Manager stated that transportation eligibility is based on catchment areas and it would be beneficial to have designated catchment areas for these two communities instead of open catchment like the rest of Rutland.

The committee discussed the need to review the Rutland area elementary schools catchment area.

#### **Outcome:**

**The Planning and Facilities Committee recommends to the Board of Education:**

**THAT: Staff proceed with a Catchment Area Review for Rutland area elementary schools.**

**3. Annual Capital Plan Submission – Capital Bylaw No. 2018/19-CPSD23-01**

The Director of Operations stated that the Ministry of Education provided the Board with a written response to the 2018/19 Capital Plan submissions from June 2017. The Board is required to pass a Bylaw to allow the District to access the funding outlined in the Ministry's response.

**Outcome:**

**The Planning and Facilities Committee recommends to the Board of Education:**

**THAT: At the September 12, 2018 Public Board Meeting, the Board of Education give first, second and third readings to Capital Bylaw No. 2018/19-CPSD23-01 Capital Plan 2018/19;**

**AND THAT: Capital Bylaw No. 2018/19-CPSD23-01 Capital Plan 2018/19 be read a first, second and third time, passed and adopted the 12<sup>th</sup> day of September, 2018.**

**4. Rescind Enhancement Agreement – Rose Valley Elementary School**

The Director of Operations stated that the Parent Advisory Council (PAC) at Rose Valley Elementary School made an agreement with the City of West Kelowna to build a Gaga Ball Court on the city's property adjacent to the school. The ball court has been built and was not completed by District staff. The previously approved Enhancement Agreement with the Board of Education will no longer be required.

**Outcome:**

**The Planning and Facilities Committee recommends to the Board of Education:**

**THAT: The Board of Education rescind Public Board Meeting Motion 18P-058, as carried on April 25, 2018 due to the Parent Advisory Council (PAC) reaching an agreement for placement of a Gaga Ball Court on City of West Kelowna land:**

***"The Board of Education enter into an Enhancement Agreement with the Rose Valley Elementary School PAC for the creation of a Gaga Ball Court, as attached to the agenda and as presented at the April 25, 2018 Public Board Meeting."***

**5. Property Bylaw No. 144 – FortisBC Energy Inc. Statutory Right-of-Way for Canyon Falls Middle School**

The Director of Operations stated that the Statutory Right-of-Way (ROW) required for the Canyon Falls Middle School has been registered with the Land Titles Office. This ROW allows gas service to be installed at the new school.

**Outcome:**

**The Planning and Facilities Committee recommends to the Board of Education:**

**THAT: The Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 144 at the September 12, 2018 Public Board Meeting;**

**AND THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 144 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted the 12<sup>th</sup> day of September, 2018;**

**AND FURTHER THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for registration of a Statutory Right-of-Way in favour of FortisBC Energy Inc. on Lot 1, District Lot 579, Plan EPP33403.**

**6. Property Bylaw No. 145 – FortisBC Inc. Statutory Right-of-Way for Canyon Falls Middle School**

The Director of Operations stated that the Statutory Right-of-Way (ROW) required for the Canyon Falls Middle School has been registered with the Land Titles Office. This ROW allows gas service to be installed at the new school.

**Outcome:**

**The Planning and Facilities Committee recommends to the Board of Education:**

**THAT: The Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 145 at the September 12, 2018 Public Board Meeting;**

**AND THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 145 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted the 12<sup>th</sup> day of September, 2018;**

**AND FURTHER THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for registration of a Statutory Right-of-Way in favour of FortisBC Inc. on Lot 1, District Lot 579, Plan EPP33403.**

### **Information Items**

#### **1. Transportation Update on Student Riders**

The Director of Operations stated that seats have been assigned to all registered, eligible riders. The Transportation Department is now considering the registered courtesy riders. They expect the process to complete for all existing registrants by Friday August 24, 2018.

#### **2. Westside Property Removal from Agricultural Land Reserve**

The Director of Operations stated that a project at Hudson Road Elementary School has identified that the school is located on an Agricultural Land Reserve (ALR). Further investigation found that there are four schools affected. There are three identified schools on the Westside and one in Rutland. Being on designated ALR land limits expansion and other related projects. The application process to remove the Westside schools from the ALR is underway.

### **Recommendations/Referrals To the Board/Coordinating Committee/Other Committees**

#### ***September 12, 2018 Public Board Meeting***

- *Proposed Catchment Area Review – Bankhead Elementary and Watson Road Elementary Schools – Action Item*
- *Proposed Catchment Area Review – Rutland Area Elementary Schools – Action Item*
- *Annual Capital Plan Submission – Capital Bylaw No. 2018/19 CPSD23-01 – Action Item*
- *FortisBC Energy Inc. Statutory Right-of-Way for Canyon Falls Middle School – Action Item*
- *FortisBC Inc. Statutory Right-of-Way for Canyon Falls Middle School – Action Item*
- *Rescind Enhancement Agreement – Rose Valley Elementary School – Action Item*

### **Items for Future Planning and Facilities Committee Meetings**

#### ***October 27, 2018***

- *Final recommendations for Naming of Lake Country Middle School*

| <b>September</b>                                             | <b>October</b>                             | <b>November</b>                                              |
|--------------------------------------------------------------|--------------------------------------------|--------------------------------------------------------------|
| - Summer Projects Update                                     | - Annual Integrated Pest Management Report | - Review of the Long-Term Facility Plan ( <i>Info Item</i> ) |
| <b>January</b>                                               | <b>February</b>                            | <b>April</b>                                                 |
| - Annual review of Committee's Mandate, Purpose and Function | - Annual Facility Grant (AFG) Plan         | - Capital Project Bylaw for AFG                              |
| <b>May</b>                                                   | <b>June</b>                                | <b>August</b>                                                |
| - Transportation Update<br>- Capital Plan Submission         | - Energy & Sustainability Presentation     | - To be determined                                           |

### **Meeting Schedule**

Wednesday, September 19, 2018 6:00 pm

**Questions - Please Contact:**

Chris Gorman, Chairperson  
Mitch Van Aller, Director of Operations

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email: [Mitch.Vanaller@sd23.bc.ca](mailto:Mitch.Vanaller@sd23.bc.ca)

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Chris Gorman, Chairperson