



**Section Four: Students**

*“Together We Learn”*

**490R – ADMISSION OF STUDENTS INVOLVED IN EXCHANGE OR  
OTHER RECIPROCAL PROGRAMS  
(REGULATIONS)**

**1. Required Documentation**

In order to be accepted as a Board approved exchange program, the following information and documentation must be provided:

- Certificate of Incorporation under the Society’s Act proving non-profit status;
- Confirmation that no international student registration fee is required of parents/students to participate in the exchange;
- Confirmation that the program is a one in/one out student exchange for the same length of time;
- Confirmation that parent guardianship and student medical insurance requirements have been met prior to the start of the exchange;
- Certificate of Insurance from the insurance agent or insurance carrier that insures School District No. 23 (Central Okanagan) students while on exchange. Proof must be in place showing a current liability at a minimum of \$2,000,000.00. The Certificate of Insurance must also include the expiry date.

**2. Approved Exchanges**

The following exchanges have been approved as per Policy 490 “Admission of Students Involved in Exchange or Other Reciprocal Programs”:

- OSEF (Organisme de Séjours Éducatifs en France) France-Canada Inc. Exchange;
- BCHLA (BC Heritage Language Association) International Student Exchange – Spain and Germany;
- Kasugai Sister City Association Student Exchange, Japan;
- Veendam Sister City Association Student Exchange, Netherlands;
- Rotary Student Exchange; and
- EF (Education First).

Date Agreed: June 25, 2008

Date Amended: November 26, 2008

Related Document: