

480A - Raising the Bar: The Three-Year Rule (Appendix A)
APPLICATION FOR EXEMPTION OF THE THREE-YEAR RULE

SECTION 1 – Must be completed in full by student

School Currently Attending: _____ Date: _____
 Student Name: _____ Birth Date: _____
 Parent(s)/Legal Guardian(s) Name: _____
 Student's Current Address: _____
 _____ Postal Code: _____
 Student's Year/Month Entry to Grade 10: _____ Student PEN _____

Application to be exempted from the Three-Year Rule based on the following exception(s):

Please check applicable box to support the exception claim:

- Serious medical conditions which significantly affect attendance/learning
- Participation in Board-approved exchange program
- Enrolment in BCIT, OC, or SSA Program
- Special Education student with significant learning needs
- ESL/Landed Immigrant
- Extenuating Circumstances

SECTION 2 – Must be completed by the student/parent/guardian

Outline the circumstances that you believe warrant the exemption from the Three-Year Rule on **the reverse side of this form**. Attached documentation may be used to support application.

To the best of my/our knowledge, the information contained on this form and accompanying documentation is correct.

 Student/Parent/Guardian Name (Please Print)

 Student/Parent/Guardian Signature

 Date

SECTION 3 – To be completed at the school level (sign LINE 1 or 2 and LINE 3)

1. Special Education school-based approval Approved Denied (*if needed*)

 Special Education Teacher Name (Please Print)

 Spec. Ed. Teacher Signature

 Date

2. Extenuating Circumstances Approved Denied (*if needed*)

 School Based Team Chairperson (Please Print)

 SBT Chairperson Signature

 Date

3. Principal's Verification - this application has been reviewed as per District Policy (*required*)

 Administrator Name (Please Print)

 Administrator Signature

 Date

Any comments: _____

SECTION 4 – Adjudication

EXEMPTION OF THREE-YEAR RULE: Approved Denied

 Dir. of Student Support Services (when necessary)

 Director Signature

 Date

Director of Instruction (Please Print)

Director Signature

Date

Completed Application Forms are to be sent to:

Norm Bradley, Director of Instruction (K-12)

SD 23 (Central Okanagan) 1940 Underhill Street, Kelowna, BC V1X 5X7 Telephone: (250) 860-8888

Fax: (250) 870-5053



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SECTION 5 – Supporting Documentation

Outline the circumstances that you believe warrant the exemption from the Three-Year Rule. Attached documentation may be used to support application.

Lined area for supporting documentation.

SECTION 6 – Appeal Process

I understand that a student who has had their Application for Exemption of the Three-Year Rule Program denied, may appeal first to the Superintendent of Schools and secondly to the Board of Education. According to Board Policy 460 (Appeals Bylaw), I understand that I have the right to appeal any decision of a school district employee to the Board of Education.

Student Signature

Parent/Guardian Signature

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