



Section One: Board of Education

“Together We Learn”

145 – COORDINATING COMMITTEE

Introduction

The Coordinating Committee is a standing committee with the following membership:

- Chairperson of the Board of Education (Chairperson of the Committee);
- Vice-Chairperson of the Board;
- Superintendent of Schools;
- Secretary -Treasurer.

If either the Chairperson or the Vice-Chairperson is unable to attend the Coordinating Committee meeting, he/she will try to arrange for an alternate trustee to attend. If this is not possible, the Coordinating Committee meeting will proceed as scheduled.

Policy

The Coordinating Committee shall meet prior to every Board meeting to:

- prepare an agenda for the meeting;
- refer matters requiring committee-level attention to appropriate committees.