



# SCHOOL DISTRICT No. 23 (CENTRAL OKANAGAN)

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## Elementary Acceptable Use Guidelines for the Internet

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### Internet Use

The Internet is an electronic highway connecting millions of computers and people around the globe. Through the Internet, you will have access to a giant global library that includes educational, government and research information databases, current news, business organizations and a wealth of educational resources. You will have email (electronic mail communication) with people from all over the world, can join discussion groups and participate in collaborative “global classroom” projects. The purpose for using the Internet in your school is to support the B.C. Provincial Curriculum by providing access to these unique resources consistent with educational purpose of your school and School District No. 23.

### Permission

With the permission of your parent or guardian, your school offers you an opportunity to use the Internet in your library, classroom and computer lab. We expect you to use the Internet while in your school only for educational purposes approved by your school and your teachers. This is a privilege, not a right, and we may discipline you and/or take away your right to use the Internet if you misuse this privilege. You are responsible for your own actions while you are on the Internet at school and are also accountable for any online activities that occur by others because you have allowed them to use your account. As a student, you must read the following rules and then sign the attached form to show that you clearly understand the responsibility of using the Internet in your school. Your parent(s) or guardian(s) must also read these guidelines and sign the attached agreement.

### As A Responsible Internet User, I Agree to:

- Be polite and use appropriate language
- Practice proper use of the computer and observe security restrictions.
- Understand that electronic mail (email) is NOT guaranteed to be private.
- Respect all electronic communications and information as private property.
- Use technology for educational purposes as appropriate to my assignments.
- Take good care of the computer.

### Network Etiquette

- I will treat others with respect. I will not use language that may be offensive to others.
- I will not place unlawful information on the Internet, nor will I use the Internet illegally.
- I will never falsify my identity while using the Internet.
- I will not send any type of communication that might cause a congestion of the Internet or interfere with the work of others.

## **Safety**

- I know that many people I contact on the Internet will be strangers to me. It can be dangerous to give my name, home address, telephone number or personal information about myself or my family to anyone I talk to on the Internet no matter how nice they seem to be.
- I will never knowingly give my password to others, nor will I use another's password. I may have to use this password to sign onto a computer or to send mail over the Internet.

## **Acceptable Use**

- I will not use copyrighted materials from the Internet without permission of the author. I agree that I cannot use the words or pictures I see on an Internet site without giving credit to the person who owns the site. For example, I will not copy information from the Internet and hand it in to my teacher as my own work.
- I will never use the Internet to send or obtain inappropriate materials or files. I understand that sometimes I may see a site on the Internet that has pictures or words that my teacher or parents would not want me to see. I will not try to find such sites and, if I come across any by accident, I will leave them immediately.
- I will never knowingly bypass or try to bypass security measures on either my school, School District No. 23 computers or on computers at any remote site.
- I will not make, or attempt to make, any malicious attempt to harm or destroy data of another user on school computers and the Internet, including the uploading, downloading, or creation of computer viruses.
- I will not change any computer file that does not belong to me.
- I will never attempt to gain unlawful access to the another person's or organization's resources, programs or data.
- I will not use my school Internet account to buy or sell, or attempt to buy or sell, any service or product.

I have read the above information carefully and if my parent or guardian signs the attached **Acceptable Use Agreement**, I may be allowed to use a computer at my school to access the Internet for limited educational purposes and to send messages to people around the world. I also know that if I do not use the Internet in a responsible way, my teacher and my Principal may need to discipline me.

## **Parent or Guardian Permission for Publishing Student Work on the World Wide Web**

I understand that my daughter or son may create art work or writing which would be suitable for publication on the World Wide Web, a part of the Internet. I know that every student cannot have his or her work published and that it is an honor to have our child's work included as an educational resource for others. We further understand that the work will appear in an educational context on web pages with a copyright notice prohibiting the copying of such work without express written permission. A student's full name, home address or telephone number will NOT appear with such work. By signing the Internet Acceptable Use Agreement we grant permission for the World Wide Web publishing as described above.