



"Together We Learn"

School District No. 23  
(Central Okanagan)

# BOARD OF EDUCATION PUBLIC MEETING MINUTES

**DATE:** Wednesday, March 9, 2011  
**TIME:** 6:00 PM  
**LOCATION:** School Board Office  
1940 Underhill St.  
Kelowna, B.C. V1X 5X7

**Attending:**

Trustee R. Cacchioni  
Trustee M. Baxter  
Trustee G. Given  
Trustee W. Horning  
Trustee A. Hunt-Binkley  
Trustee G. Scanlan  
Trustee J. Watson

**Staff:**

H. Gloster, Superintendent  
L. Paul, Secretary-Treasurer  
T. Beaudry, Assistant Superintendent  
K. Hannigan, Executive Assistant (Recorder)

**Partner Group Representatives Attending:**

COPAC	No representative
COTA	No representative
COPVA	Scott McLean, President
CUPE	Wendy Johnson, Vice-President
DSC	Peter Davidson, Co-President

**ORDER**

The meeting was called to order at 6:00 p.m.

**AGENDA**

Additions/Amendments/Deletions

Amend

Action Item

7.2 2011/2012 School Calendar

*Main*

11P-060      **MOVED** by Trustee Horning, **SECONDED** by Trustee Watson,  
**THAT: The Agenda for March 9, 2011 be adopted as amended.**  
**CARRIED**

## MINUTES

### Public Board Meeting - February 23, 2011 (attachment)

*Main*

11P-061

MOVED by Trustee Horning, SECONDED by Trustee Watson,

**THAT: The Minutes of the Public Board Meeting of February 23, 2011 be adopted as distributed.**

**CARRIED**

Abstained: Trustee Scanlan and Trustee Hunt-Binkley, as they were absent from the meeting.

## RECOGNITION/ PRESENTATION/DELEGATIONS

### Recognition:

#### Harmony Day Video - Rose Valley Elementary School Grade 6 Students

The Board recognized the following students and teacher for their production of a video highlighting Harmony Day:

Students: Morgan Brodie, Amelia Mudge, Sem Kampman, Mikayla Martens,  
and Coral Israel

Teacher: Jim Bradshaw

### Presentation:

#### Presentation by Irvin Taylor regarding the Dorothea Walker Elementary School Soccer Fields

(attachment)

Irvin Taylor made a presentation to the Board regarding community use of the Dorothea Walker Elementary School grounds for soccer and the infringement on his family's privacy and safety. The Board discussed possible solutions to the issue and agreed to have the Secretary-Treasurer explore further options.

## SUPERINTENDENT'S REPORT

The Superintendent reported on the following:

- That the first phase of the District's registration period will close on Friday, March 11, 2011. Registration numbers will be reviewed in order to begin preparing preliminary budgets and staffing for the 2011/2012 school year. The priorities for registration, as stated in Policy 405 and Regulation 405R, continue until the end of August 2011. This process ensures that first priority is given to those students living in the school's catchment area.
- Secondary Principals and Vice-Principals recently met to align all five of the District's secondary school bell schedules and block rotations for the 2011/2012 school year. At the beginning of the upcoming school year, all secondary school timetables will share the same start/end times, along with the same lunch break, enabling students to access specialty courses and academies across the District.

Sharing a common timetable will also provide opportunities for secondary students to enrol in synchronized on-line learning.

- Kelowna Secondary School students, Madalyn Light and Emma Walker, were recognized for placing fourth at the International Science Fair recently held in Taiwan.
- Terry Beaudry, Assistant-Superintendent was recognized for receiving the Spirit of Kelowna award from Mayor Sharon Shepherd, for implementing Harmony Day in School District No. 23.

### **PUBLIC QUESTION/COMMENT PERIOD**

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

### **TRUSTEES QUERIES/COMMENTS**

**Trustee Given** requested that the Board recognize the organizers of the Grade 9 Girls' Basketball Provincial Championships, held at Dr. Knox Middle School.

*The Board agreed to forward the request to the Coordinating Committee.*

**Trustee Given** reported on the COPAC Meeting that was held on Monday, March 7, 2011.

*The Board discussed the various issues with COPAC and the best way to solicit parent input on District matters.*

**Trustee Scanlan** asked the Secretary-Treasurer if there was a possibility that with rising fuel prices, Transportation User Fees would be increased for the 2011/2012 school year.

*The Secretary-Treasurer reported that increasing the fees would be part of the budget discussion at the Finance and Legal Committee meetings.*

### **ACTION ITEMS**

#### **Allocation of Additional Funding Received**

(attachment)

The Superintendent presented a proposal to allocate \$95,000 for additional professional staff to address learning situations at designated elementary schools, from the additional funding received as a result of the Ministry of Education's recalculation process.

*Main*

11P-062

MOVED by Trustee Baxter, SECONDED by Trustee Given,

**THAT: The Board of Education approve the allocation of \$95,000 for additional professional staff to address learning situations at elementary schools.**

**CARRIED**

## 2011/2012 School Calendar

(attachment)

The Director of Instruction - Human Resources, presented the 2011/2012 School Calendar, noting that the Central Okanagan Teachers' Association and the Central Okanagan Principals' and Vice-Principals' Association supported the 2011/2012 School Calendar, whereas, CUPE Local 3523 did not support the calendar. The Director of Instruction - Human Resources further reported that parents were invited to provide a response electronically to a School District email address or in person, and further that Principals addressed their respective PAC groups to seek input. All Partner Groups were provided three months to provide input to staff.

Main

11P-063

MOVED by Trustee Watson, SECONDED by Trustee Given ,

**THAT: The Board of Education adopt a Local School Calendar for the 2011-2012 school year that recognizes a 2 week spring break and October 7, 2011 Implementation Day as identified in the attached calendar proposal;**

**AND FURTHER THAT: Upon accepting a Local School Calendar with a 2 week spring break, the Board of Education continue to offer CUPE employees meaningful work as it was offered in the 2010-2011 school year;**

**AND FURTHER THAT:**

- 1. The Superintendent direct school Principals, in consultation with staff and parents, to establish a site-based calendar for the 2011/2012 school year and to make the calendar available to all parents by May 31, 2011; and**
- 2. In establishing such calendars, principals must:**
  - a. Conform to the School Act and Regulations, applicable Collective Agreements, and School District No. 23 Board Policy.**
  - b. Schedule school parent/teacher conference times.**
  - c. Schedule their school's calendar as follows:**

<b>Days in session</b>	<b>193 (3 summer Pro Days Aug. 30 – Sept. 1)</b>
<b>Number of days of instruction</b>	<b>186*</b>
<b>Number of non-instructional days</b>	<b>3</b>
<b>Schools open</b>	<b>Tuesday, September 6</b>
<b>Administrative Implementation Day</b>	<b>Friday, October 7</b>
<b>Thanksgiving Day (schools closed)</b>	<b>Monday, October 10</b>
<b>Teacher Professional Day</b>	<b>Friday, October 21</b>
<b>Remembrance Day (schools closed)</b>	<b>Friday, November 11</b>
<b>Schools close for Winter vacation</b>	<b>Friday, December 16</b>
<b>Winter vacation period (schools closed)</b>	<b>Monday, December 19 – Monday, January 2</b>

Schools reopen after Winter vacation	Tuesday, January 3
Teacher Professional Day (Support Staff In-Service Day)	Friday, February 17
Schools close for Spring vacation	Friday, March 9
Spring vacation period (schools closed)	Monday, March 12 – Friday, March 16 + Monday, March 19 – Friday, March 23
Schools reopen after Spring vacation	Monday, March 26
Good Friday (schools closed)	Friday, April 6
Easter Monday (schools closed)	Monday, April 9
Victoria Day (schools closed)	Monday May 21
Administrative Day (students do not attend)	Thursday, June 29
Schools close	Thursday, June 29

- d. Maintain the Ministry prescribed minimum number of minutes of student instruction per day (Kindergarten to Grade 7 – 4.75 hours per day, middle/secondary grades 7 to 12 – 5.15 hours per day). \*By withdrawing three non-instructional days from the standard school calendar to the summer and adding a small number of minutes per school day (3 minutes for Elementary and 4 minutes for Middle/Secondary), we would be maintaining the same total hours of instruction for students and meet the minutes required for 186 days of instruction (as in the B.C. Standard School Calendar).

The Board discussed continuing to offer one week of meaningful work during the 2011-2012 two week spring break to 10 month clerical and 10 month custodial employees.

Amendment  
11P-064

MOVED by Trustee Given, SECONDED by Trustee Scanlan ,

**THAT: The Board of Education adopt a Local School Calendar for the 2011-2012 school year that recognizes a 2 week spring break and October 7, 2011 Implementation Day as identified in the attached calendar proposal;**

~~**AND FURTHER THAT: Upon accepting a Local School Calendar with a 2 week spring break, the Board of Education continue to offer CUPE employees meaningful work as it was offered in the 2010-2011 school year;**~~

*AND FURTHER THAT: Upon accepting the Local School Calendar with a two week spring break, the Board of Education continue to offer one week of meaningful work during the 2011-2012, two week spring break to 10 month clerical and 10 month custodial employees.*

**AND FURTHER THAT:**

1. The Superintendent direct school Principals, in consultation with staff and parents, to establish a site-based calendar for the 2011/2012 school year and to make the calendar available to all parents by May 31, 2011; and
2. In establishing such calendars, principals must:
  - a. Conform to the School Act and Regulations, applicable Collective Agreements, and

**School District No. 23 Board Policy.**

- b. Schedule school parent/teacher conference times.**
- c. Schedule their school’s calendar as follows:**

<b>Days in session</b>	<b>193 (3 summer Pro Days Aug. 30 – Sept. 1)</b>
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<b>Victoria Day (schools closed)</b>	<b>Monday May 21</b>
<b>Administrative Day (students do not attend)</b>	<b>Thursday, June 29</b>
<b>Schools close</b>	<b>Thursday, June 29</b>

- d. Maintain the Ministry prescribed minimum number of minutes of student instruction per day (Kindergarten to Grade 7 – 4.75 hours per day, middle/secondary grades 7 to 12 – 5.15 hours per day). \*By withdrawing three non-instructional days from the standard school calendar to the summer and adding a small number of minutes per school day (3 minutes for Elementary and 4 minutes for Middle/Secondary), we would be maintaining the same total hours of instruction for students and meet the minutes required for 186 days of instruction (as in the B.C. Standard School Calendar).**

**CARRIED**

**The question was called on Main Motion 10P-063 as amended by 11P-064.**

**CARRIED**

Opposed: Trustee Horning and Trustee Baxter

**School Board Office Relocation**

(attachment)

The Secretary-Treasurer provided information on the relocation of the School Board Office. The Board discussed the Request for Proposal versus Tender process, timelines, and the Board's obligation to accept proposals.

*Main*

11P-065

MOVED by Trustee Baxter, SECONDED by Trustee Watson,

**THAT: The Board of Education direct School District staff to proceed to developing a Request for Proposal for the disposal of the current Administration Building and Site;**

**AND THAT: An estimated timeline for completion of the transition of a replacement building be provided to the Board.**

*Amendment*

11P-066

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Scanlan,

**THAT: The Board of Education direct School District staff to proceed to develop a Request for Proposal for the disposal of the current Administration Building and Site *and bring it forth to the April 13, 2011 Board Meeting for approval;***

**AND THAT: An estimated timeline for completion of the transition of a replacement building be provided to the Board.**

**CARRIED**

**The question was called on Main Motion 11P-065 as amended by 11P-066.**

**CARRIED**

Opposed: Trustee Hunt-Binkley

**PUBLIC QUESTION/COMMENT PERIOD**

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

Peter Davidson, Co-President of the District Student Council, reported that representatives from the District Student Council had expressed an interest in attending the BCSTA Conference in December. Peter Davidson also asked for information on the field trip approval process.

*The Assistant Superintendent reported that Level 5 out of province field trips required 90 days advanced notice to the Principal.*

**INFORMATION ITEMS**

**Suspension Summary Report: 2004/2005 to 2009/2010**

(attachment)

The Superintendent presented the 2009/2010 Suspension Summary Report. The Board discussed the increase in drug suspensions, and whether there were less drug suspensions in schools where an RCMP liaison officer was present or the DARE program was offered.

**Field Trips 2010/2011**  
(attachment)

The Board further discussed the Field Trip notification requirements as follows:  
Level 4 - 60 days to Principal or designate and 30 days to the Board  
Level 5 - 90 days to Principal or designate and 60 days to the Board

**BOARD/DISTRICT COMMITTEE REPORTS**

**BOARD CORRESPONDENCE**

**Sent:** Anne Pistawka, COBSS, an email regarding COBSS and the need for additional bursaries.  
Alice Rees, President, COTA, a letter regarding Commencement of Local Bargaining.  
Mayor and Council, District of West Kelowna, a letter regarding Trustee Electoral Boundaries.  
Mayor and Council, District of Peachland, a letter regarding Trustee Electoral Boundaries.  
Dr. Perry Kendall, Provincial Health Officer, a letter regarding Safe Drinking Water in BC Schools.  
Chief and Council, Westbank First Nation, a letter regarding Trustee Electoral Boundaries.  
Chief and Council, Okanagan Indian Band, a letter regarding Trustee Electoral Boundaries.  
Mayor and Council, District of Lake Country, a letter regarding Trustee Electoral Boundaries.  
Mayor and Council, City of Kelowna, a letter regarding Trustee Electoral Boundaries.  
Robert Hobson, Chairperson, RDCO, a letter regarding Trustee Electoral Boundaries.  
Mayor and Council, District of West Kelowna, a letter regarding School Site Acquisition Charge.  
Honourable Dr. Margaret MacDiarmid, Minister of Education, a letter regarding the Annual Facilities Grant Spending.  
Hugh Finlayson, Chief Executive Officer, BCPSEA, a letter regarding BCPSEA Bargaining Objectives Survey.

**Received: Correspondence Directed to the Board**

Sandra Genereaux, Parent, Kelowna Secondary School, an email regarding the KSS Timetable Change.  
Rob Ormrod, Parent, Kelowna Secondary School, an email regarding the KSS timetable Change.  
COBBS, a media release regarding the need for additional bursaries.  
Ben Verkerk, Parent, Kelowna Secondary School, an email regarding the KSS Timetable Change.  
Rich Coleman, Solicitor General, a letter regarding the Correctional Facility.

**Summary of Copies of Letters received by the Board**

School District No. 52 (Prince Rupert), a letter to the Minister of Education regarding Extra Costs for School Districts.  
School District No. 5 (South East Kootenay), a letter to Board Chairs regarding compensation for employees during bargaining.  
School District No. 42 (Maple Ridge Pitt Meadows), a letter to BCTF and BCPSEA regarding Commencement of Local Bargaining.

Larry Paul, Secretary-Treasurer, School District No. 23 a letter to Sandy MacKay and Donna McHattie, KSS PAC, regarding the Appeal to the Board of Education - KSS Timetable Change.

*Main*

11P-067      MOVED by Trustee Horning, SECONDED by Trustee Hunt-Binkley,  
**THAT: At the March 9, 2011 Public Board Meeting, the Board receive the correspondence listed above.**  
**CARRIED**

## **ITEMS REQUIRING SPECIAL MENTION**

### **BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION**

### **BC SCHOOL TRUSTEES ASSOCIATION**

**Annual General Meeting: April 14-17, 2011**

**Provincial Council Meeting, February 25-26, 2011 - Update**

Trustee Baxter reported on the resolutions put forth at the Provincial Council Meeting.

## **FUTURE MEETINGS**

### **REGULARLY SCHEDULED BOARD MEETINGS**

Regular Public Board Meeting

Wednesday, April 13, 2011 at 6:00 p.m., School Board Office

Regular Public Board Meeting

Wednesday, April 27, 2011 at 6:00 p.m., School Board Office

### **BOARD STANDING COMMITTEE MEETINGS**

Finance and Legal Committee

Wednesday, April 6, 2011 at 1:00 p.m., School Board Office

Human Resources and Staff Services

Wednesday, April 6, 2011 at 4:30 p.m., School Board Office

Education and Student Services Committee

Wednesday, April 6, 2011 at 6:30 p.m., School Board Office

## **NOTICES OF MOTION**

**ITEMS FOR A FUTURE COMMITTEE MEETINGS**

**Coordinating Committee** - Recognition of the organizing committee of the Grade 9 Girls Basketball Provincial Championships, held at Dr. Knox Middle School.

**ITEMS FOR A FUTURE AGENDA**

**ADJOURNMENT:** The Chairperson adjourned the meeting at 8:06 p.m.

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Chairperson

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Secretary-Treasurer