



"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF EDUCATION PUBLIC BOARD MEETING MINUTES

DATE: **WEDNESDAY, NOVEMBER 12, 2008**
TIME: 6:00 PM
LOCATION: School Board Office
1940 Underhill Street
Kelowna, B.C.

Attending:

Trustee M. Baxter (Chairperson)
Trustee R. Cacchioni
Trustee W. Horning
Trustee A. Hunt-Binkley
Trustee S. Nicholl
Trustee C. Wiebe
Absent: Trustee G. Scanlan

Staff:
M. Roberts, Superintendent
H. Gloster, Assistant Superintendent
E. Sadlowski, Director of Finance
M. Essler, Executive Assistant (Recorder)
Absent: L. Paul, Secretary-Treasurer

Partner Group Representatives Attending:

COPAC	No representative
COTA	Tom Potts, President
COPVPA	Cathie Mutter, Secretary
CUPE	Bill Zeman, President
DSC	K.J. Hanson, Council Member

ORDER:

The Chairperson called the meeting to order at 6:04 p.m.

APPOINTMENT OF SECRETARY-TREASURER

Main

08P-167

MOVED by Trustee Horning, SECONDED by Trustee Hunt-Binkley,

THAT: The Board appoint Eileen Sadlowski, Director of Finance, to be the Secretary-Treasurer's delegate for the Public Board Meeting of Wednesday, November 12, 2008.

CARRIED

AGENDA

Add	Information Item	PowerPoint presentation for information item 9.4 Chute Lake Elementary School Catchment Boundaries and Busing
-----	------------------	---

AGENDA

Main

08P-168 MOVED by Trustee Cacchioni, SECONDED by Trustee Hunt-Binkley,
THAT: The Agenda for November 12, 2008 be adopted as amended.
CARRIED

MINUTES

Main

08P-169 MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Horning,
THAT: The Minutes of the Public Board meeting of October 22, 2008 be adopted as distributed.
CARRIED

SUPERINTENDENT'S REPORT

The Superintendent provided the following report:

- **District Operational Trends**
 - District Operating Expenditure Per Funded FTE Student 1998/99 to 2007/08
 - Administrative Expenditure as a Percentage of Budgeted Operating Expenditures (Functions 1-9) 1995/96 to 2007/08
 - Student Enrolment (Historical and Projected Headcount) 1987/88 to 2017/18
 - Educators (Headcount) 1987/88 to 2007/08
 - Educator Ages 1992/93 to 2007/08
 - Student/Educator Ratio 1991/92 to 2007/08
 - English as a Second Language (ESL) as a Percentage of Total Enrolment 1996/97 to 2007/08
 - Aboriginal Education Programs as a Percentage of Total Enrolment 1996/97 to 2007/08
 - Special Education as a Percentage of Total Enrolment 1996/97 to 2007/08
 - Career Preparation as a Percentage of Grade 11 and 23 Enrolment 1996/97 to 2007/08

RECOGNITION/PRESENTATIONS/DELEGATION

PUBLIC QUESTION AND COMMENT PERIOD

TRUSTEE QUERIES/COMMENTS

All trustees were provided with an opportunity to comment on their involvement, since the previous Board meeting, in District activities.

Trustee Hunt-Binkley

- Trustee Hunt-Binkley advised that she has received several telephone calls regarding the safety of students at the school bus stop at Three Forks Road as a result of the gravel trucks travelling on Highway 33.

The Superintendent has requested Principals of schools in the Rutland area to write letters to the Minister of State for Mining expressing their concerns with gravel trucks travelling on the same roads where students are walking and waiting for school buses.

- Trustee Hunt-Binkley attended the October 2008 BCSTA Provincial Council on October 24 and 25, 2008. The School District No. 23 Motion to the Provincial Council requesting that BCSTA ask the Ministry of Education to clarify the status of the Transportation Funding Review initiated in 2002 with a plan to implement the new formula in 2008/09 and that the Technical Review Committee's findings and timelines for implementation be made public, received a unanimous vote of approval.

ACTION ITEMS

School Act Class Size/Class Composition Update Report

(attachment)

In attendance: Rod Odlum, Director of Instruction – Human Resources

Rod Odlum, Director of Instruction – Human Resources, confirmed that the requirement of the School Act is to report any time during the school year when the class size guidelines and/or class composition guidelines are exceeded.

Main

08P-170

MOVED by Trustee Nicholl, SECONDED by Trustee Wiebe,

THAT: The Board approve the School Act Class Size/Class Composition Update Report for the month of October, 2008 as attached and as presented at the November 12, 2008 Public Board Meeting, and the Declaration of Appropriate Learning Situation by the Superintendent be approved for submission to the Minister of Education.

CARRIED

Registration Dates for 2009/2010 School Year

(attachment)

The Board discussed the registration dates.

Main

08P-171

MOVED by Trustee Cacchioni, SECONDED by Trustee Horning,

THAT: The initial registration dates for the 2009/2010 school year be set as January 12, 2009 to March 13, 2009.

CARRIED

Proposed 2008/2009 Budget Timeline

(attachment)

Recommendation of the Finance and Legal Committee – October 15, 2008

Trustee Cacchioni, as the Acting Chairperson at the October 15, 2008 Finance and Legal Committee meeting, introduced the recommendation. The Finance Presentation will be presented at a Central Okanagan Parent Advisory Council meeting on February 2, 2009 at 6:30 p.m. at Hollywood Road Education Center, with an invitation to all partner groups and general public to attend.

Main

08P-172

MOVED by Trustee Cacchioni, SECONDED by Trustee Wiebe,
THAT: The Board approve the 2008/2009 Budget Timeline, as attached and as presented at the November 12, 2008 Public Board Meeting.
CARRIED

Program Review – Community Rental Program

(attachment)

Recommendation of the Finance and Legal Committee – October 15, 2008

Trustee Cacchioni, as the Acting Chairperson at the October 15, 2008 Finance and Legal Committee meeting, introduced the recommendation. The Board discussed Policy 650 – Public Use of School Facilities.

Main

08P-173

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Cacchioni,
THAT: The Board approve the following amendments to Policy 650 – Public Use of School Facilities:
1.3 schools may charge fees in accordance with Regulation 650R – Public Use of School Facilities (Regulations);
1.4 school district authorities are advised in advance if an admission/registration is to be charged by the organizing body.
CARRIED

Main

08P-174

MOVED by Trustee Cacchioni, SECONDED by Trustee Wiebe,
THAT: The Board approve the Program Review – Community Rental Program, including the amendments to Policy 650 – Public Use of School Facilities, Regulation 650R – Public Use of School Facilities (Regulations) and Appendix 650A – Public Use of School Facilities - Schedule of Rental Fees (Appendix), as attached and as amended at the November 12, 2008 Public Board Meeting.
CARRIED

Draft New Policy 207 – Investments

(attachment)

Recommendation of the Finance and Legal Committee – October 15, 2008

Eileen Sadlowski, Director of Finance, provided an overview of the new Policy 207 – Investments, and the Board reviewed the contents of the new Policy.

Main

08P-175

MOVED by Trustee Cacchioni, SECONDED by Trustee Wiebe,
THAT: The Board approve new Policy 207 – Investments, as attached and as presented at the November 12, 2008 Public Board Meeting.
CARRIED

**Enhancement Project – Student Garden
Glenmore Elementary School**

(attachment)

Recommendation of the Planning and Facilities Committee – October 15, 2008

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation.

Main

08P-176

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,

THAT: The Board approve the School District entering into a School Enhancement Project Funding Agreement with the Glenmore Elementary School Parent Advisory Council for a student garden.

The Superintendent confirmed that the concern expressed with regard to the placement of the project on the site has been discussed with the Principal of Glenmore Elementary School. The design has been modified sufficiently and the Superintendent is in support of the new design.

**The question was called on 08P-176.
CARRIED**

**Enhancement Project – Adventure Playground
A.S. Matheson Elementary School**

(attachment)

Recommendation of the Planning and Facilities Committee – October 15, 2008

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation.

Main

08P-177

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,

THAT: The Board approve the School District entering into a School Enhancement Project Funding Agreement with the A.S. Matheson Elementary School Parent Advisory Council for an adventure playground.

CARRIED

**Enhancement Project – Adventure Playground
Bankhead Elementary School**

(attachment)

Recommendation of the Planning and Facilities Committee – October 15, 2008

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation.

Main

08P-178

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,

THAT: The Board approve the School District entering into a School Enhancement Project Funding Agreement with the Bankhead Elementary School Parent Advisory Council for an adventure playground.

CARRIED

Amendments to Policy 470 – Transportation Services Management
New Regulation 470R – Transportation Services Management
(attachment)

Recommendation of the Planning and Facilities Committee – October 15, 2008

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation. The proposed amendments to Policy 470 and new Regulation 470R, are an outcome of the working session of the members of the Planning and Facilities Committee on September 15, 2008.

The Board discussed and made the following amendments to Policy 470 – Transportation Services Management:

Introduction:

Although the School Act no longer requires Boards of Education to provide student transportation services, in accordance with this Policy and Regulation 470R, the Board of Education has committed to providing transportation services.

Addition to the end of the second paragraph of item 1:

These students are considered courtesy riders.

Amendment to item 2:

The Board also recognizes that, in some situations, it may be necessary *for the District* to relocate students from one school to another.

Main

08P-179

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,

THAT: The Board approve the amendments to Policy 470 – Transportation Services Management, as attached and as amended at the November 12, 2008 Public Board Meeting;

AND FURTHER THAT: The Board approve new Regulation 470R – Transportation Services Management (Regulations), as attached and as presented at the November 12, 2008 Public Board Meeting.

CARRIED

Amendments to Policy 475 – Transportation: Authority and Responsibility

Amendments to Regulation 475R – Transportation: Authority and Responsibility

(attachment)

Recommendation of the Planning and Facilities Committee – October 15, 2008

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation. The proposed amendments to Policy 470 and new Regulation 470R, are an outcome of the working session of the members of the Planning and Facilities Committee on September 15, 2008.

Main

08P-180

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,

THAT: The Board approve the amendments to Policy 475 – Transportation: Authority and Responsibility and amendments to Regulation 475R – Transportation: Authority and Responsibility (Regulations), as attached and as presented at the November 12, 2008 Public Board Meeting.

CARRIED

Peachland Elementary School – Property Bylaw No. 109
Regional District of Central Okanagan Trepanier Creek Greenway
Request for Statutory Right-of-Way over Lot 1, Plan 19728, DL220, ODYD
(attachment)
Recommendation of the Planning and Facilities Committee – October 15, 2008

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation. At the Planning and Facilities Committee meeting of October 15, 2008 there were concerns raised. Subsequently, a letter has been received from the Regional District of Central Okanagan addressing those concerns.

Main

08P-181 MOVED by Trustee Cacchioni, SECONDED by Trustee Horning,
THAT: The Board give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 109 (as attached) at the November 12, 2008 Public Board Meeting.
CARRIED

Main

08P-182 MOVED by Trustee Horning, SECONDED by Trustee Cacchioni,
THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 109 (Peachland Elementary School Trepanier Creek Greenway Trail Right-of-Way in favor of the Regional District of Central Okanagan) be read a first, second and third time, and finally adopted this 12th day of November, 2008;
AND FURTHER THAT: The Board grant approval for a Statutory Right-of-Way to the Regional District of Central Okanagan for the purpose of installing and maintaining a public pedestrian trail (Trepanier Creek Greenway) on Lot 1, Plan 19728, District Lot 220, ODYD known as the Peachland Elementary School site, as shown on the attached explanatory sketch plan;
AND FURTHER THAT: The Board certifies that the granting of this Right-of-Way shall have no adverse effect on the educational programs provided within School District No. 23 (Central Okanagan).
CARRIED

Support for City of Kelowna 2012 B.C. Winter Games Application
(attachment)

The Superintendent advised that the City of Kelowna recently passed a Motion authorizing staff to proceed with an application for the 2012 B.C. Winter Games. The City of Kelowna has requested the support of School District No. 23. School District No. 23 would be involved by way of providing facilities for athletic events, providing accommodation for the athletes, coaches and officials, and providing school buses for the bulk of the transportation of the athletes. The three days of competition would have to coordinate with a School District professional day in order to free up the classrooms and activity areas required.

Main

08P-183

MOVED by Trustee Cacchioni, SECONDED by Trustee Nicholl,

THAT: The Board endorse the City of Kelowna bid to host the 2012 B.C. Winter Games;

AND FURTHER THAT: The Board agree to allow, on a cost recovery basis, the City of Kelowna the use of school buses to transport B.C. Games participants and school facilities to stage events and to accommodate participants.

CARRIED

Support for 2015 City of Kelowna Canada Winter Games Bid

(attachment)

The Superintendent advised that the City of Kelowna is investigating the possibility of applying to host the 2015 Canada Winter Games. In order to host the Winter Games, the City of Kelowna would require the support of School District No. 23. At this time the City of Kelowna is requesting the support in principle from the School District while further investigation into the bid process and hosting responsibilities is investigated. The involvement of the School District would be the providing of facilities for athletic events and possibly meeting spaces. The Canada Winter Games normally take place over a two week period.

Main

08P-184

MOVED by Trustee Horning, SECONDED by Trustee Hunt-Binkley,

THAT: The Board endorse the City of Kelowna exploration of a bid to host the 2015 Canada Winter Games;

AND FURTHER THAT: The Board endorse the participation of School District senior staff in the exploration and consultation process.

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

INFORMATION ITEMS

Annual Integrated Pest Management Report

(attachment)

Referred to the Board from the Planning and Facilities Committee – October 15, 2008.

Summer Projects 2008 Update

(attachment)

Referred to the Board from the Planning and Facilities Committee – October 15, 2008.

Video Surveillance: Annual Report to the Board

(attachment)

The Board reviewed the 2008 Summary – Annual Survey of Video Surveillance Use in School District No. 23.

Chute Lake Elementary School Catchment Boundaries and Busing

The Superintendent provided a PowerPoint presentation. There is the need to establish the boundaries for the new Chute Lake Elementary School in order that parents of students at Anne McClymont Elementary School and the parents of those students who attend Dorothea Walker Elementary School are provided with correspondence prior to the end of 2008 regarding the Chute Lake Elementary School registration process. Those students who are within the new catchment area for Chute Lake Elementary School will automatically be registered at Chute Lake Elementary School. There will be some flexibility for parents to apply for a student to remain at Anne McClymont Elementary School, although there will be limitations. The Superintendent reviewed the three options for the catchment boundary and provided an analysis of each option.

General Statement

(attachment)

Field Trips for 2008/2009

(attachment)

BOARD/DISTRICT COMMITTEE REPORTS

Education and Student Services Committee – November 5, 2008

Trustee Hunt-Binkley as the Acting Chairperson for the Education and Student Services Committee meeting on November 5, 2008, advised that there were two items forwarded from the Committee to the Board for approval – Board Authority/Authorized Courses and amendments to Policy 490 – Admission of Exchange Students.

BOARD CORRESPONDENCE

Sent: Honourable Kevin Krueger, Minister of State for Mining, consultation with School District No. 23 regarding Gravel Pit Applications
Select Standing Committee on Finance and Government Services, Input to the 2009/2010 Provincial Budget
Honourable Shirley Bond, Minister of Education, Climate Action Initiative
Honourable Shirley Bond, Minister of Education, Special Education Funding

Received: Correspondence Directed to the Board:

Summary of Copies of Letters received by the Board:

School District No. 42 (Maple-Ridge) – copy of letter to the Honourable John van Dongen, Public Safety & Solicitor General regarding Tour Bus Industry
School District No. 68 (Nanaimo-Ladysmith) – copy of letter to the Honourable Shirley Bond regarding Superintendent's Report on Class Size and Composition

Main

08P-185

MOVED by Trustee Horning, SECONDED by Trustee Wiebe,

THAT: At the November 12, 2008 Public meeting, the Board receive the correspondence listed above.

CARRIED

FUTURE REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting
Wednesday, November 26, 2008 at 6:00 p.m., School Board Office

Regular Public Board Meeting
Wednesday, December 10, 2008 at 6:00 p.m., School Board Office

SPECIAL PUBLIC BOARD MEETINGS

BOARD STANDING COMMITTEE MEETINGS

November 19, 2008

1:00 Finance and Legal Committee
4:30 Planning and Facilities Committee

December 3, 2008

4:30 Human Resources and Staff Services Committee (cancelled)
6:30 Education and Student Services Committee (cancelled)

ITEMS REQUIRING SPECIAL MENTION

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

BC SCHOOL TRUSTEES' ASSOCIATION

Report on October 2008 Provincial Council

Trustee Hunt-Binkley provided a report on the 2008 Provincial Council earlier in the meeting.

NOTICES OF MOTION

Trustee Baxter:

THAT: The Board amend Policy 135 – School Board Operation (8. Public Question Period and/or Comments) by changing 8.1.2 to read:

8.1.2 The second period shall be scheduled near the end of the meeting ~~and shall be confined to comments and questions to the Board of School Trustees~~ *to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.*

ITEMS FOR BOARD COMMITTEES

ITEMS FOR A FUTURE AGENDA

ADJOURNMENT: The Chairperson adjourned the meeting at 7:52 p.m.

Chairperson

Secretary-Treasurer