



"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF EDUCATION PUBLIC BOARD MEETING MINUTES

DATE: WEDNESDAY, MARCH 12, 2008
TIME: 6:00 PM
LOCATION: School Board Office
1940 Underhill Street
Kelowna, B.C.

Attending:

Trustee M. Baxter (Chairperson)
Trustee R. Cacchioni
Trustee W. Horning
Trustee S. Nicholl
Trustee G. Scanlan
Trustee C. Wiebe
Absent: Trustee A. Hunt-Binkley

Staff:
M. Roberts, Superintendent
L. Paul, Secretary-Treasurer
H. Gloster, Assistant Superintendent
M. Essler, Executive Assistant (Recorder)

Partner Group Representatives Attending:

| | |
|--------|------------------------|
| COPAC | Deb Butler, President |
| COTA | Tom Potts, President |
| COPVPA | Rick Oliver, President |
| CUPE | Bill Zeman, President |
| DSC | No representative |

ORDER:

The Chairperson called the meeting to order at 6:07 p.m.

AGENDA

| | | |
|-----|--------|--|
| Add | Action | Material for Action Item 7.2 – School District No. 23 – Amended Bylaw No. 5 Appeals Procedure |
| Add | Action | Material for Action Item 7.3 – Amendment to Policy 460 – Appeals Bylaw, 460.1R – Appeals Bylaw (Regulations) Appeals Related to Instructional Resource Materials and Library Resource Centre Material, and 460.2R – Appeals Bylaw (Regulations) Appeals Related to Student Placement |
| Add | Action | New Action Item 7.7 – School Act Class Size/Class Composition Update Report |

AGENDA

Main

08P-042 MOVED by Trustee Horning, SECONDED by Trustee Scanlan,
THAT: The Agenda for March 12, 2008 be adopted as amended.
CARRIED

MINUTES

Main

08P-043

MOVED by Trustee Cacchioni, SECONDED by Trustee Horning,

THAT: The Minutes of the Public Board meeting of February 27, 2008 be adopted as distributed.

CARRIED

Abstained: Trustee Wiebe (absent from meeting)

SUPERINTENDENT'S REPORT

The Superintendent provided the following report:

- Grade-to-Grade Transition

2002/03 – 2006/07

The Superintendent highlighted the key points in the Grade-to-Grade Transition Report which was attached to the Public Board Meeting Agenda of March 12, 2008. The Transition Report included the following:

- Transition Rates, All Students
- Transition Rates & Numbers, Female & Male Students
- Transition Rates & Numbers, Aboriginal & Non-Aboriginal Students
- Transition Rates & Numbers, ESL & Non-ESL Students
- Transition Rates & Numbers, French Immersion & Non-French Immersion Students
- Transition Rates & Numbers, Special Education Performance Reporting Groups

The Grade-to-Grade Transition report indicates that the grade-to-grade transition of students in School District No. 23 is increasing substantially every year.

RECOGNITION/PRESENTATIONS/DELEGATION

Recognition:

Canada's Outstanding Principals Award

Carol MacWilliams, Principal, KLO Middle School

Curtis Schreiber, Principal, Rutland Middle School

Carol MacWilliams, Principal at KLO Middle School, and Curtis Schreiber, Principal at Rutland Middle School, were two of thirty Principals from across Canada to receive this Award. Carol and Curtis were nominated by colleagues for consideration at the Provincial level and their names were then forwarded to the National level. There were four Principals chosen from British Columbia. To date School District No. 23 has had more Principals receive this Award than any other School District from across Canada.

Trustee Nicholl presented a Certificate of Congratulations and School District pin to Carol MacWilliams. Trustee Cacchioni presented a Certificate of Congratulations and School District pin to Curtis Schreiber.

Presentation:

Rutland Senior Secondary School Utility Arborist Program

In attendance: Rick Oliver, Principal, Rutland Senior Secondary School
Wayne Price, Teacher, Rutland Senior Secondary School
Al Kolkind, Teacher, Rutland Senior Secondary School
Dale Popp, Teacher, Rutland Senior Secondary School

Rick Oliver, Principal at Rutland Senior Secondary School, introduced Wayne Price, Al Kolkind and Dale Popp, all teachers at Rutland Senior Secondary School. Through a training partnership with the Electrical Industry Training Institute, Rutland Senior Secondary School is able to offer the Utility Arborist Apprenticeship through their Forest Resources Program. Students in the Forest Resources Program will complete their level one technical training for Utility Arborist. This is the first training program of its kind involving a private training institution and a School District. The program has received the approval of the Industry Training Authority which will provide funding to the Electrical Industry Training Institute. Half of the program will be taught by School District No. 23 teachers and the other half of the program will be taught by a journeyman trainer from the Electrical Industry Training Institute. The students will also be required to complete a correspondence course which is a prerequisite to register in the level two technical training.

PUBLIC QUESTION AND COMMENT PERIOD

TRUSTEE QUERIES/COMMENTS

All trustees were provided with an opportunity to comment on their involvement, since the previous Board meeting, in District activities.

ACTION ITEMS

2008/2009 District Goals and Objectives

(attachment)

Recommendation of the Education and Student Services Committee – March 5, 2008

Trustee Wiebe, as Chairperson of the Education and Student Services Committee, introduced the recommendation.

Main

08P-044

MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,

THAT: The Board establish its goals and objectives for the 2008/2009 school year as:

- A. GRADUATION - The School District continues with its goal of increasing the Ministry six-year student graduation/completion rate with the following specific target objectives:**

- 1) **By June 2012, 89% of our students will graduate or earn their school completion certificate within six years of starting grade 8.**
 - June 2008 – 85%
 - June 2009 – 86%
 - June 2010 – 87%
 - June 2011 – 88%
 - June 2012 – 89%

- 2) **By June 2012, 95% of our students who begin grade 10 in our schools and then remain in our District for the next three years will successfully graduate or earn their school completion certificate.**

- 3) **By June 2011, 75% of our Aboriginal students will graduate or earn their school completion certificate within six years of starting grade 8.**
 - June 2008 – 63%
 - June 2009 – 67%
 - June 2010 – 71%
 - June 2011 – 75%
 - June 2012 – 79% (This specific target has not been identified in our Enhancement Agreement.)

- 4) **By June 2012, grade readiness (as defined by passing rate in all five core subjects) from grades 8 to 11 will increase each year to reach:**
 - 95% in Grade 8 – currently 3-year average is 88%
 - 90% in Grade 9 – currently 3-year average is 81%
 - 85% in Grade 10 – currently 3-year average is 69%
 - 80% in Grade 11 – currently 3-year average is 65%

- 5) **By June 2009, grade readiness for each school's cohort in grade 8 – 11 will increase based on the passing rate in all five core subjects.**

B. LITERACY - The School District will continue its endeavour to improve all literacy skills for all students with the following objectives:

- 1) **95% of the primary students meeting or exceeding grade level expectations on the primary benchmarks by June 2011.**

- 2) **90% of students grade 4 – 9 meeting or exceeding writing performance standards by June 2011.**

- 3) **90% of Grade 10 students completing their English graduations requirements in their appropriate year by June 2011.**

The School District will measure both school and District progress toward meeting these long-range indicators on a yearly basis.

In support of this goal, the School District will:

- **Continue to support all teachers (cross-curricular through professional development and in-service activities) to increase student engagement in learning;**
- **Continue to support the teachers and administrators to apply the Quality Assessment strategies to increase student's ability to articulate what they have learned, and what skills and knowledge they will need to improve their literacy skills; and**
- **Continue to expand the Early Learning and K – 12 initiatives to increase the involvement of parents in their children's educational journey, with an emphasis on supporting literacy.**

C. NUMERACY - The School District will establish a formal, grade-to-grade Numeracy monitoring plan applicable to each student in our system from Kindergarten to Grade 12; and

100% of our students at-risk in Numeracy will be identified annually and supported through school-based and/or district intervention strategies beginning in 2008/2009.

2008/2009:

- **Develop a process for monitoring the numeracy achievement of every student.**
- **Analyze current sources of student performance data (e.g. report card results, local, provincial and standardized assessments, etc) and investigate other possible sources.**
- **Develop an early Numeracy Screener.**
- **Identify annually 100% of our students at-risk in Numeracy and support them through school-based intervention strategies.**
- **Develop district-based intervention strategies for supporting at-risk students in Numeracy.**

2009/2010:

- **Establish baseline data with a balance between local, provincial and standardized assessments.**
- **Pilot/Field-test the early Numeracy Screener.**
- **Identify annually 100% of our students at-risk in Numeracy and support them through school-based and/or district-based intervention strategies.**

2010/2011:

- **Determine meaningful achievement targets with a balance between local, provincial and standardized assessments.**
- **Fully implement the Early Numeracy Screener.**

AND FURTHER THAT: The Board establish its supporting District areas of focus for the 2008/2009 school year as follows:

- **That the Board work to improve student success by connecting students to a variety of learning opportunities by establishing new schools of choice or programs of choice within each region of the School District by 2010.**
- **That the Board obtain and develop the highest quality staff by implementing a new employee recruitment portal, a national recruitment portal, and national recruitment strategy by June 2009, as well as providing mentorship for new employees.**
- **That the Board continue to implement a four-year comprehensive plan to improve classroom instructional practices through the use of Quality Assessment in cooperation with teachers and administrators (completion by June 2011).**
- **That the Board implement the new District Health Promoting Schools Plan, with emphasis on promoting the physical health of students by having all schools fully implement student activity initiatives by September 2009, and by eliminating all man-made trans fats from foods prepared, sold or served at school by June 2009.**

The Board discussed the goals, objectives and areas of focus.

**The question was called on 08P-044.
CARRIED**

School District No. 23 - Amended Bylaw No. 5 Appeals Procedure

(information provided at meeting)

Recommendation of the Finance and Legal Committee – February 20, 2008

THAT: The Board give first, second and third readings to the School District No. 23 (Central Okanagan) Amended Bylaw No. 5 Appeals Procedure (as attached) at the March 12th, 2008 Public Board Meeting.

THAT: The School District No. 23 (Central Okanagan) Amended Bylaw No. 5 Appeals Procedure be read a first, second and third time and finally adopted this 12th day of March, 2008.

Deferred

08P-045

MOVED by Trustee Cacchioni, SECONDED by Trustee Wiebe,

THAT: The reading of Bylaw No. 5 Appeals Procedure be deferred to the next Public Board Meeting of April 9, 2008, pending receipt of further information from the British Columbia School Trustees Association and to provide further opportunity for partner group input.

CARRIED

Amendment to Policy 460 – Appeals Bylaw, 460.1R – Appeals Bylaw (Regulations) Appeals Related to Instructional Resource Materials and Library Resource Centre Material, and 460.2R – Appeals Bylaw (Regulations) Appeals Related to Student Placement

(information provided at meeting)

Recommendation of the Finance and Legal Committee – February 20, 2008

THAT: The Board approve the amendments to Policy 460 – Appeals Bylaw, 460.1R – Appeals Bylaw (Regulations) Appeals Related to Instructional Resource Materials and Library Resource Centre Material, and 460.2R – Appeals Bylaw (Regulations) Appeals Related to Student Placement, as attached and as presented at the March 12, 2008 Public Board Meeting.

Deferred

08P-046

MOVED by Trustee Cacchioni, SECONDED by Trustee Wiebe,

THAT: The approval of the amendments to Policy 460 – Appeals Bylaw, 460.1R – Appeals Bylaw (Regulations) Appeals Related to Instructional Resource Materials and Library Resource Centre Material, and 460.2R – Appeals Bylaw (Regulations) Appeals Related to Student Placement, be deferred to the next Public Board Meeting of April 9, 2008, pending receipt of further information from the British Columbia School Trustees Association and to provide further opportunity for partner group input.

CARRIED

School Enhancement Project Funding Agreement – Watson Road Elementary School

(attachment)

Recommendation of the Planning and Facilities Committee – February 20, 2008

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation.

Main

08P-047

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,

THAT: The Board approve the School District entering into a School Enhancement Project Funding Agreement with Watson Road Elementary School.

Trustee Horning advised that the request by the Watson Road Elementary School Parent Advisory Council, is to enhance the current playground equipment, not for replacement.

The question was called on 08P-047.

CARRIED

Notice of Motion served by Trustee Hunt-Binkley – February 27, 2008

THAT: Students and parents are made aware in school course selection booklets that the ability to pay is not a prerequisite for any Academy Program.

The Superintendent advised that a direction has previously been provided to schools to include information in their school course selection booklets.

In the absence of Trustee Hunt-Binkley, the Board concurred that the Motion of Trustee Hunt-Binkley be tabled.

Site Preparation Tender Award – Chute Lake Elementary School

Tender Closing Date: Tuesday, March 4, 2008

(attachment)

Recommendation:

Larry Paul, Secretary-Treasurer, provided background information to the Board. Of the six tenders received on March 4, 2008, Cruiser Contracting Ltd. was the lowest qualified tenderer. CTQ Consultants, Civil Engineers, have reviewed the tenders and are recommending the awarding of the tender to Cruiser Contracting Ltd. This tender award is for the site preparation including leveling of the property to prepare for general construction.

Main

08P-048

MOVED by Trustee Horning, SECONDED by Trustee Scanlan,

THAT: The Board authorizes the award of contract to Cruiser Contracting Ltd., in the amount of \$476,831.01 (plus GST) for the Site Preparation Tender: Chute Lake Elementary School.

CARRIED

School Act Class Size/Class Composition Update Report

(attachment)

In attendance: Rod Odlum, Director of Instruction – Human Resources

Rod Odlum, Director of Instruction – Human Resources, confirmed that the requirement of the School Act is to report any time during the school year when the class size guidelines and/or class composition guidelines are exceeded. The Board must approve the Report for submission to the Ministry of Education. The report provided at the Public Board Meeting of March 12, 2008 indicates the exceptions for the month of February, 2008. There are more exceptions for the month of February due to the semester system at the secondary schools.

Main

08P-049

MOVED by Trustee Wiebe, SECONDED by Trustee Horning,

THAT: The Board approve for submission to the Minister of Education, the attached School Act Class Size/Class Composition Update Report for the month of February, 2008 as attached and as presented at the March 12, 2008 Public Board Meeting.

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Tom Potts, President, Central Okanagan Teachers' Association

- The Central Okanagan Teachers' Association is in support of the 2008/2009 District Goals as previously approved by the Board at the March 12, 2008 Public Board Meeting. The Central Okanagan Teachers' Association would like particular attention paid to the focus statement containing "as well as providing mentorship for new employees". The Central Okanagan Teachers' Association have made a specific budget request for funds to implement a revised mentorship program.

INFORMATION ITEMS

Month End Enrollment – January 2008

(attachment)

Field Trips for 2007/2008

(attachment)

BOARD COMMITTEE REPORTS

Trustee Scanlan

- Human Resource and Staff Services Committee – March 5, 2008

Trustee Scanlan advised that during the week of March 6-11, 2008 plants were delivered to all educational sites to recognize all support staff and teachers.

BOARD CORRESPONDENCE

Received: School District No. 53 (Okanagan Similkameen) – copy of letter to The Honourable Shirley Bond regarding Foundation Skills Assessments
School District No. 35 (Langley) – copy of letter to The Honourable Shirley Bond regard mid-year funding changes
School District No. 43 (Coquitlam) – copy of letter to The Honourable Shirley Bond regarding Draft Daily Physical Activity Program
School District No. 46 (Sunshine Coast) – copy of letter to The Honourable Shirley Bond regarding funding formula change and elimination of GAAP implementation funding

Main

08P-050

MOVED by Trustee Horning, SECONDED by Trustee Wiebe,

THAT: At the March 12, 2008 Public meeting, the Board receive the correspondence listed above.

CARRIED

FUTURE REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting
Wednesday, April 9, 2008 at 6:00 p.m., School Board Office

Regular Public Board Meeting
Wednesday, April 23, 2008 at 6:00 p.m., School Board Office

SPECIAL PUBLIC BOARD MEETINGS

BOARD STANDING COMMITTEE MEETINGS

April 2, 2008
2:30 Finance and Legal Committee
4:30 General Affairs Committee
6:30 Education and Student Services Committee

ITEMS REQUIRING SPECIAL MENTION

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

BC SCHOOL TRUSTEES' ASSOCIATION

BCSTA Branch Meeting Report

BCSTA Annual General Meeting

Date: Thursday, April 3, 2008 through Sunday, April 6, 2008
Location: Westin Bayshore
1601 Bayshore Drive
Vancouver, B.C. V6G 2V4

NOTICES OF MOTION

ITEMS FOR BOARD COMMITTEES

ITEMS FOR A FUTURE AGENDA

School District No. 23 - Amended Bylaw No. 5 Appeals Procedure
Amendment to Policy 460 – Appeals Bylaw, 460.1R – Appeals Bylaw (Regulations) Appeals
Related to Instructional Resource Materials and Library Resource Centre Material, and
460.2R – Appeals Bylaw (Regulations) Appeals Related to Student Placement

ADJOURNMENT: The Chairperson adjourned the meeting at 7:05 p.m.

Chairperson

Secretary-Treasurer