



"Together We Learn"

School District No. 23  
(Central Okanagan)

# BOARD OF EDUCATION PUBLIC BOARD MEETING MINUTES

DATE: **WEDNESDAY, APRIL 9, 2008**  
TIME: 6:00 PM  
LOCATION: School Board Office  
1940 Underhill Street  
Kelowna, B.C.

## Attending:

Trustee M. Baxter (Chairperson)  
Trustee R. Cacchioni  
Trustee W. Horning  
Trustee A. Hunt-Binkley  
Trustee S. Nicholl  
Trustee G. Scanlan  
Absent: Trustee C. Wiebe

## Staff:

M. Roberts, Superintendent  
L. Paul, Secretary-Treasurer  
H. Gloster, Assistant Superintendent  
M. Essler, Executive Assistant (Recorder)

## Partner Group Representatives Attending:

COPAC	Deb Butler, President (arrived at 6:06 p.m.)
COTA	Tom Potts, President
COPVPA	No representative
CUPE	Deb Roseleine, Recording Secretary
DSC	No representative

## ORDER:

The Chairperson called the meeting to order at 6:03 p.m.

## AGENDA

Add	Information Item	Item 9.3 – Field Trips for 2007/2008 - Replacement Pages
Add	Board Correspondence	Received: Fiona Sherwood regarding Proposed Gravel Pit Site on Lakeshore Road

## AGENDA

*Main*

08P-051 **MOVED** by Trustee Hunt-Binkley, **SECONDED** by Trustee Scanlan,  
**THAT: The Agenda for April 9, 2008 be adopted as amended.**  
**CARRIED**

## MINUTES

*Main*

08P-052

MOVED by Trustee Horning, SECONDED by Trustee Scanlan,  
**THAT: The Minutes of the Public Board meeting of March 12, 2008 be adopted as distributed.**

**CARRIED**

**Abstained: Trustee Hunt-Binkley (absent from meeting)**

## SUPERINTENDENT'S REPORT

### **The Superintendent provided the following report:**

#### **- Update on School Projections and Staffing**

The Superintendent provided to the Board the September 2008 Draft Projection as of March 20, 2008. The projected enrolment as of September 30, 2008 for the entire School District is down 129 students as compared to the September 30, 2007 actual enrolment. That decline is comparable to other School Districts in the Province. There are only two School Districts who have increasing enrolment.

6:06 Deb Butler, President, COPAC, arrived.

With Dr. Knox Middle School moving to their new location in North Glenmore, there is an increase of 20 students. Projected enrolment for September 30, 2008 at all other middle schools is decreasing. For secondary schools, Okanagan Mission Secondary School has a projected increase of 25 students and Rutland Senior Secondary School has a projected increase of 17 students. Evidence of the decline of students residing in the core area of Kelowna, is the projected decline in enrolment of Kelowna Secondary School at 32 students. Overall for secondary schools, there is a projected decline of 36 students. In the elementary schools, Anne McClymont Elementary School is showing a projection of down one student. In all dual track elementary schools, there is a decline in the English and increase in French Immersion. The biggest loss of students is at Chief Tomat Elementary School with a projected decline of 44 students. The largest increase in enrolment is at Shannon Lake Elementary School and Rose Valley Elementary School. With a projected increase of 70 students between the two schools, there is an indication of the need for a new Westlake Elementary School. In the Lake Country area, with the construction of new neighbourhood nearby, Peter Greer Elementary School is projecting an increase in both English and French Immersion.

The Board discussed the Ministry funding for students. The Ministry funds School Districts on a per pupil basis as of the September 30 student count. The School District does not receive funding for any new students throughout the school year, except for new students in International Education, Distance Learning and Special Education.

## RECOGNITION/PRESENTATIONS/DELEGATION

## PUBLIC QUESTION AND COMMENT PERIOD

## TRUSTEE QUERIES/COMMENTS

All trustees were provided with an opportunity to comment on their involvement, since the previous Board meeting, in District activities.

### Trustee Hunt-Binkley

- The Board recently received a reply from the Ministry of Public Safety and Solicitor General regarding the proposed correctional centre for the Okanagan region. The response indicates that the Ministry will be “consulting with a number of parties” but does not actually say they will be consulting with the School District. Trustee Hunt-Binkley proposed that the Board reply to the letter received from the Ministry of Public Safety and Solicitor General indicating the School District would like to be one of the parties consulted with a reminder that the School District was consulted in the past.

**By consensus, the Board agreed to send a letter to the Ministry of Public Safety and Solicitor General indicating the School District would like to be one of the parties consulted with a reminder that the School District was consulted in the past.**

- Trustee Hunt-Binkley recently attended a COPAC meeting. One of the items under discussion was the possible review of the committee structure and seeking of the opinion of partner groups. Another item discussed was the updating of PAC information on school websites being completed by the Principal of the school rather than a PAC representative. *The Superintendent advised that the updating of PAC information on school websites should be done in consultation between the Principal and a PAC representative.*

### Trustee Scanlan

- In discussions with other delegates at the BCSTA Annual General Meeting, some School Districts are implementing a policy that senior secondary students have a mandatory full course load to aid in the course by course funding loss. *The Superintendent advised that School District No. 23 is not implementing a mandatory full course load for students in grade 10 through 12. Secondary schools are encouraged to eliminate students scheduling spares wherever possible. The Ministry funding is based on the course load of each individual student, and the Ministry does provide funding for students who take in excess of a full course load.*

## ACTION ITEMS

### School District No. 23 - Amended Bylaw No. 5 Appeals Procedure

(attachment)

Deferred from Public Board Meeting of March 12, 2008

Recommendation of the Finance and Legal Committee – February 20, 2008

The Secretary-Treasurer reviewed the information from legal counsel, Judith Clark, of BCSTA, which information was previously provided to Trustees.

*Main*

08P-053

MOVED by Trustee Cacchioni, SECONDED by Trustee Hunt-Binkley,  
**THAT: The Board give first, second and third readings to the School District No. 23 (Central Okanagan) Amended Bylaw No. 5 Appeals Procedure (as attached) at the April 9th, 2008 Public Board Meeting.**

**DEFEATED**

**Opposed: Trustee Hunt-Binkley  
Trustee Baxter**

In order for all three readings to be given at the same meeting, Trustees must unanimously vote in favour of giving first, second and third readings.

*Main*

08P-054

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Cacchioni,  
**THAT: The Board give first and second readings to the School District No. 23 (Central Okanagan) Amended Bylaw No. 5 Appeals Procedure (as attached) at the April 9th, 2008 Public Board Meeting.**

**CARRIED**

*Main*

08P-055

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Cacchioni,  
**THAT: The School District No. 23 (Central Okanagan) Amended Bylaw No. 5 Appeals Procedure be read a first and second time this 9<sup>th</sup> day of April, 2008.**

**CARRIED**

**Amendment to Policy 460 – Appeals Bylaw, 460.1R – Appeals Bylaw (Regulations) Appeals Related to Instructional Resource Materials and Library Resource Centre Material, and 460.2R – Appeals Bylaw (Regulations) Appeals Related to Student Placement**  
(attachment)

Deferred from Public Board Meeting of March 12, 2008

Recommendation of the Finance and Legal Committee – February 20, 2008

*Main*

08P-056

MOVED by Trustee Cacchioni, SECONDED by Trustee Scanlan,  
**THAT: The Board approve the amendments to Policy 460 – Appeals Bylaw, 460.1R – Appeals Bylaw (Regulations) Appeals Related to Instructional Resource Materials and Library Resource Centre Material, and 460.2R – Appeals Bylaw (Regulations) Appeals Related to Student Placement, as attached and as presented at the April 9, 2008 Public Board Meeting.**

The Secretary-Treasurer responded to questions. All timelines as stipulated in the Policy are recommendations from legal counsel.

**The question was called on 08P-056.  
CARRIED**

## **Raising the Bar – The Three-Year Rule**

In attendance: Norm Bradley, Director of Instruction K-12  
(attachment)

Recommendation of the Education and Student Services Committee – March 5, 2008

Trustee Hunt-Binkley, as a member of the Education and Student Services Committee, introduced the recommendation.

*Main*

08P-057

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Scanlan,

**THAT: The Three-Year Rule remain as District policy in its current format, and that staff develop a plan to bring together the representatives of the School-Based Teams at each secondary school to discuss most promising practices for communication, intervention, and transition and to address the problems that have been identified through the review;**

**AND FURTHER THAT: Staff implement an exit interview process for each school leaver and follow-up with each of these students in the days, weeks, and months following their withdrawal.**

The Report as prepared by Norm Bradley, Director of Instruction K-12, was prepared in discussions with Principals at the middle and secondary level, secondary school Parent Advisory Councils and School-Based Teams. Administration, at both the middle and secondary level, indicated that the Three-year Rule improved the behavioural and educational climate of their school. The Three-year Rule is one of the programs implemented in School District No. 23 which has aided in the improvement of the graduation rate.

**The question was called on 08P-057.**

**CARRIED**

## **Proposed Gravel Pit Site on Lakeshore Road**

(attachment)

Trustee Cacchioni introduced a recommendation.

*Main*

08P-058

MOVED by Trustee Cacchioni, SECONDED by Trustee Horning,

**THAT: The Central Okanagan Board of Education write to the Ministry of Energy, Mines and Petroleum Resources requesting that prior to approving any gravel pit application within the boundaries of School District No. 23, that the Ministry involve the Board in a discussion of the application and any possible effect on student safety.**

Trustee Cacchioni, as the Board representative, attended a meeting on Friday, March 14, 2008 with regard to a proposed gravel pit site on Lakeshore Road. Subsequently, the Board has received a copy of a letter directed to Mr. Robert Hobson, Chair of the Central Okanagan Regional District, indicating that the proposed application will not be considered further with the current proposed access via Lakeshore Road. The Board's issue is the consultation by the Ministry of Energy, Mines and Petroleum with the School District on any proposed gravel pits within the boundaries of School District No. 23 in order to ascertain the ramifications on schools in the area and most importantly student safety.

**The question was called on 08P-058.  
CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

### **INFORMATION ITEMS**

#### **2008/2009 Ministry Funding Allocation**

(attachment)

Referred from the Finance and Legal Committee – April 2, 2008

#### **2008/2009 District Budget Recommendations**

(attachment)

The Superintendent advised that the 2008/2009 District Budget Recommendations will be deliberated at the Public Finance and Legal Committee meeting on Wednesday, April 16, 2008 commencing at 6:30 p.m. The Finance and Legal Committee will review the budget recommendations and make a recommendation to the Board for consideration at the Public Board Meeting on April 23, 2008 at 6:00 p.m. The Superintendent has requested that should Trustees and partner group representatives have specific questions/items they would like further information on, to contact the Superintendent or Director of Finance and they will provide the information in advance of the scheduled meetings.

#### **Field Trips for 2007/2008**

(attachment)

## **BOARD COMMITTEE REPORTS**

### **Trustee Hunt-Binkley**

#### **- Finance and Legal Committee – April 2, 2008**

Trustee Hunt-Binkley advised that the latest financial statements were reviewed at the April 2, 2008 Public Finance and Legal Committee meeting.

### **Assistant Superintendent, Hugh Gloster**

#### **- Education and Student Services Committee – April 2, 2008**

In the absence of Trustee Cheryl Wiebe, Chairperson of the Education and Student Services Committee, Assistant Superintendent, Hugh Gloster, advised that at the April 2, 2008 meeting there was a presentation on International Education by Leanne Bettesworth, International Education Director, and a presentation by Norm Bradley, Director of Instruction K-12, on the Student Readiness Program – 14 Point Action Plan.

## BOARD CORRESPONDENCE

Received: Fiona Sherwood regarding Proposed Gravel Pit Site on Lakeshore Road  
District of Lake Country regarding School District No. 23 Trustee Electoral  
Boundaries  
B.C. Coalition for School Libraries regarding school libraries  
The Honourable Shirley Bond, Minister of Education, regarding 2007/08 Operating  
Grant Autumn Re-calculation funding announcement  
Oyama Traditional School regarding Proposed Change to Trustee Electoral  
Boundaries in School District No. 23  
Fiona Sherwood regarding Proposed Gravel Pit Site on Lakeshore Road  
George Elliot Secondary School Parent Advisory Council regarding Trustee Electoral  
Boundaries in School District No. 23  
Okanagan Nation Alliance regarding Aboriginal Education Committee  
Catholic Civil Rights League regarding Corren Agreement  
The Corporation of the District of Peachland regarding Electoral Boundaries for  
School District No. 23  
Ministry of Public Safety and Solicitor General regarding Proposed Correctional  
Centre for the Okanagan region  
School District No. 53 (Okanagan Similkameen) – copy of letter to The Honourable  
Shirley Bond regarding Foundation Skills Assessments  
School District No. 69 (Qualicum) – copy of letter to The Honourable Shirley Bond  
regarding meeting at BCSTA Annual General Meeting  
School District No. 38 (Richmond) – copy of letter to The Honourable Shirley Bond  
regarding Copyright Act: Educational Exemption  
School District No. 84 (Vancouver Island West) – copy of letter to The Honourable  
Shirley Bond regarding use of FSA data by the Fraser Institute

### *Main*

08P-059

MOVED by Trustee Cacchioni, SECONDED by Trustee Scanlan,  
**THAT: At the April 9, 2008 Public meeting, the Board receive the correspondence  
listed above.**  
**CARRIED**

## FUTURE REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting  
Wednesday, April 23, 2008 at 6:00 p.m., School Board Office

Regular Public Board Meeting  
Wednesday, May 14, 2008 at 6:00 p.m., School Board Office

## SPECIAL PUBLIC BOARD MEETINGS

## **BOARD STANDING COMMITTEE MEETINGS**

April 16, 2008

4:30 Planning and Facilities Committee

6:30 Finance and Legal Committee

May 7, 2008

4:30 Human Resources and Staff Services Committee

6:30 Education and Student Services Committee

## **ITEMS REQUIRING SPECIAL MENTION**

## **BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION**

## **BC SCHOOL TRUSTEES' ASSOCIATION**

### **Report on BCSTA Annual General Meeting**

Trustee Hunt-Binkley provided an overview of the BCSTA Annual General Meeting held in Vancouver April 3 through 6, 2008 and an overview of the BCSTA Provincial Council Meeting on April 6, 2008. A new BCSTA President and Directors were elected. Trustee Horning reviewed a session he attended along with Trustee Baxter on Trustee elections. There is the need to provide the public with more information on the role of a School Trustee.

## **NOTICES OF MOTION**

## **ITEMS FOR BOARD COMMITTEES**

## **ITEMS FOR A FUTURE AGENDA**

**School District No. 23 - Amended Bylaw No. 5 Appeals Procedure – Third Reading**

**ADJOURNMENT:** The Chairperson adjourned the meeting at 7:02 p.m.

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Chairperson

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Secretary-Treasurer