



"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF EDUCATION PUBLIC BOARD MEETING MINUTES

DATE: **WEDNESDAY, SEPTEMBER 26, 2007**

TIME: 6:00 PM

LOCATION: School Board Office
1940 Underhill Street
Kelowna, B.C.

Attending:

Trustee M. Baxter (Chairperson)
Trustee R. Cacchioni
Trustee W. Horning
Trustee A. Hunt-Binkley
Trustee S. Nicholl
Trustee G. Scanlan
Trustee C. Wiebe

Staff:
M. Roberts, Superintendent
L. Paul, Secretary-Treasurer
H. Gloster, Assistant Superintendent
M. Essler, Executive Assistant (Recorder)

Partner Group Representatives Attending:

COPAC	Deb Butler, President
COTA	Michelle Davies, First Vice President
COPVPA	No representative
CUPE	No representative
DSC	No representative

ORDER:

The Chairperson called the meeting to order at 6:01 p.m.

AGENDA

Add	Action	Material for Action Item 7.3 – School Act Class Size/Class Composition Report
Add	Information	New Information Item – District Literacy Plan Regional Forum

AGENDA

Main

07P-149

MOVED by Trustee Scanlan, **SECONDED** by Trustee Cacchioni,
THAT: The Agenda for September 26, 2007 be adopted as amended.
CARRIED

MINUTES

Main

07P-150

MOVED by Trustee Wiebe, SECONDED by Trustee Horning,

THAT: The Minutes of the Public Board meeting of September 12, 2007 be adopted as distributed.

CARRIED

SUPERINTENDENT'S REPORT

The Superintendent provided the following report:

- **District Review November 18 – 22, 2007**

The Superintendent announced that School District No. 23 will participate in an External District Review commencing the week of November 18 – 22, 2007. This is an opportunity for a Ministry of Education review team to meet with Trustees, senior staff, partner groups, School Planning Councils and school communities. The review will focus on various aspects of the School District with a public report provided several weeks afterwards. Further details of the review will be provided at a later date.

RECOGNITION/PRESENTATIONS/DELEGATION

Recognition:

Introduction of New Administrators

The Chairperson introduced the new administrators in attendance:

Gurprit Hayher, Vice-Principal, Casorso Elementary School

Michael Kormany, Vice-Principal, Okanagan Mission Secondary School

The Chairperson welcomed the two new administrators on behalf of the Board.

6:10 The Secretary-Treasurer left the meeting.

Presentation:

The Learning Centre

In attendance: Jon Rever, Director - Technology and Education Service Programs

Jon Rever, Director – Technology and Education Service Programs provided a PowerPoint presentation on The Learning Centre.

The PowerPoint presentation consisted of a general overview, activities and highlights of The Learning Centre for the past year. Statistical data was provided by activity by category, organizational unit, work group, location, in-service vs professional development and personal time vs work time. Over the past year 262 workshops with 5,809 participants and 1,387 hours of instruction have taken place through The Learning Centre.

The presentation on The Learning Centre is attached to and forms part of these Minutes.

6:14 The Secretary-Treasurer returned to the meeting.

The Director – Technology and Education Service Programs responded to questions, including questions on the revenue from the public for tuition recovery in 2006-2007 in the amount of \$31,500.00. The Director advised that The Learning Centre provides a variety of courses for the public and this \$31,500.00 is the total of fees charged to the public to cover the costs of running the programs. This \$31,500.00 includes a grant of approximately \$8,000.00 through the Community Access Program. The Board also discussed the enhancement of advertising to advise parents of the programs offered through The Learning Centre.

PUBLIC QUESTION AND COMMENT PERIOD

TRUSTEE QUERIES/COMMENTS

All trustees were provided with an opportunity to comment on their involvement, since the previous Board meeting, in District activities.

Trustee Hunt-Binkley

- Trustee Hunt-Binkley asked if other Board members were attending iLearn Open Box nights held at schools.

It was noted that some Trustees had already attended iLearn Open Box Nights and it is the discretion of Trustees to attend the iLearn Open Box Nights.

Trustee Horning

- Trustee Horning requested the Superintendent to provide an update to the Board on the Parent Advisory Council meeting which the Superintendent attended at Anne McClymont Elementary School on Monday, September 17, 2007 regarding transportation.

The Superintendent confirmed that both he and Dave Gibson, Traffic Safety Officer, attended the Anne McClymont Elementary School Parent Advisory Council meeting on September 17, 2007. The focus of the meeting was traffic safety issues around the school, including transportation of students to the school, traffic congestion and student safety in crossing to the Primary school. The consensus of those in attendance at the meeting was that a new school in the Upper Mission would be the main solution to the traffic congestion issue on Lakeshore Road. Staff are reviewing changes at Anne McClymont Elementary School to deal with the issues of student safety.

Trustee Wiebe

- Trustee Wiebe referred to board correspondence received from Anne-Rachelle McHugh which references the Orton-Gillingham learning system. Have School District staff explored this program?

The Superintendent advised that the Orton-Gillingham learning system dates back to the 1940s. The program's approach is multi-sensory and attempts to build reading skills in a structured, rote memory system. School District No. 23 has reviewed this program in the past years. There are eight specialized reading programs available to students in School District No. 23.

Trustee Baxter

- Trustee Baxter asked about the transportation of School District No. 23 students who attend the reading programs at schools/sites other than their home school.
The Superintendent advised that in School District No. 23 there are several reading programs offered at centralized locations to serve neighbouring schools. The transportation of these students is mostly provided by the parent(s) of the students. If a parent is unable to provide transportation, the student is not excluded from the program, and alternate arrangements are made including car pools or staff assistance.

ACTION ITEMS

Draft Amendments to Policy 650 – Public Use of School Facilities and Regulation 650R – Public Use of School Facilities (Regulation)

(attachment)

Recommendation of the Finance and Legal Committee - September 6, 2007

Trustee Hunt-Binkley, as Chairperson of the Finance and Legal Committee, introduced the recommendation.

Main

07P-151

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,

THAT: The Board approve the amendments to Policy 650 – Public Use of School Facilities and Regulation 650R – Public Use of School Facilities (Regulation), as attached, and as presented at the September 26, 2007 Public Board Meeting.

Trustee Hunt-Binkley advised that the amendments to Policy 650 – Public Use of School Facilities and Regulation 650R – Public Use of School Facilities (Regulation) were reviewed at the Finance and Legal Committee on September 6, 2007. At the time of the review the Finance and Legal Committee concurred that the recommendation for the amendments to the Policy and Regulations be forwarded to the Board for approval, with the addition of further information from the Preschool Partnerships Committee on the effects of the requirement for first and last month charges as a security deposit from Preschool operators and after school care. The memo of September 19, 2007 attached to the Agenda of September 26, 2007 provided the required information.

**The question was called on 07P-151.
CARRIED**

Audited Consolidated Financial Statements Fiscal Year 2006/2007

(attachment)

In attendance: Eileen Sadlowski, Director of Finance

Recommendation of the Finance and Legal Committee - September 6, 2007

Trustee Hunt-Binkley, as Chairperson of the Finance and Legal Committee, introduced the recommendation.

Main

07P-152

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,
THAT: The Board receive and accept the Audited Consolidated Financial Statements Fiscal Year 2006/2007, as attached, and as presented at the September 26, 2007 Public Board Meeting.

Trustee Hunt-Binkley advised that the Audited Consolidated Financial Statements Fiscal Year 2006/2007 were reviewed in detail with the auditors, Grant Thornton, at the September 6, 2007 Finance and Legal Committee meeting. The auditors complimented the accounting department on their cooperation during the audit process. The Board expressed appreciation to the Finance and Legal Committee, Director of Finance and Secretary-Treasurer for their work and for being fiscally responsible.

**The question was called on 07P-152.
CARRIED**

School Act Class Size/Class Composition Report

(information to be provided at meeting)

In attendance: Rod Odlum, Director of Instruction – Human Resources

Recommendation of the Human Resources and Staff Services Committee – September 19, 2007

Trustee Scanlan, as Chairperson of the Human Resources and Staff Services Committee, introduced the recommendation.

Main

07P-153

MOVED by Trustee Scanlan, SECONDED by Trustee Cacchioni,
THAT: The School Act Class Size/Class Composition Report be forwarded, for Board approval, to a Special Public Board Meeting at 11:15 a.m. on Monday, October 1, 2007 at Hollywood Road Education Services.

Trustee Scanlan referred to the Provincial Class Size/Class Composition Report for 2007/2008 (Preliminary) as provided at the meeting of September 26, 2007. As not all information was able to be collated by the meeting of September 26, 2007 the recommendation is for a Special Public Board Meeting at 11:15 a.m. on Monday, October 1, 2007 at Hollywood Road Education Services.

Rod Odlum, Director of Instruction – Human Resources, advised that all consultations and consents had been completed by the deadline date of midnight on Monday, September 24, 2007. All data will be compiled and a full report will be provided at the October 1, 2007 Special Public Board Meeting. Board approval of the School Act Class Size/Class Composition Report must take place on or before October 1, 2007.

**The question was called on 07P-153.
CARRIED**

Draft Amendments to Policy 240 – District-Level Administrative Staff: Evaluation of Performance and Regulation 240R – District-Level Administrative Staff: Evaluation of Performance (Regulations)
(attachment)

Recommendation of the Human Resources and Staff Services Committee – September 19, 2007

Trustee Scanlan, as Chairperson of the Human Resources and Staff Services Committee, introduced the recommendation.

Main

07P-154

MOVED by Trustee Scanlan, SECONDED by Trustee Nicholl,

THAT: The Board approve the amendments to Policy 240 – District-Level Administrative Staff: Evaluation of Performance and Regulation 240R – District-Level Administrative Staff: Evaluation of Performance (Regulations), as attached, and as presented at the September 26, 2007 Public Board Meeting.

The Board discussed the suggested amendments to Policy 240 – District-Level Administrative Staff: Evaluation of Performance.

**The question was called on 07P-154.
CARRIED**

Letter to Ministry of Education regarding the Guidelines for Food and Beverage Sales in B.C. Schools
Recommendation of the District Health Promoting Schools Committee – September 13, 2007

Trustee Hunt-Binkley, as a member of the District Health Promoting Schools Committee, introduced the recommendation.

Main

07P-155

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Scanlan,

THAT: The Board write a letter of thanks to the Provincial Government, including the Ministry of Education and Ministry of Health, for their leadership in developing and mandating the Guidelines for Food and Beverage Sales in B.C. Schools.
CARRIED

Trustee Attendance at Remembrance Day Ceremonies

Kelowna	Trustee Horning
Lake Country	Trustee Hunt-Binkley
Peachland	Trustee Baxter
Rutland	Trustee Cacchioni
Westbank	Trustee Wiebe

Information will be provided to Trustees through the Secretary-Treasurer's office.

PUBLIC QUESTION AND COMMENT PERIOD

INFORMATION ITEMS

Anaphylaxis Child Health and Safety Framework

(attachment)

The Superintendent advised that once the additional guidelines are received from the Ministry of Education, a review of our procedures will be conducted to ensure our procedures are up to date. The procedures we currently have in place fulfill the current guidelines.

Field Trips for 2007/2008

(attachment)

Mayor's Youth Forum on Parks

(attachment)

Date: Friday, November 23, 2007
Time: To be confirmed
Location: Hollywood Road Education Services
Topic: "Parks – A Youth Perspective on Parks Now and in the Future"
Trustee Nicholl will be attending as the Board representative.

World Teachers' Day – Friday, October 5, 2007

New Ministry Guidelines for Sale of Board of Education Property

(attachment)

District Literacy Plan Regional Forum

Date: Thursday, October 4, 2007
Time: 8:30 – 3:30
Location: Schubert Centre
3505 – 30th Avenue
Vernon, B.C.
Trustee Hunt-Binkley will be attending as the Board representative.

BOARD COMMITTEE REPORTS

Trustee Scanlan

- Human Resources and Staff Services Committee

Trustee Scanlan provided an overview of the topics discussed at the Human Resources and Staff Services Committee meeting on September 19, 2007, including exit interviews and the process for hiring of American Sign Language interpreters. These two items will be included on the Agenda for the next Public Human Resources and Staff Services Committee meeting on November 7, 2007.

BOARD CORRESPONDENCE

Sent:

Received: Richard Townley regarding Transportation of Students to Anne McClymont Elementary School
Richard Townley regarding Supporting Information regarding the Transportation of Students to Public Schools
Kristy Stevenson regarding Student Retention and Busing
The Honourable Shirley Bond regarding 2007-2008 District Accountability Contract: Transition Plan
Mayor Sharon Shepherd regarding School Busing Policy
Sandra Sellick regarding Network of Performance-based Schools
British Columbia School Trustees Association regarding Ad Hoc Committee Health Promoting Schools – Consideration of Trustee Hunt-Binkley as Committee member
Anne-Rachelle McHugh – Teach Kids to Read before giving them Laptops
School District No. 68 (Nanaimo-Ladysmith) – copy of letter to Ms. Linda Reid, Ministry of State for Children and Shirley Bond, Minister of Education regarding Funding for Child Care Spaces in British Columbia
School District No. 33 (Chilliwack) – copy of letter to The Honourable Shirley Bond regarding Bills 20 and 22
School District No. 68 (Nanaimo-Ladysmith) – copy of letter to The Honourable Shirley Bond regarding Facilities for Physical Education

Main

07P-156

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,
THAT: At the September 26, 2007 Public meeting, the Board receive the correspondence listed above.
CARRIED

FUTURE REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting
Wednesday, October 10, 2007 at 6:00 p.m., School Board Office

Regular Public Board Meeting
Wednesday, October 24, 2007 at 6:00 p.m., School Board Office

SPECIAL PUBLIC BOARD MEETINGS

Special Public Board Meeting
Date: Monday, October 1, 2007
Time: 11:15 a.m.
Location: Hollywood Road Education Services – Room 4
1040 Hollywood Road
Kelowna, B.C.

BOARD STANDING COMMITTEE MEETINGS

October 3, 2007

4:30 p.m. Committee I – General Affairs

6:30 p.m. Committee III – Education and Student Services

ITEMS REQUIRING SPECIAL MENTION

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

2007 Labour Relations Symposium

Date: October 29 and 30, 2007

Location: Four Seasons Hotel
Vancouver, B.C.

Trustee Scanlan will be attending as the Board representative to the BC Public School Employers Association.

BC SCHOOL TRUSTEES' ASSOCIATION

BCSTA Branch Meeting

Date: October 26 and 27, 2007

Location: The Hillcrest Hotel
Revelstoke, B.C.

October 2007 Provincial Council

Date: Friday, October 12, 2007 and Saturday, October 13, 2007

Location: Wosk Centre for Dialogue
Vancouver, B.C.

BCSTA Trustees Academy

Date: December 6-8, 2007

Location: Coast Plaza
Vancouver, B.C.

NOTICES OF MOTION

ITEMS FOR BOARD COMMITTEES

ITEMS FOR A FUTURE AGENDA

ADJOURNMENT: The Chairperson adjourned the meeting at 7:08 p.m.

Chairperson

Secretary-Treasurer