



"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF EDUCATION PUBLIC BOARD MEETING MINUTES

DATE: **WEDNESDAY, OCTOBER 24, 2007**

TIME: 6:00 PM

LOCATION: School Board Office
1940 Underhill Street
Kelowna, B.C.

Attending:

Trustee M. Baxter (Chairperson)
Trustee R. Cacchioni
Trustee W. Horning
Trustee A. Hunt-Binkley
Trustee S. Nicholl
Trustee G. Scanlan
Trustee C. Wiebe

Staff:
M. Roberts, Superintendent
L. Paul, Secretary-Treasurer
M. Essler, Executive Assistant (Recorder)
Absent: H. Gloster, Assistant Superintendent

Partner Group Representatives Attending:

COPAC	No representative
COTA	Tom Potts, President
COPVPA	No representative
CUPE	Bill Zeman, President
DSC	No representative

ORDER:

The Chairperson called the meeting to order at 6:05 p.m.

AGENDA

Add	Action	Material for Action Item 7.1 – Class Size Report – 2007/2008
Add	Action	Material for Action Item 7.4 – 2008/2009 Five Year Capital Plan
Add	Information	New Information Item 9.8 – 2007/08 Operating Grants
Move	Information	Move Item 9.8 to Item 9.1

AGENDA

Main

07P-180 **MOVED** by Trustee Horning, **SECONDED** by Trustee Nicholl,
THAT: The Agenda for October 24, 2007 be adopted as amended.
CARRIED

MINUTES – October 10, 2007

Amend Page 7 – Whistleblowing Services

Amend introduction line to read “Trustee Hunt-Binkley introduced a new recommendation”.

MINUTES

Main

07P-181

MOVED by Trustee Nicholl, SECONDED by Trustee Scanlan,

THAT: The Minutes of the Public Board meeting of October 10, 2007 be adopted as amended.

CARRIED

SUPERINTENDENT’S REPORT

The Superintendent provided the following report:

- 2006/2007 Scholarship Winners Update

The Superintendent offered congratulations to the 109 Grade 12 Graduation Program Examinations Scholarships winners and 116 Dogwood District/Authority Scholarship Program winners in School District No. 23. The students who received Grade 12 Graduation Program Examinations Scholarships received recognition for scoring in the top five to ten percent of the students in the Province in the writing of Provincial Exams. The Dogwood District/Authority Scholarship Program rewards graduating students for excellence in applied skills, fine arts, physical activity and second languages. The 225 students will all receive \$1,000.00 that can be used toward their post-secondary education tuition.

RECOGNITION/PRESENTATIONS/DELEGATION

School Bus Safety Week – October 22 – 26, 2007

The Chairperson announced the following declaration:

I DO SO DECLARE THAT: The Board of Education of School District No. 23 (Central Okanagan) declare the week of October 22 to 26, 2007 as School Bus Safety Week in School District No. 23 (Central Okanagan).

PUBLIC QUESTION AND COMMENT PERIOD

Valerie Hristovski, parent of students at Watson Road Elementary School and Dr. Knox Middle School

Ms. Hristovski commented on Policy 731 – Community Service and Fundraising by Schools. Ms. Hristovski referred to an email received from Darren Lund, an award winning educator and parent in Alberta. Ms. Hristovski stated the public school system is diverse and any adopted programs should be appropriate for all students, and therefore care should be taken in which organizations/committees are allowed to come into our public schools.

Nancy Holmes

Ms. Holmes concurred with the comments made previously by Valerie Hristovski. Ms. Holmes has a concern with Operation Shoebox in the public school system.

Dr. Daniel Keyes, Chair Cultural Studies, UBC-Okanagan

Dr. Keyes reviewed the proposed Policy 731 – Community Service and Fundraising by Schools. Dr. Keyes indicated there is the need to inform children on the positives of charity work, and also the need to inform students of other cultural traditions.

TRUSTEE QUERIES/COMMENTS

All trustees were provided with an opportunity to comment on their involvement, since the previous Board meeting, in District activities.

Trustee Horning

- Trustee Horning attended at A.S. Matheson Elementary School to observe the StrongStart Program. Trustee Horning inquired if the StrongStart program will be expanded to schools on the Westside or in Lake Country.

The Superintendent confirmed that there has not yet been an official grand opening of the StrongStart Program at A.S. Matheson Elementary School as we are awaiting confirmation of the date from the Ministry of Education. There is the desire to expand the StrongStart program to the Westside, Rutland, Lake Country and possibly another location in the City of Kelowna. It has yet to be determined if the Provincial Government will provide the funding to open additional centers. There is the hope to have four to five centers within School District No. 23.

Trustee Cacchioni

- Trustee Cacchioni requested clarification on the implementation of the new legislation on mandatory retirement.

The Superintendent confirmed that the new legislation will come into effect on January 1, 2008. The new legislation on mandatory retirement overrules our current Policy 330 – Mandatory Retirement. The review of Policy 330 – Mandatory Retirement will take place at the Human Resources and Staff Services Committee on November 7, 2007.

Trustee Hunt-Binkley

- Trustee Hunt-Binkley referred to telephone calls she has received from parents of Rutland Middle School students concerned with no crosswalk in the vicinity of the school and students having to walk to the light to cross Rutland Road.

Trustee Horning confirmed that this was a concern which has been brought up at a Safe Schools Committee meeting. The Superintendent confirmed that the City of Kelowna and Department of Highways preferred crossings at intersections as opposed to mid-block.

Trustee Scanlan

- Trustee Scanlan inquired on the timeline to purchase property for the continuation of the RSS Residential Construction Program.

The Superintendent advised that in conversations with Rick Oliver, Principal of Rutland Senior Secondary School, and Bob Boback, the Residential Construction Program teacher at Rutland Senior Secondary School, they have advised that the latest possible date would be January 1, 2008. There has been difficulty in locating a suitable property as there are not many available lots within the vicinity of Rutland Senior Secondary School. Another option is to ascertain if someone owns a piece of property in the area which the RSS Residential Construction Program could construct a house. Other properties in the City of Kelowna may be considered although it is difficult to accommodate the transportation of the students to and from the site.

Trustee Nicholl

- Trustee Nicholl inquired if the movie “*An Inconvenient Truth*” was being shown in School District No. 23 schools.
The Superintendent advised that the movie is not a part of the current curriculum although individual teachers may chose to show the movie as part of a climate or science unit.

ACTION ITEMS

Class Size Report – 2007/2008

(The Class Size Report was made available at the Public Board Meeting.)

In attendance: Rod Odlum, Director of Instruction – Human Resources

Rod Odlum, Director of Instruction – Human Resources, confirmed that the Class Size Report is the second part of the process in relation to Section 7 of the *School Act*. This report is prepared in accordance with data uploaded into a Ministry of Education web application on September 30, 2007. The Class Size Report will be available through the School District website which will provide a direct link to the Ministry of Education website. The Report indicates the total number of students in each class by grade, school total average weekly certified education assistant hours, and the number of special education/IEP, gifted and ESL students in the classroom. The report provided at the October 24, 2007 Public meeting does not indicate the number of total hours of certified education assistants in the classroom, although the Report on the Ministry website will reflect this information.

Main

07P-182

MOVED by Trustee Cacchioni, SECONDED by Trustee Nicholl,

THAT: The Class Size Report, as attached and as presented at the October 24, 2007 Public Board Meeting, be accepted by the Board and forwarded to the Ministry of Education.

CARRIED

Transitional Community/District Literacy Plan

(attachment)

In attendance: Clara Sulz, Director of Instruction K-12

Clara Sulz, Director of Instruction K-12, reviewed the memo of October 12, 2007 attached to the October 24, 2007 Agenda. In response to a query from Trustee Cacchioni, the Superintendent confirmed that funding is received in two separate ways – \$10,000.00 grant to the School District to facilitate the required community consultative process and \$10,000.00 for each ‘neighbourhood’ to plan the Community Literacy Plan for their individual community. Compensation is not received from the Ministry for staff time devoted to the project.

Main

07P-183

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Cacchioni,

THAT: The Board of Education submit to the Ministry of Education by October 31, 2007, the Transitional Community/District Literacy Plan, as attached and as presented at the October 24, 2007 Public Board Meeting.

The Board continued to discuss the compensation for staff time devoted to Ministry initiatives. Trustee Baxter confirmed that on November 2, 2007 she would be attending a meeting for Board Chairs and Superintendents with the Deputy Minister. Either the Superintendent and/or Board Chair

will ensure this topic is brought up in discussions. Trustee Baxter also indicated this could be a topic of discussion at the upcoming BCSTA Okanagan Branch meeting.

**The question was called on 07P-183.
CARRIED**

Draft New Policy 436 – Managing Students with Medical Alert/Anaphylaxis Conditions
(attachment)

In attendance: Clara Sulz, Director of Instruction K-12

Clara Sulz, Director of Instruction K-12, advised that in accordance with a News Release issued on September 10, 2007, a Policy has been developed to meet the provincial standards. Rhonda Tomaszewski, Interior Health Child Young Program Consultant Prevention Services, provided input to ensure alignment with provincial standards.

The Director of Instruction K-12 referred to an email received from Yvonne Rousseau stating concerns with the draft Policy 436 – Managing Students with Medical Alert/Anaphylaxis Condition. After discussion on the contents of the email received from Yvonne Rousseau, the Board concurred that the Director of Instruction K-12 would contact Ms. Rousseau to discuss her concerns. The Board discussed the necessity of training of employees, including bus drivers.

Main

07P-184

MOVED by Trustee Scanlan, SECONDED by Trustee Nicholl,

THAT: The Board approve new Policy 436 – Managing Students with Medical Alert/Anaphylaxis Conditions, as attached and as presented at the October 24, 2007 Public Board Meeting.

CARRIED

2008/2009 Five Year Capital Plan

(information provided at meeting)

In attendance: Alan Cumbers, Director of Operations

Alan Cumbers, Director of Operations, confirmed that each year School Districts are required to submit a Five Year Capital Plan to the Ministry of Education. The Five Year Capital Plan is to be provided to the Ministry of Education this year by November 4, 2007. The 2008/2009 Five Year Capital Plan was first vetted through the Planning and Facilities Committee on October 17, 2007. There have been a few minor changes to the Plan since the October 17, 2007 Planning and Facilities Committee meeting. The request for new and replacement buses for 2007/2008 has been carried over to the 2008/2009 Five Year Capital Plan and originally was combined with the school bus request for 2008/2009. At the request of the Ministry of Education, the 2007/08 requests have been separated from the 2008/09 request. Items 1 and 2 as shown on the 2008/2009 Five Year Capital Plan have been carried over from 2007/08 Five Year Capital Plan.

Main

07P-185

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,

THAT: The Board approve the School District No. 23 (Central Okanagan) 2008/2009 Five Year Capital Plan, as provided and as presented at the October 24, 2007 Public Board Meeting.

Trustee Wiebe requested clarification on the removal from the 2008/2009 Five Year Capital Plan of an addition to Shannon Lake Elementary School. The Director of Operations advised that staff has determined a new West Lake Road Elementary School as the project with the most significance to the

District. This is due to the fact that there has been an increase in enrollment at both Shannon Lake Elementary School and Rose Valley Elementary School. An addition to Shannon Lake Elementary School would solve the overcrowding issue at Shannon Lake Elementary School but would have no affect on the Rose Valley Elementary School overcrowding. A new school on Westlake Road would draw students from both Shannon Lake Elementary School and Rose Valley Elementary School.

**The question was called on 07P-185.
CARRIED**

Draft New Policy 731 – Community Service and Fundraising by Schools and Regulation 731 – Community Service and Fundraising by Schools (*Regulations*)
(attachment)

At the October 10, 2007 Public Board Meeting the Board deferred the following Motion to the October 24, 2007 Public Board Meeting for further discussion.

Main

07P-177

MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,

THAT: The Board approve new Policy 731 – Community Service and Fundraising by Schools and Regulation 731 – Community Service and Fundraising by Schools (*Regulations*), as provided and as presented at the October 10, 2007 Public Board Meeting, and as subsequently amended and presented at the October 24, 2007 Public Board Meeting.

A draft of the new Policy 731 – Community Service and Fundraising by Schools was provided to the Board with the listing of approved agencies and organizations in the form of a Regulation and Admin Procedure. The Superintendent advised that providing the listing in a Regulation format would be easily accessible to the schools and public on the website as part of the Policy Handbook. Administrative Procedures are not accessible to the public. The Board concurred that the listing of approved agencies or organizations would be included with Policy 731 as a Regulation and not as an Admin Procedure.

**The question was called on 07P-177.
CARRIED**

Draft Amendments to Policy 490 – Admission of Exchange Students
(attachment)

Trustee Wiebe, as Chairperson of the Education and Student Services Committee, introduced the recommendation.

Main

07P-186

MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,

THAT: The Board approve the amendments to Policy 490 – Admission of Exchange Students, as attached and as presented at the October 24, 2007 Public Board Meeting.

Trustee Wiebe advised that the amendments to Policy 490 – Admission of Exchange Students were vetted through the Education and Student Services Committee. The amendments were to ensure that

current Immigration Canada policies were included. There was the addition of reference to the Westside Warriors Hockey Team as their situation is similar to that of the Kelowna Rockets Hockey Team in that students from our District are attending school and playing hockey in other Districts as part of the Western Hockey League.

**The question was called on 07P-186.
CARRIED**

**School Enhancement Project Funding Agreement – Adventure Playground
Pearson Road Elementary School
(attachment)**

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation.

Main

07P-187 MOVED by Trustee Horning, SECONDED by Trustee Nicholl,
THAT: The Board approve the School District entering into a School Enhancement Project Funding Agreement with Pearson Road Elementary School Parent Advisory Council.
CARRIED

INFORMATION ITEMS

**2007/08 Operating Grants
(attachment)**

Trustee Baxter provided an overview of the letter dated October 18, 2007 received from Doug Stewart, Assistant Deputy Minister, Minister of Education, regarding 2007/08 Operating Grants. The Superintendent advised that the letter indicates a change in the base funding formula for calculating FTE students in grades 10, 11 and 12 retroactive to July 1, 2007. Under the old formula, a student in grade 10, 11 and 12 with a minimum of 4 courses would be funded as a full-time student. The new formula will fund at a course by course rate. An example of the new funding is where a student in grade 11 takes 6 of 8 courses, the School District would only receive 6/8 funding for this student. The calculations for our School District indicate that this would affect 478 FTE students in our District. This could total 2.8 million dollars from this year's budget and possibly also from next year's budget. The exact figure will not be known until approximately the end of November. As a result of the reduced budget, there may be cuts to programs and accounts and loss of the District's surplus.

The Board discussed the continuation of the budget process as conducted in previous years.

The Board discussed the funding process for Distance Learning courses.

PUBLIC QUESTION AND COMMENT PERIOD

Tom Potts, President, Central Okanagan Teachers' Association

Tom Potts expressed his dismay at the recent announcement by the Assistant Deputy Minister of the 2007/08 Operating Grants. Mr. Potts further complimented the Board of Education on their commitment to maintaining class sizes at a reasonable level and within the guidelines as stated in the

School Act. Mr. Potts provided information to the Board on the effects class size and class composition have on the teaching staff in the District.

INFORMATION ITEMS

Field Trips for 2007/2008

(attachment)

School Bus Safety Week – October 22 – 26, 2007

Unique Course Opportunities in School District No. 23 – 2007-2008

(attachment)

Referral to the Board from the Education and Student Services Committee – October 3, 2007

The Board discussed the advertising of the unique course opportunities offered in School District No. 23, including promoting to Clubs, including the Rotary Clubs and Downtown Business Association, and also posting the information on the School District website.

Mayor's Youth Forum on Parks

(attachment)

Date: Friday, November 23, 2007
Time: 9:00 a.m. to 4:00 p.m.
Location: Hollywood Road Education Services
Topic: "Parks – A Youth Perspective on Parks Now and in the Future"
Trustee Nicholl will be attending as the Board representative.
Trustee Horning will also be attending.

Annual Integrated Pest Management Report

(attachment)

The Annual Integrated Pest Management Report was first presented to the Planning and Facilities Committee on October 17, 2007. In accordance with Policy 620 – Site Maintenance, the Report is *"provided to the Board on the effectiveness of the pesticide management program, with appropriate recommendations for possible enhancements"*.

Summer Projects 2007 Report

(attachment)

The Summer Projects 2007 Report was first presented to the Planning and Facilities Committee on October 17, 2007.

Revenue and Expense Summary at September 30, 2007

(attachment)

The Revenue and Expense Summary at September 30, 2007 was reviewed in detail at the Finance and Legal Committee meeting on October 17, 2007.

BOARD COMMITTEE REPORTS

Trustee Hunt-Binkley

- Finance and Legal Committee

The Finance and Legal Committee reviewed the 2007/08 Proposed Budget Timeline. The budget presentation to the public, partner groups and School Planning Councils will take place on Monday, January 14, 2008 at 6:00 p.m. at Hollywood Road Education Services in conjunction with a regularly scheduled COPAC meeting.

BOARD CORRESPONDENCE

Sent:

Received: School District No. 42 (Maple Ridge-Pitt Meadows) – copy of letter to The Honourable Shirley Bond regarding Community Use of Schools and Daycares

Main

07P-188

MOVED by Trustee Nicholl, SECONDED by Trustee Wiebe,

THAT: At the October 24, 2007 Public meeting, the Board receive the correspondence listed above.

CARRIED

FUTURE REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting

Wednesday, November 14, 2007 at 6:00 p.m., School Board Office

Regular Public Board Meeting

Wednesday, November 28, 2007 at 6:00 p.m., School Board Office

SPECIAL PUBLIC BOARD MEETINGS

BOARD STANDING COMMITTEE MEETINGS

November 7, 2007

4:30 Committee IV – Human Resources and Staff Services

6:30 Committee III – Education and Student Services

Trustee Hunt-Binkley is unable to attend the Human Resources and Staff Services or Education and Student Services Committee meetings on November 7, 2007.

November 21, 2007

Trustee Nicholl is unable to attend the Planning and Facilities Committee meeting scheduled for November 21, 2007. Trustee Wiebe will be attending in her place.

ITEMS REQUIRING SPECIAL MENTION

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

2007 Labour Relations Symposium

Date: October 29 and 30, 2007
Location: Four Seasons Hotel
Vancouver, B.C.

Trustee Scanlan will be attending as the Board representative to the BC Public School Employers Association.

BC SCHOOL TRUSTEES' ASSOCIATION

October 2007 Provincial Council

Report by Trustee Hunt-Binkley on Provincial Council meeting held October 12 and 13, 2007.

BCSTA Branch Meeting

Date: October 26 and 27, 2007
Location: The Hillcrest Hotel
Revelstoke, B.C.

BCSTA Trustees Academy

Date: December 6-8, 2007
Location: Coast Plaza
Vancouver, B.C.

NOTICES OF MOTION

Trustee Hunt-Binkley

THAT: The Board review Policy 455 – Discipline and add to the Regulations respecting areas to be addressed in every School's Code of Conduct reference to "Dress Code".

ITEMS FOR BOARD COMMITTEES

Human Resources and Staff Services Committee
Review of Policy 330 – Mandatory Retirement

ITEMS FOR A FUTURE AGENDA

ADJOURNMENT: The Chairperson adjourned the meeting at 8:48 p.m.

Chairperson

Secretary-Treasurer