



"Together We Learn"

School District No. 23  
(Central Okanagan)

# BOARD OF EDUCATION PUBLIC BOARD MEETING MINUTES

DATE: **WEDNESDAY, NOVEMBER 28, 2007**

TIME: 6:00 PM

LOCATION: School Board Office  
1940 Underhill Street  
Kelowna, B.C.

### **Attending:**

Trustee M. Baxter (Chairperson)  
Trustee R. Cacchioni  
Trustee W. Horning  
Trustee A. Hunt-Binkley  
Trustee S. Nicholl  
Trustee G. Scanlan  
Trustee C. Wiebe

Staff:  
M. Roberts, Superintendent  
L. Paul, Secretary-Treasurer  
H. Gloster, Assistant Superintendent  
M. Essler, Executive Assistant (Recorder)

### **Partner Group Representatives Attending:**

COPAC	Deb Butler, President
COTA	No representative
COPVPA	No representative
CUPE	Bill Zeman, President
DSC	No representative

### **ORDER:**

The Chairperson called the meeting to order at 6:00 p.m.

On behalf of the Board, the Chairperson noted the positive verbal report received from the External District Review team and thanked all staff, especially senior staff, for all their hard work both before and during the External District Review team's visit.

### **AGENDA**

Add	Action	New Action Item 7.10 – Proposed Board Meeting Dates for January 2008
Add	Information	New Information Item 9.5 – Dates for Trustee Electoral Boundary Public Consultation Meetings

### **AGENDA**

*Main*

07P-208 **MOVED** by Trustee Scanlan, **SECONDED** by Trustee Horning,  
**THAT: The Agenda for November 28, 2007 be adopted as amended.**  
**CARRIED**

## MINUTES

Main

07P-209

MOVED by Trustee Cacchioni, SECONDED by Trustee Hunt-Binkley,  
**THAT: The Minutes of the Public Board meeting of November 14, 2007 be adopted as distributed.**  
**CARRIED**

## SUPERINTENDENT'S REPORT

The Superintendent provided the following report:

Update on District External Review

- The Superintendent advised that School District No. 23 recently underwent an External District Review. The External District Review team is determined by the Ministry of Education and is comprised of nine individuals consisting of Ministry of Education staff and educators from around the Province. The purpose of the review was to conduct a review of educational programs and student achievement levels in School District No. 23. A formal public written report will be provided by the External District Review team sometime near the end of January or beginning of February. A verbal report has been provided to staff and Trustees and the report was very positive. School District No. 23 is seen as one of the top School Districts in British Columbia.

## RECOGNITION/PRESENTATIONS/DELEGATION

### Presentation:

#### 2007/2008 Dry Grad Fundraising Campaign

In attendance:

#### **Gary Branham, Director of Store Operations, BC Liquor Distribution Branch**

Mr. Branham provided a PowerPoint presentation entitled "Support Dry Grad – Program Overview". The Liquor Distribution Branch initiated the Support Dry Grad Campaign in 2001 to encourage a safe, alcohol-free graduation ceremony for underage youth. Customers at liquor stores in British Columbia are encouraged to donate one dollar to support the dry grad events in their community and receive a small wrapped chocolate as a thank you for their donation. The funds donated from liquor stores in the Kelowna area would be provided to the Central Okanagan School District. Approximately \$475,000.00 was raised last year throughout British Columbia, and distributed to the fifty four participating School Districts. The program runs for four weeks commencing late February through March. All the funds donated will be distributed through the Government to participating School Districts. School Districts then distribute the funds to the participating high schools in their area. School Districts are responsible for determining which high schools wish to participate as the individual school participation is optional. There is no cost to School Districts associated with the campaign. In response to a Trustee query, Mr. Branham informed the Board of the requirements of the Liquor Distribution Branch in the distribution of the funds directly to the School Districts and not individually to high schools.

Main

07P-210

MOVED by Trustee Cacchioni, SECONDED by Trustee Scanlan,

**THAT: The Board receive, with thanks, the presentation on the 2007/2008 Dry Grad Fundraising Campaign from Gary Branham, Director of Store Operations, BC Liquor Distribution Branch, as presented at the November 28, 2007 Public Board Meeting.**

**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

### **Jan Favro, Co-Chairperson, Kelowna Secondary School Dry Grad Committee**

- The budget for the 2008 Dry Grad Committee is approximately \$24,000.00 this year which is an increase of 15% over last year.
- The additional funding from the Liquor Distribution Branch would help defray some costs of the Committee.
- Through the Liquor Distribution Branch campaign, community members are directly demonstrating their support for a safe, secure and substance free celebration.

### **Heather Holmes, Chairperson, Rutland Senior Secondary School Dry Grad Committee**

- A Motion was passed by the Rutland Senior Secondary School Parent Advisory Council to support the receipt of funds donated through the Liquor Distribution Branch.
- Ms. Holmes invited Trustees to attend the Rutland Senior Secondary School Dry Grad Celebration on Friday, June 13, 2008.

### **Margaret Varga, Chairperson, Mount Boucherie Secondary School Dry Grad Committee**

- Attending on behalf of parents of the 2008 Graduating Class of Mount Boucherie Secondary School to show their interest in receiving a portion of the fundraising funds through the Liquor Distribution Branch.
- Ms. Varga stated with the changes in fundraising over the years, it is getting harder and harder to fundraise.

### **Stella Georgeson, Co-Chairperson, Okanagan Mission Secondary School Dry Grad Committee**

- A portion of Grad fees collected by the school are provided to the Dry Grad Committee.
- Access to further funds would be a huge benefit to the students and parents.

## **TRUSTEE QUERIES/COMMENTS**

All trustees were provided with an opportunity to comment on their involvement, since the previous Board meeting, in District activities.

## ACTION ITEMS

### **2007/2008 Liquor Distribution Branch Dry Grad Fundraising Campaign**

Notice of Motion served by Trustee Nicholl at the November 14, 2007 Public Board Meeting:

#### *Main*

07P-211

MOVED by Trustee Nicholl, SECONDED by Trustee Horning,

**THAT: School District No. 23 participate in the 2007/2008 Liquor Distribution Branch Dry Grad Fundraising Campaign.**

The Board discussed the possible amendment to Policy 430 – Celebration of Graduation  
The Board discussed the amount of administration time which would be required in the distribution of funds. The Superintendent advised that it would require an insignificant amount of administration time. Area high schools would be approached asking if they wished to participate and the funds would be distributed on a per capita basis.

#### *Amendment*

07P-212

MOVED by Trustee Cacchioni, SECONDED by Trustee Wiebe,

**THAT: School District No. 23 participate as a conduit organization for the purposes of distributing funds to Dry Grad Committees, in the 2007/2008 Liquor Distribution Branch Dry Grad Fundraising Campaign.**

**CARRIED**

**Opposed: Trustee Hunt-Binkley**

**The question was called on Main Motion 07P-211 as amended by Amendment 07P-212.**

**CARRIED**

**Opposed: Trustee Hunt-Binkley**

### **Student Technology Budget**

Notice of Motion served by Trustee Hunt-Binkley at the November 14, 2007 Public Board Meeting:

Trustee Hunt-Binkley's Notice of Motion at the November 14, 2007 Public Board Meeting read as follows:

**THAT:** An overall student technology budget for the District be developed and provided to the Finance and Legal Committee for the 2008/2009 budget deliberations.

At the November 28, 2007 Public Board Meeting, Trustee Hunt-Binkley introduced a new recommendation.

#### *Main*

07P-213

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,

**THAT: The Superintendent prepare a report outlining the current budget for computer technology services in School District No. 23 along with recommendations for the 2008/2009 budget deliberations.**

The Board discussed the contents of the Superintendent's report. The Superintendent's report will include all that is directly related to the use of computers and peripherals which use computers. The Superintendent will also be reviewing the overall percentage of the budget which is spent on technology.

**The question was called on 07P-213.  
CARRIED**

**Registration Dates for 2008/2009 School Year**  
(attachment)

*Main*

07P-214      MOVED by Trustee Wiebe, SECONDED by Trustee Cacchioni,  
**THAT: The initial registration dates for the 2008/2009 school year be set as January 14, 2008 to March 14, 2008.**

The Superintendent advised that parents are permitted to register students at any time during the school year. This initial registration period helps to facilitate planning for September and also the budget development and staff placement processes.

**The question was called on 07P-214.  
CARRIED**

**Draft Amendments to Policy 645 – Video Surveillance and Regulations 645R – Video Surveillance**  
(Regulations)  
(attachment)

The suggested amendments to Policy 645 – Video Surveillance and Regulations 645R – Video Surveillance are general housekeeping amendments.

*Main*

07P-215      MOVED by Trustee Wiebe, SECONDED by Trustee Horning,  
**THAT: The Board approve the amendments to Policy 645 – Video Surveillance and Regulations 645R – Video Surveillance (Regulations), as amended and as presented at the November 28, 2007 Public Board Meeting.**

The Superintendent responded to questions.

The Board discussed the viewing of recorded images by members of the RCMP. The Superintendent advised that the common practice is the viewing of recorded images by the RCMP is at the discretion of the Principal. The Board agreed to add, on Regulation 645R – Video Surveillance (Regulations), a further bullet on page 2 under item 3 – Viewing of Recorded Images, as follows:

3. Viewing of Recorded Images
  - 3.1 Monitors used to view recorded images should not enable public viewing.  
Recorded images may only be viewed by:
    - *law enforcement agencies at the discretion of the Superintendent.*

**The question was called on 07P-215.  
CARRIED**

**Board Authority/Authorized Courses for 2008/2009**

(attachment)

Recommendation from the Education and Student Services Committee – November 7, 2007

Trustee Wiebe, as Chairperson of the Education and Student Services Committee, introduced the recommendation.

*Main*

07P-216

MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,

**THAT: The Board approve the new Board Authority/Authorized and Locally Developed courses for use in School District No. 23, as attached and as presented at the November 28, 2007 Public Board Meeting.**

**CARRIED**

**Property Bylaw No. 105 – Purchase of Residential Lot  
Rutland Senior Secondary School Residential Construction Program  
Proposed Lot ‘A’ of 170 Hardie Road**

(attachment)

Trustee Cacchioni left the meeting due to a conflict of interest.

*Main*

07P-217

MOVED by Trustee Horning, SECONDED by Trustee Wiebe,

**THAT: The Board give first, second and third readings to School District No. 23 Property Bylaw No. 105 (as attached) at the November 28, 2007 Board Meeting.**

**CARRIED**

*Main*

07P-218

MOVED by Trustee Horning, SECONDED by Trustee Wiebe,

**THAT: School District No. 23 Property Bylaw No. 105 be read a first, second and third time and finally adopted this 28<sup>th</sup> day of November, 2007;**

**AND FURTHER THAT: The Board approve the purchase of Proposed Lot ‘A’ of 170 Hardie Road, Kelowna, B.C. for the Rutland Senior Secondary School Residential Construction Program, for the purchase price of \$180,000.00, as per the Contract of Purchase and Sale.**

The Secretary-Treasurer confirmed that the acquisition of a residential lot in the Rutland area is necessary to continue the Rutland Senior Secondary School Residential Construction Program. One subject is still to be removed and once that is completed there will be the transfer of ownership of the property.

**The question was called on 07P-218.**

**CARRIED**

**Memorandum of Understanding**  
**Okanagan College and School District No. 23 (Central Okanagan)**  
(attachment)

Recommendation of the Education and Student Services Committee – October 3, 2007

Trustee Wiebe, as Chairperson of the Education and Student Services Committee, introduced the recommendation.

*Main*

07P-219

MOVED by Trustee Wiebe, SECONDED by Trustee Horning,

**THAT: The Board approve the Memorandum of Understanding as between Okanagan College and School District No. 23 (Central Okanagan), as attached and as presented at the November 28, 2007 Public Board Meeting.**

The Secretary-Treasurer advised that the Memorandum of Understanding represents a partnership as between School District No. 23 and Okanagan College. The Memorandum of Understanding is a non-binding umbrella agreement for various programs in the transitioning of students from high school to College. The Board discussed the development of a Memorandum of Understanding with the University of British Columbia Okanagan.

**The question was called on 07P-219.**  
**CARRIED**

**Letter to the Minister of Education regarding the Ministry's interpretation of School District surpluses**  
(attachment)

Recommendation of the Finance and Legal Committee – November 21, 2007

Trustee Hunt-Binkley, as Chairperson of the Finance and Legal Committee, introduced the recommendation.

*Main*

07P-220

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Cacchioni,

**THAT: The Board write a letter of clarification to the Minister of Education regarding the Ministry's interpretation of School District surpluses.**

Trustee Hunt-Binkley referred to the Funding Surplus 2006/2007 document attached to the November 28, 2007 Public Board Meeting Agenda prepared by the Ministry of Education listing School District's percentage of surplus. The documentation was reviewed at the Finance and Legal Committee meeting on November 21, 2007 at which time Eileen Sadlowski, Director of Finance, indicated there was misrepresentation in that the percentage does not include that part of the surplus that has already been appropriated. The Finance and Legal Committee concurred that a letter be forwarded to the Minister of Education regarding this misrepresentation.

**The question was called on 07P-220.**  
**CARRIED**

## **Letter to the Minister of Education regarding change in funding formula**

Recommendation of the Finance and Legal Committee – November 21, 2007

Trustee Hunt-Binkley, as Chairperson of the Finance and Legal Committee, introduced the recommendation.

*Main*

07P-221

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Horning,

**THAT: Pending receipt of updated information from the Superintendent, the Board write a letter to the Minister of Education expressing their concern over the change in the funding formula.**

Trustee Baxter confirmed that the letter to the Minister of Education would not be forwarded until receipt of the updated information from the Ministry after the submission of the 1701 information on December 3, 2007. The Superintendent advised that a response to the 1701 information from the Ministry is not expected to be received until early January 2008. The Board discussed the contents of the letter to include the timing of the announcement and the length of time in advising School Districts of the effect the funding formula change will have on School Districts.

**The question was called on 07P-221.**

**CARRIED**

## **Proposed Board Meeting Dates for January 2008**

The Chairperson confirmed that at the Annual General Meeting on December 12, 2007, the dates for Board Meetings for the upcoming year will be set. Traditionally Board Meetings are set for the second and fourth Wednesday of every month with the exception of December, July and August. The second Wednesday in January is January 9, 2008 which is the first week schools are back in session after the winter vacation period. The recommendation of the Coordinating Committee is that the January 2008 meetings be set for the third and fifth Wednesday of the month which would be January 16, 2008 and January 30, 2008.

*Main*

07P-222

MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,

**THAT: The Board meeting dates for January 2008 be set for January 16, 2008 and January 30, 2008.**

Trustee Hunt-Binkley requested feedback from the representatives of the partner groups in attendance. Deb Butler, President of COPAC, and Bill Zeman, President of CUPE, indicated no concerns in the scheduling of the meetings on January 16, 2008 and January 30, 2008.

**The question was called on 07P-222.**

**CARRIED**

**Opposed: Trustee Cacchioni**

## **PUBLIC QUESTION AND COMMENT PERIOD**

## **INFORMATION ITEMS**

### **Field Trips for 2007/2008**

(attachment)

### **Video Surveillance: Annual Report to the Board**

(attachment)

The Superintendent advised the Board that in response to a request from schools, the Superintendent will be bringing forth a specific budget recommendation aimed towards increasing school security by providing video surveillance in schools that currently do not have a monitoring system.

### **Family Life Program – Program Summary for 2006-2007**

Referred to the Board from the Education and Student Services Committee – November 7, 2007

(attachment)

### **Exit Interviews**

Referred to the Board from the Human Resources and Staff Services Committee – November 7, 2007

(attachment)

The Exit Interview process will be reviewed on a continuous basis by the Director of Instruction – Human Resources.

### **Dates for Trustee Electoral Boundary Public Consultation Meetings**

The Superintendent confirmed that the Board recently authorized the formation of a Trustee Electoral Boundary Review Committee. Dates for the Public Consultation Meetings have now been set as follows:

December 10, 2007	7:00 p.m.	George Elliot Secondary School
December 11, 2007	7:00 p.m.	Hollywood Road Education Services
December 13, 2007	7:00 p.m.	Kelowna Secondary School
January 7, 2008	7:00 p.m.	George Pringle Elementary School
January 9, 2008	7:00 p.m.	Peachland Elementary School

## **BOARD COMMITTEE REPORTS**

## **BOARD CORRESPONDENCE**

Sent:

Received:

Brenda Moshansky regarding Operation Christmas Child

Heather Dalton regarding Operation Christmas Child

Anne-Rachelle McHugh regarding iLearn Survey

Dan Slattery regarding laptops

Marlis Gauvin regarding School Based Childcare

James W. Lang, The Korea Veterans Association of Canada Inc. regarding Remembrance Day Ceremony at Kelowna Secondary School

School District No. 43 (Coquitlam) – copy of letter to The Honourable Shirley Bond regarding recent funding announcements

School District No. 69 (Qualicum) – copy of letter to The Honourable Shirley Bond regarding change to calculation of FTE

School District No. 72 (Campbell River) – copy of letter to The Honourable Shirley Bond re recent changes to funding allocation  
School District No. 38 (Richmond) – copy of letter to The Honourable Shirley Bond regarding recent funding announcements  
School District No. 38 (Richmond) – copy of letter to The Honourable Shirley Bond regarding summer school fees  
School District No. 38 (Richmond) – copy of letter to The Honourable Shirley Bond regarding funding surplus  
School District No. 72 (Campbell River) – copy of letter to The Honourable Shirley Bond regarding change in funding formula  
School District No. 28 (Quesnel) – copy of letter to The Honourable Shirley Bond regarding recent funding announcements  
School District No. 63 (Saanich) – copy of letter to The Honourable Shirley Bond regarding funding formula change for part time grade 10 to 12 students

*Main*

07P-223

MOVED by Trustee Horning, SECONDED by Trustee Wiebe,

**THAT: At the November 28, 2007 Public meeting, the Board receive the correspondence listed above.**

**CARRIED**

#### **FUTURE REGULARLY SCHEDULED BOARD MEETINGS**

Annual General Meeting

Wednesday, December 12, 2007 at 6:00 p.m., School Board Office

Regular Public Board Meeting

Wednesday, December 12, 2007 (immediately following the Annual General Meeting)

#### **SPECIAL PUBLIC BOARD MEETINGS**

#### **BOARD STANDING COMMITTEE MEETINGS**

December 5, 2007

6:30 p.m. Committee III – Education and Student Services Committee - CANCELLED

#### **ITEMS REQUIRING SPECIAL MENTION**

#### **BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION**

**BC SCHOOL TRUSTEES' ASSOCIATION**

**BCSTA Trustees Academy**

Date: December 6-8, 2007  
Location: Coast Plaza  
Vancouver, B.C

**NOTICES OF MOTION**

**ITEMS FOR BOARD COMMITTEES**

**ITEMS FOR A FUTURE AGENDA**

**ADJOURNMENT:** The Chairperson adjourned the meeting at 8:00 p.m.

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Chairperson

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Secretary-Treasurer