



*"Together We Learn"*

School District No. 23  
(Central Okanagan)

# BOARD OF SCHOOL TRUSTEES

## PUBLIC BOARD MEETING MINUTES

DATE: **WEDNESDAY, FEBRUARY 28, 2007**

TIME: 6:00 PM

LOCATION: School Board Office  
1940 Underhill Street  
Kelowna, B.C.

### **Attending:**

Trustee M. Baxter (Chairperson)  
Trustee R. Cacchioni  
Trustee W. Horning  
Trustee A. Hunt-Binkley  
Trustee S. Nicholl  
Trustee G. Scanlan  
Trustee C. Wiebe

Staff:  
M. Roberts, Superintendent  
L. Paul, Secretary-Treasurer  
M. Essler, Executive Assistant (Recorder)  
Absent: H. Gloster, Assistant Superintendent

### **Partner Group Representatives Attending:**

COPAC	No Representative
COTA	Cliff Schwartz, Executive Member
COPVPA	No Representative
CUPE	Bill Zeman, President
DSC	No Representative

**Presentation: Casorso Elementary School Student Speech Arts Community Presentations**  
**Margot Morse – “What If Books Had Different Names”**  
**Claire DeMug – “My Dog Has Got No Manners”**  
**Sophia Rideout – “Four Friends”**

The above students are from Casorso Elementary School and will be participating in the Speech Arts Division of the Kiwanis Music Festival on April 18 through 21, 2007 at the First Mennonite Church. Their sponsor teacher is Sheila Marshall from Casorso Elementary School. Trustee Cacchioni presented a School District pin to Margot, Claire and Sophia.

### **ORDER:**

The Chairperson called the meeting to order at 6:06 p.m.

The Chairperson referred to an incident at Kelowna Secondary School regarding students involved in organized fighting at the school and publication of the fights on the website. The Board supports the actions the school administration has undertaken with regard to the suspensions of those students involved and hope this is a deterrent to further similar events.

## AGENDA

Add	Action	Additional Material for Item 7.5 – Class Size Report – February 2007
Move	Recognition	Change in order of Agenda topics – Items 4.2 and 4.3 to take place prior to 4.1
Move	Action	Action Item 7.9 – Purchase of a Hybrid Bus to Action Item 7.2

## AGENDA

### Main

07P-039      **MOVED** by Trustee Cacchioni, **SECONDED** by Trustee Horning,  
**THAT: The Agenda for February 28, 2007 be adopted as amended.**  
**CARRIED**

## MINUTES – February 14, 2007

Amend	Page 3 – Public Question and Comment Period Cathy Richards, BHE, R.D., Community Nutritionist, Interior Health Bullet 4 – Cathy Richards expressed appreciation to Trustee Hunt-Binkley, Terry-Lee Beaudry, Director of Instruction K-12, the District Health Promoting Schools Committee and to the <del>Kelowna Secondary School</del> <i>intern</i> students who volunteered to complete the data collection.
-------	--

## MINUTES

### Main

07P-040      **MOVED** by Trustee Hunt-Binkley, **SECONDED** by Trustee Wiebe,  
**THAT: The Minutes of the Public Board meeting of February 14, 2007 be adopted as amended.**  
**CARRIED**

## SUPERINTENDENT'S REPORT

The Superintendent provided the following report:

- The Superintendent provided a reminder of Education Week in School District No. 23 starting March 5 and going through to March 9, 2007, and the Education Week Breakfast scheduled for Tuesday morning at 7:15 a.m. at Kelowna Secondary School.
- The Superintendent provided an overview of the tragic event at Mount Boucherie Secondary School where a grade 10 boy suffered a heart attack during his P.E. class. The heroic efforts of the teachers and principal saved this young man's life. The teachers performed CPR until the paramedics arrived. The student was sent by air ambulance to Vancouver and is currently doing well. The Superintendent confirmed that formal acknowledgement of those teachers should be conducted at a future Board Meeting .

## RECOGNITION/PRESENTATIONS/DELEGATION

### Recognition:

#### **Heather MacNaughton, Speech Language Pathologist**

Recipient of 2006 Mentorship Award from Canadian Association of Speech-Language Pathologists and Audiologists

Trustee Hunt-Binkley introduced Heather MacNaughton, Speech Language Pathologist. The Mentorship Award is awarded to a CASLPA member who has significantly influenced or contributed to the clinical training and/or professional development of a student or colleague, either as a clinical supervisor or a mentor. Heather has co-supervised student clinical practicums since 2002, and has discovered, through reciprocal teaching-learning relationships with her students, a rejuvenation of her passion for a profession that so frequently enhances the quality of life for its clients.

**Susan Sanger, Teacher for the Hearing Impaired**

Recipient of IDEA Award – Inspirational Deaf Educator Award

Trustee Hunt-Binkley introduced Susan Sanger, Teacher for the Hearing Impaired. Susan has mentored both students and colleagues throughout the Province. She has served on the CAEDHH BC executive and the National Board, and has participated in many committees for conferences and workshops. Susan has shared her expertise around the Province and around the Country. Susan has been instrumental in setting up the ASL – Second Language Program which has been running in Kelowna since 1999 and has been a tremendous support to others who are also setting up similar programs.

**Presentation:**

**Community Action Towards Children’s Health (CATCH)**

Presenter: Menno Salverda, Coalition Manager

The presentation of Menno Salverda of Community Action Towards Children’s Health (CATCH) is attached to and forms part of these Minutes.

*Main*

07P-041

MOVED by Trustee Horning, SECONDED by Trustee Scanlan,

**THAT: The Board receive with thanks the presentation of Menno Salverda of Community Action Towards Children’s Health (CATCH) as presented at the February 28, 2007 Public Board Meeting.**

**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

**TRUSTEE QUERIES/COMMENTS**

All trustees were provided with an opportunity to comment on their involvement, since the previous Board meeting, in District activities.

**Trustee Wiebe**

- Trustee Wiebe advised that at the Education Meeting portion of the BCSTA Branch Meeting on February 24, 2007, there was discussion regarding the StrongStart program. Trustee Wiebe requested information from the Superintendent on the possibility of the StrongStart program in School District No. 23.

*The Superintendent advised that the District is interested in pursuing the StrongStart program. The challenges faced by the District include space and licensing. Clara Sulz, Director of Instruction K-12, has had discussions with schools and is reviewing the options*

available. The Superintendent advised that there will be a recommendation to the Board prior to the end of the school year.

## ACTION ITEMS

### **Annual Facility Grant Plan for 2007/08 through 2011/12**

(attachment)

In attendance: Alan Cumbers, Director of Operations

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation.

*Main*

07P-042

MOVED by Trustee Horning, SECONDED by Trustee Nicholl,

**THAT: The Board approve the Annual Facility Grant Plan for 2007/08 through 2011/12, as attached and as presented at the February 28, 2007 Public Board Meeting.**

Alan Cumbers, Director of Operations, confirmed that the Annual Facility Grant Plan is a living document and is updated continuously. Approximately \$3.4 million dollars is provided annually by the Ministry. The District faces the challenge (similar to all other businesses in the Central Okanagan) of hiring of temporary employees to complete the projects.

**The question was called on 07P-042.**

**CARRIED**

### **Purchase of a Hybrid Bus**

In attendance: Grant Davidson, Operations Manager

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation.

*Main*

07P-043

MOVED by Trustee Horning, SECONDED by Trustee Cacchioni,

**THAT: The Board support the purchase of one Hybrid school bus;**

**FURTHER THAT: The additional capital required to purchase the Hybrid school bus (approximately \$50,000.00) be taken from Local Capital Reserve;**

**AND FURTHER THAT: Staff pursue alternate sources of funding from the Provincial and Federal Government and other private sources.**

Grant Davidson, Operations Manager, advised that this is a tremendous opportunity for the School District. The low bidder on the recent tender for seven replacement school buses is also the manufacturer partnering with the company who provide hybrid buses. The cost of a hybrid bus is approximately \$80,000.00 more than a regular school bus, and as there is currently \$30,000.00 remaining from the bid for the seven replacement school buses, the request to the Board is for up to an additional \$50,000.00. School District representatives are actively seeking financial support from the Federal and Provincial Governments to reduce this additional cost. The hybrid buses would be operating on electrical power up to 30 kilometers per hour and would switch to diesel engine afterwards. When the brakes are applied, the braking action would recharge the battery and therefore the bus would be regenerating a charge to the battery.

The Board discussed the cost savings. The Operations Manager advised that the cost savings indicated by Seattle Transit Authority is approximately 50% and the cost savings indicated by Kelowna Transit are approximately 15%-20%. Possession of the hybrid bus would occur sometime during the Summer and would be in operation commencing September of 2007.

**The question was called on 07P-043.  
CARRIED**

**Draft Amendments to Policy 215 - Superintendent of Schools and CEO Evaluation**  
(attachment)

Trustee Cacchioni, as a member of the Superintendent of Schools Evaluation Committee, introduced the recommendation.

*Main*

07P-044      MOVED by Trustee Cacchioni, SECONDED by Trustee Horning,  
**THAT: The Board rename Policy 215 - Superintendent of Schools and CEO Evaluation to Policy 215 - Superintendent of Schools Evaluation;  
AND FURTHER THAT: The Board approve amendments to Policy 215 - Superintendent of Schools Evaluation, as attached and as amended at the February 28, 2007 Public Board meeting.**

The Board discussed the amendments to Policy 215 – Superintendent of Schools and CEO Evaluation.

*Amendment*

07P-045      MOVED by Trustee Cacchioni, SECONDED by Trustee Scanlan,  
**THAT: An amendment to Policy 215 – Superintendent of School Evaluation be made as follows:**  
**1.2    assess the degree to which the Superintendent is meeting the expectations outlined in the job description, the annual ~~district~~ system goals and in any other directives given by the Board;**

*Sub-Amendment*

07P-046      MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Horning,  
**THAT: An *additional* amendment to Policy 215 – Superintendent of School Evaluation be made as follows:**  
**1.2    assess the degree to which the Superintendent is meeting the expectations outlined in the job description, the annual ~~district~~ district/system goals and in any other directives given by the Board;**  
**3.      The Superintendent shall present, early each year, an annual statement of *district/system* and personal goals to the Board for approval, and a report on the achievement of those goals at the end of the year for the Board's review and recommendations, if any.**

**CARRIED**

**The question was called on Amendment 07P-045 as amended by Sub-Amendment 07P-046.**

**CARRIED**

*Amendment*  
07P-047

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,  
**THAT: An additional amendment to Policy 215 – Superintendent of School Evaluation be made as follows:**

- 1.2 assess the degree to which the Superintendent is meeting the expectations outlined in the job description, the annual district/system goals and in any other directives given by the Board;
3. The Superintendent shall present, early each year, an annual statement of district/system and personal goals to the Board for approval, and a report on the achievement of those goals at the end of the year for the Board's review and recommendations, if any.
- 4.2 *The Board may, at its discretion, retain an outside consultant to assist in the comprehensive evaluation process.*

**CARRIED**

The question was called on Main Motion 07P-044 as amended in Amendment 07P-045, Sub-Amendment 07P-046 and Amendment 07P-047.

**CARRIED**

**Draft Amendments to Policy 635 – Property Dispositions**  
(attachment)

Trustee Horning, as Chairperson of the Planning and Facilities Committee, introduced the recommendation.

*Main*  
07P-048

MOVED by Trustee Horning, SECONDED by Trustee Cacchioni,  
**THAT: The Board approve amendments to Policy 635 – Property Dispositions and new Regulations 635R – Property Dispositions, as attached and as amended at the February 28, 2007 Public Board Meeting.**

Larry Paul, Secretary-Treasurer indicated that the existing Policy 635 – Property Dispositions only addresses rights-of-way and easements. Trustee Baxter indicated that Ministerial Order 16/03 should be included on the Policy under Related Documents. The Secretary-Treasurer responded to questions regarding the proceeds of sale and Bylaw requirements. Trustee Nicholl requested clarification on no reference in the amendments to Right of First Refusal being offered to the City of Kelowna or Regional District. The Secretary-Treasurer advised that the advice received from the Ministry of Education was to not include reference to the Right of First Refusal as that would be in contravention of the fair market value and public process, and would not meet the spirit of the Ministerial Order 16/03.

**The question was called on 07P-048.**

**CARRIED**

**Opposed: Trustee Nicholl**

## **Amended Annual Budget Bylaw – February 28, 2007**

(attachment)

Trustee Hunt-Binkley, as Chairperson of the Finance and Legal Committee, introduced the recommendation.

*Main*

07P-049

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Cacchioni,  
**THAT: The School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2006/2007 (as attached) be given all three readings at the Public Board Meeting of February 28, 2007.**  
**CARRIED**

*Main*

07P-050

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Cacchioni,  
**THAT: The School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2006/2007 in the amount of \$157,421,838 be read a first, second and third time and finally adopted this 28<sup>th</sup> day of February, 2007.**  
**CARRIED**

## **Class Size Report – February 2007**

(attachment – cover page only)

(The Class Size Report – February 2007 is available upon request at the School Board Office and copies were made available at the Public Board Meeting.)

*Main*

07P-051

MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,  
**THAT: The Class Size Report, as attached and as presented at the February 28, 2007 Public Board Meeting, be accepted by the Board and forwarded to the Ministry of Education.**

The Superintendent confirmed the requirements of the School Act to produce a Class Size Report in February of each year covering updates for second semester and that the report be submitted to the Ministry of Education. The School District class size averages as of February 5, 2007 are 17.7 for kindergarten, 20.9 for Grades 1 through 3, 27.5 for Grades 4 through 7 and 24.7 for Grades 8 through 12.

**The question was called on 07P-051.**  
**CARRIED**

## **Cancellation of Board Meeting of March 14, 2007**

Trustee Cacchioni, as a member of the Coordinating Committee, introduced the recommendation.

*Main*

07P-052

MOVED by Trustee Cacchioni, SECONDED by Trustee Wiebe,

**THAT: Due to the lack of emergent Agenda items, the March 14, 2007 Public Meeting of the Board of School Trustees be cancelled.**

The Board discussed the possibility of arranging a Public Meeting in the event an urgent matter arose.

**The question was called on 07P-052.**

**CARRIED**

## **Letter to Department of Highways supporting the District of Peachland's Request for Reduced Speed Limits on Highway 97 near Peachland Elementary School**

The District of Peachland is requesting that the Ministry of Highways move the change from 90 km to 70 km/hour zone further north on Highway 97.

The Secretary-Treasurer advised that further information has been requested from the District of Peachland and has not been received as of today's date.

**By consensus, the Board agreed to defer this item to the March 28, 2007 Public Board Meeting pending receipt of further information from the District of Peachland.**

## **Letter to Premier Gordon Campbell regarding Legislation on School Fees**

Trustee Hunt-Binkley, as Chairperson of the Finance and Legal Committee, introduced the recommendation.

*Main*

07P-053

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,

**THAT: The Board send a letter to Premier Gordon Campbell, with a copy to the Ministry of Education and local MLAs, asking the legislative assembly to set a high priority on the legislation respecting school fees for the purpose of aiding Boards of Trustees and Superintendents in their 2007/2008 budget deliberations.**

The Board discussed the contents of the letter to include information on the budget process and timeline of School District No. 23.

**The question was called on 07P-053.**

**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

## INFORMATION ITEMS

**Field Trips for 2006/2007**  
(attachment)

**Report from Trustee Hunt-Binkley on Conversation on Health Public Forum held on Saturday, February 17, 2007**

Trustee Hunt-Binkley advised the Board that the questions put forth by Trustee Hunt-Binkley on behalf of the Board of Trustees included health care prevention in the public education system, the importance and need for early and accessible childcare and the importance of healthy foods. All comments from the Forums held throughout the Province will be collated into a report.

## BOARD COMMITTEE REPORTS

**Trustee Horning**

- **Board Writing Team**

Trustee Horning advised that the Board Writing Team met prior to the Board Meeting. Recommendation is that drafts of the proposed new Mission and Vision Statements will be forwarded to the General Affairs Committee for April 4, 2007.

## BOARD CORRESPONDENCE

Sent:

Received: School District No. 85 (Vancouver Island North) – copy of letter to The Honourable Shirley Bond regarding multi-grade classes  
School District No. 20 (Kootenay-Columbia) – copy of letter to The Honourable Gordon Campbell regarding child care in B.C.  
School District No. 19 (Revelstoke) – copy of letter to The Honourable Linda Reid regarding Child Care Resource & Referral Program in Revelstoke  
School District No. 57 (Prince George) – copy of letter to The Honourable Jim Flaherty regarding School Boards and GST  
Insurance Corporation of British Columbia regarding changes to Graduated Licence Program (GLP)  
Okanagan Families Society regarding Community Building Luncheon  
Catholic Civil Rights League regarding Corren Settlement  
The Honourable Shirley Bond regarding School Act amendment  
Okanagan Families Society regarding Community Building Luncheon  
Holly Hudson Bobyn regarding school fees  
Nancy Holmes regarding Operation Shoe Box

*Main*

07P-054

MOVED by Trustee Nicholl, SECONDED by Trustee Wiebe,  
**THAT: At the February 28, 2007 Public meeting, the Board receive the correspondence listed above.**  
**CARRIED**

## **FUTURE REGULARLY SCHEDULED BOARD MEETINGS**

Regular Public Board Meeting  
Wednesday, March 28, 2007 at 6:00 p.m., School Board Office

Regular Public Board Meeting  
Wednesday, April 11, 2007 at 6:00 p.m., School Board Office

## **SPECIAL PUBLIC BOARD MEETINGS**

## **BOARD STANDING COMMITTEE MEETINGS**

March 7, 2007

- 4:30 Committee IV – Human Resources and Staff Services  
(Meeting will take place at Hollywood Road Education Services)
- 6:30 Committee III – Education and Student Services  
(Meeting will take place at Hollywood Road Education Services)

April 4, 2007

- 4:30 Committee I – General Affairs
- 6:30 Committee III – Education and Student Services

## **ITEMS REQUIRING SPECIAL MENTION**

## **BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION**

## **BC SCHOOL TRUSTEES' ASSOCIATION**

### **Report: BCSTA Branch Meeting**

### **BCSTA Annual General Meeting 2007**

Date: April 19-22, 2007  
Location: Victoria Conference Centre  
Victoria, B.C.

## **NOTICES OF MOTION**

Trustee Horning

Amendment to Policy 146 – General Affairs Committee

THAT: The Membership in the General Affairs Committee be amended to “a Committee of the Whole”.

Trustee Nicholl

THAT: The Board meet with BCPSEA staff to develop a communication audit.

**ITEMS FOR BOARD COMMITTEES**

**ITEMS FOR A FUTURE AGENDA**

**Letter to Department of Highways supporting the District of Peachland's Request for Reduced Speed Limits on Highway 97 near Peachland Elementary School**

**ADJOURNMENT:** The Chairperson adjourned the meeting at 8:01 p.m.

---

Chairperson

---

Secretary-Treasurer