



*"Together We Learn"*

School District No. 23  
(Central Okanagan)

## **BOARD OF SCHOOL TRUSTEES**

# **PUBLIC BOARD MEETING MINUTES**

DATE: **WEDNESDAY, May 24, 2006**

TIME: 6 PM

LOCATION: School Board Office

**Attending:**

Trustee M. Baxter (Chairperson)

Trustee R. Cacchioni

Trustee W. Horning

Trustee A. Hunt-Binkley

Trustee S. Nicholl

Trustee G. Scanlan

Trustee C. Wiebe

Staff:

M. Roberts, Superintendent

H. Gloster, Director of Instruction K-12

E. Sadlowski, Director of Finance

M. Essler, Executive Assistant (Recorder)

**Partner Group Representatives Attending:**

COPAC

Violet Frost, Executive Member

COTA

Bob Shanks, President

COPVPA

Scott McLean, President

CUPE

Bill Zeman, President

**ORDER:**

The Chairperson called the meeting to order at 6:00 p.m.

**FIRST ORDER OF BUSINESS**

**Acting Chairperson**

The Board Chairperson explained that the position of Vice-Chairperson rotates between Trustees. Since Trustee Horning has not yet had an opportunity to chair a meeting during his term, which expires on May 31, 2006, he has been invited to Chair this Public Meeting.

**APPOINTMENT OF SECRETARY-TREASURER**

*Main*

06P-120

MOVED by Trustee Cacchioni, SECONDED by Trustee Scanlan,

**THAT: The Board appoint Eileen Sadlowski, Director of Finance, to be the Secretary-Treasurer's delegate for the Public Board Meeting of Wednesday, May 24, 2006.**

**CARRIED**

## AGENDA

Add                    Action Item                    New 7.6 Motion tabled from Incamera Meeting of May 24, 2006  
Letter from South Rutland Elementary School Parent Advisory Council and South Rutland Elementary School COPAC representatives dated May 2, 2006 regarding Adventure Playground Report

## AGENDA

*Main*

06P-121                    **MOVED** by Trustee Hunt-Binkley. **SECONDED** by Trustee Baxter,  
**THAT: The Agenda for May 24, 2006 be adopted as amended.**  
**CARRIED**

## MINUTES

Public Meeting – May 10, 2006  
Amend:                    Page 2 – Superintendent’s Report  
Bill 33 Legislation – School District #23 will be doing everything we can to ensure that expectations of legislation are met *while* at the same time respecting individual needs of students – both regular and special education students.  
Amend:                    Page 9 – Motion 06P-118  
THAT: The Board of Trustees refer the Report to the Superintendent for potential modification, and *for* the Superintendent to implement a process involving meetings of special education needs parents for the timely development of the Special Education Advisory Council.

## MINUTES

*Main*

06P-122                    **MOVED** by Trustee Wiebe, **SECONDED** by Trustee Baxter,  
**THAT: The Minutes of the Public Board meeting of May 10, 2006 be adopted as amended.**  
**CARRIED**

## SUPERINTENDENT’S REPORT

The Superintendent reported on the following:

- Congratulations to schools on completion of School Planning Council report process.
- Message to grads and senior secondary schools to encourage students and parents to ensure safety at this time of the year. In particular caution while driving.
- Meeting for all parents of Ministry designated special education students for the election of members for the Special Education Council will be Monday, June 5, 2006 at Kelowna Secondary School from 7:00 – 9:00 p.m. The first Council meeting is set for the 19<sup>th</sup> of June, 2006 at Hollywood Road Education Centre, Room 2. Time to be announced.
- Careers in Aerospace Conference held at the Kelowna Airport on Wednesday, May 24, 2006. Approximately 200 students from School District No. 23 were in attendance. Companies participating included Kelowna Flightcraft, Westjet, Kelowna International Airport – Operations, Canadian Forces, BCIT, Okanagan College, Southern Interior Flight Center and Alpine Helicopters. Congratulations to the Career Prep Department.

## RECOGNITION/PRESENTATIONS/DELEGATION

### Recognition:

#### **Pat Kirkey, Teacher-Librarian at Helen Gorman Elementary School**

British Columbia Teacher-Librarians' Association *Diana Poole Memorial Award of Merit*

Trustee Wiebe introduced Pat Kirkey, Teacher-Librarian at Helen Gorman Elementary School. Trustee Wiebe congratulated Pat Kirkey on receiving the British Columbia Teacher-Librarians' Association Diana Poole Memorial Award of Merit. This Award is presented to practicing teacher-librarians who are making an outstanding contribution to Teacher-librarians at and beyond the school level in British Columbia. Trustee Wiebe indicated that as Pat Kirkey is retiring at the end of this school year, it is wonderful she is able to end her year on a high note and have recognition from her peers. Trustee Wiebe presented Pat Kirkey with a Certificate and School District pin. Pat Kirkey indicated it is a pleasure to work in this District, a District that honours teacher-librarians.

## PUBLIC QUESTION AND COMMENT PERIOD

## TRUSTEE QUERIES/COMMENTS

All trustees were provided with an opportunity to comment on their involvement, since the previous Board meeting, in District activities.

### **Trustee Hunt-Binkley**

- Will be attending, as one of three BCSTA representatives, a National Conference on School Health May 25 and 26, 2006. Will provide a Report to the Board at the next Board Meeting.

## ACTION ITEMS

### **Operational Definitions – Cultural Values**

Recommendation of the General Affairs Committee – May 3, 2006

Trustee Baxter, as Chairperson of the General Affairs Committee, introduced the recommendation.

### *Main*

06P-123

MOVED by Trustee Baxter, SECONDED by Trustee Wiebe,

**THAT: The Board, having consulted with Partner Groups, approve the following Operational Definitions for the District's five Cultural Values:**

***Honesty is the building block for relationships and the basis for trust. It is the absence of falsehood and the action of full disclosure. It is the ultimate test of moral strength. When honesty is present, integrity will also be apparent.***

***Responsibility is being accountable for our actions and their consequences. When we demonstrate responsibility, we are doing our best to meet the expectations of ourselves and others.***

# DRAFT

***Respect*** is “to consider worthy of high regard”. **Being respectful is an attitude of honouring people and caring about their rights.**

***Empathy*** is a feeling of concern, compassion and understanding of another’s situation or feelings.

**While recognizing individual situations and differences,**  
***Fairness*** is ensuring impartiality where everyone plays by the same rules.

Trustee Baxter confirmed that at the May 3, 2006 General Affairs Committee the Committee as a whole agreed to these definitions with all partner groups endorsing them.

**The question was called on 06P-123.**  
**CARRIED**

## **Adventure Playground Maintenance Report**

(attachment)

In attendance: Alan Cumbers, Director of Operations

At the March 29, 2006 Public Board Meeting, the following Motion was passed:

THAT: The Adventure Playground Program at elementary schools be referred to the administration for a report back, with recommended options, that include costings, with the following items, but not limited to, taken into account:

- liability issues
- replacement program
- maintenance program
- basic playground equipment
- possible financial contributions from outside groups/agencies
- financial impact on operations budget/services
- long range plan for the adventure playground program

Alan Cumbers, Director of Operations provided a PowerPoint presentation, which is attached to and forms part of these Minutes. The presentation provided by the Director of Operations indicated head entrapment areas, exit height and side walls of slides, sharp points and edges located on an adventure playground at Black Mountain Elementary School. The Director of Operations indicated that Municipalities had been approached to ascertain if organizations would be willing or able to commit financially to the support of the Adventure Playgrounds. Verbal conversations indicated that municipalities would not currently commit to financial support.

The Director of Operations reviewed the options available as indicated in the Memo from the Superintendent dated May 17, 2006.

Options included full funding of adventure playgrounds, partial financial support to repair all existing equipment and only fund future replacement of standard equipment or no financial support for adventure playgrounds.

The Director of Operations responded to questions and provided clarification on the life expectancy of an adventure playground. When first installed there is a 10 year life expectancy, and if well maintained, should last for 20 years.

# DRAFT

The Board requested the Superintendent's recommendation of the options presented. The Superintendent confirmed his recommendation is Option 2 – partial financial support to repair all existing equipment and only fund future replacement of standard equipment. This would entail the Parent Advisory Council's to replace the Adventure Playgrounds once they reach their life span.

Violet Frost, representative of the Central Okanagan Parent Advisory Council, presented a fourth option for the Board to consider. The Central Okanagan Parent Advisory Council representative confirmed that the full representative body has not had the opportunity to vote on this option.

## Option 4

Remove all adventure playgrounds currently deemed to be at the end of their lifetime or requiring in excess of \$5,000.00 in repairs to bring them up to current safety standards, and do not allow replacement Adventure Playgrounds, regardless of PAC or outside party willingness to fund the purchase and installation.

The District to fully fund and maintain traditional equipment to the current existing level. District continues to maintain existing adventure playgrounds until they reach the end of their life span or when repairs to bring them up to safety standards exceed \$5,000.00 (or other amount that is determined).

The Board discussed the option presented by the Central Okanagan Parent Advisory Council.

The Board continued to discuss the options.

## Main

06P-124

MOVED by Trustee Nicholl, SECONDED by Trustee Wiebe,

**THAT: The Board of Trustees agrees to repair all existing equipment (Adventure Playgrounds and standard equipment), but fund only future replacement of standard equipment. PAC supplied enhancements are removed at the end of their useful life. Should the Board support a PAC that wishes to pay for enhancements (including installation), the District will maintain the installation.**

The Board discussed the recommendation.

## Amendment

06P-125

MOVED by Trustee Wiebe, SECONDED by Trustee Hunt-Binkley,

**THAT: The Board of Trustees agrees to repair all existing equipment (Adventure Playgrounds and standard equipment), but fund only future replacement of standard equipment. PAC supplied enhancements are removed at the end of their useful life. Should the Board support a PAC that wishes to pay for enhancements (including installation), the District will maintain the installation *and will remove the enhancement at the end of their useful life;***

***AND FURTHER THAT: The Board of Trustees direct staff to work towards standardization of future enhancements.***

The Superintendent reviewed the previous information provided to the Board from the Central Okanagan Parent Advisory Council regarding adventure playgrounds.

The Board discussed the amendment.

**The question was called on 06P-125.  
CARRIED**

The Board discussed the budget item for the adventure playgrounds. The Board also discussed the Enhancement Agreements coming before the Board for approval. The Superintendent confirmed that Principals could be informed on the standardization of equipment at each site and ensure Parent Advisory Councils are aware of this standardization prior to fundraising. The Board discussed the approval of the Enhancement Agreement by the Board prior to the commencement of fundraising by the Parent Advisory Council.

Bill Zeman, President, Canadian Union of Public Employees, confirmed that having standardized equipment would provide for easier installation and would save money in the purchase of equipment.

**The question was called on Motion 06P-124 as amended by Amendment 06P-125.  
CARRIED**

### **Request for Support for Environment Canada Vehicle Anti-Idling Initiative** Recommendation of the Planning and Facilities Committee – May 17, 2006

Trustee Cacchioni, as a Committee Member of the Planning and Facilities Committee, introduced the recommendation.

*Main*

06P-126

MOVED by Trustee Cacchioni, SECONDED by Trustee Nicholl,

**THAT: The Board of School Trustees of School District No. 23 (Central Okanagan) supports a partnership with Environment Canada to embark on an anti-idling campaign to improve air quality for the students, staff and the community.**

The Director of Operations confirmed that 10 minutes of idling amounts to 100 liters of excess fuel use per year/vehicle. Within School District No. 23, 10 minutes of idling amounts to 5,000 liters of excess fuel use per year on trades/grounds service vehicles and 6,000 liters of excess fuel per year on school buses. This amounts to approximately \$11,000.00 a year. This program would also pertain to parents waiting for students at the end of the school day. The signs for the sites will be provided by Environment Canada and the only cost would be for the installation of the signs at sites.

**The question was called on 06P-126.  
CARRIED**

### **Annual Budget Recommendations**

Recommendation of the Finance and Legal Committee – May 17, 2006

In order to accommodate class size/composition changes resulting from Bill 33 Legislation.

Trustee Hunt-Binkley, as Chairperson of the Finance and Legal Committee, introduced the recommendation

# DRAFT

Main

06P-127

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,  
**THAT: The Board of School Trustees of School District No. 23 (Central Okanagan)**  
**approve for the 2006/2007 budget year, the following:**

<b>14.43 FTE teachers</b>	<b>\$1,085,000.00</b>
<b>8 existing portables moved</b>	<b>\$ 100,000.00</b>
<b>Portable reserve fund</b>	<b><u>\$ 100,000.00</u></b>
<b>TOTAL REQUEST:</b>	<b><u>\$1,285,000.00</u></b>

The Superintendent provided clarification on the requirement to comply with Bill 33 and the alternative to the above recommendation is the movement of students from their neighbourhood schools and/or possible loss of programs at schools. The above recommendation is the minimum required. There will likely be more portables or space required in the South Mission area in the years to come until there is a school built in the South Slopes area.

The Superintendent responded to questions.

**The question was called on 06P-127.**  
**CARRIED**

## **Recommendations for Additions to the 2006/2007 Operating Budget**

Recommendation of the Finance and Legal Committee – May 17, 2006

Trustee Hunt-Binkley, as Chairperson of the Finance and Legal Committee, introduced the recommendation

Main

06P-128

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,  
**THAT: The Board of School Trustees of School District No. 23 (Central Okanagan)**  
**approve the 2006/2007 Preliminary Operating Budget with the inclusion of the following**  
**recommendations:**

<b>Ongoing Custodial Budget for Custodial</b>	
<b>Supervisor and additional relief custodians:</b>	<b>\$ 200,000.00</b>
<b>Annual Capital allocation for replacement</b>	
<b>of Vehicles:</b>	<b>\$ 80,000.00</b>
<b>District Student Council</b>	
<b>Meeting, office and conference costs:</b>	<b>\$ 5,000.00</b>
<b>OCSSA</b>	
<b>Intramural and extramural funding:</b>	<b>\$ 50,000.00</b>
<b>Racism Free Committee</b>	
<b>2010 Racism Free action plan:</b>	<b>\$ 5,000.00</b>
<b>Maintenance of Adventure Playgrounds:</b>	<b><u>\$ 125,000.00</u></b>
<b>TOTAL:</b>	<b><u>\$ 465,000.00</u></b>

The Board discussed the Superintendent's recommendations.

**The question was called on 06P-128.**  
**CARRIED**

## Meeting with Ministry Officials re School in South Mission

*Main*

06P-129

MOVED by Trustee Baxter, SECONDED by Trustee Scanlan,

**THAT: The Board of Trustees send a delegation consisting of the Board Chairperson, Vice-Chairperson or Chair of the Planning and Facilities Committee, the Superintendent and Secretary-Treasurer, to meet with Ministry officials regarding the need for a school in the South Mission and the overcrowding in current schools in the Mission.**

The Board discussed the timing of the meeting with the Ministry.

**The question was called on 06P-129.**

**CARRIED**

## **Letter from South Rutland Elementary School Parent Advisory Council and South Rutland Elementary School COPAC representatives dated May 2, 2006 regarding Adventure Playground Report**

At the Incamera Meeting of May 24, 2006 the Board tabled to “the Public Board Meeting of May 24, 2006” Motion 06C-086:

*Main*

06P-130

MOVED by Trustee Baxter, SECONDED by Trustee Wiebe,

**THAT: Motion 06C-086 be lifted from the table.**

**CARRIED**

Main Motion 06C-086 (Baxter/Wiebe)

**THAT: The Board of School Trustees direct staff to provide the South Rutland Elementary School Parent Advisory Council representatives with the information requested.**

**CARRIED**

## **PUBLIC QUESTION/COMMENT PERIOD**

### **Rob Mitchell, Parent in Upper Mission Area**

- Requested summary from the Board of the bus tour this morning with City of Kelowna of school sites.

*The Acting Chairperson reviewed bus tour of school sites in Mission, including Bellevue Creek Elementary School, Crawford Estates, Hall Road, proposed site for the new Dr. Knox Middle School and sites on Dilworth Mountain. The Acting Chairperson confirmed that one MLA was able to attend the bus tour.*

- Requested information on Anne McClymont Elementary School losing the use of their multi-purpose room.

*The Superintendent confirmed that Anne McClymont Elementary School would be receiving two portables plus the use of either the primary gym or multi-purpose room for a third classroom space. The Superintendent confirmed that the portables would be placed on the Primary site.*

- Requested confirmation of projected enrollment for Anne McClymont Elementary School for 2006/2007 and/or 2007/2008.

# DRAFT

*The Superintendent confirmed he is not aware of the exact figure. Approximately just over 700. (The confirmed number for September 2006 is 739.)*

- Requested information on any comment by the City of Kelowna on the possibility of there being a community school in the South Mission when a new school is built.  
*The Acting Chairperson confirmed that there was no mention by the City of Kelowna on the possibility of a community school involvement.*

## INFORMATION ITEMS

### **Field Trip Summary**

(attachment)

### **Expansion of Health and Safety Program**

(attachment)

In attendance: Ken Emmons, District Health & Safety Manager

The District Health & Safety Manager confirmed that School District No. 37 (Delta) has confirmed they will be signing a contract with us and can now also be included in the Report.

### **Ministry of Education regarding Response to Board's Request for Resources regarding Regional Hospital Adolescent Psychiatric Unit**

(attachment)

### **Regional District of Central Okanagan regarding Lakeview School Property**

(attachment)

*Main*

06P-131

MOVED by Trustee Baxter, SECONDED by Trustee Nicholl,

**THAT: At the May 24, 2006 Public Board meeting, the Board receive the correspondence received from the Regional District of Central Okanagan dated April 28, 2006 regarding the Lakeview Elementary School property.**

**CARRIED**

### **Delay in Ministry Announcements of New Building Projects**

(attachment)

The Board reviewed the Memo of May 18, 2006 from Larry Paul, Secretary-Treasurer, indicating his understanding is the Ministry is withholding any announcements until a completion of the unit rate cost of construction review.

### **Revenue and Expense Summary at April 30, 2006**

(Approved by Finance and Legal Committee on May 17, 2006)

(attachment)

### **Dorothea Walker Elementary School – Use of Multi-Purpose Room for Classroom**

The Superintendent provided an update on the conversion of multi-purpose rooms to classrooms at various schools in order to comply with Bill 33 Legislation. The current plans for Dorothea Walker Elementary School in particular includes the addition of one portable with the requirement for an additional classroom space. A classroom space at Dorothea Walker Elementary School is currently occupied by a private preschool.

# DRAFT

The Board discussed the cost of providing for an additional portable at Dorothea Walker Elementary School.

## **POINT OF ORDER:**

Trustee Baxter questioned if our current Policy on Preschool Partnerships states that Preschools will not have a cost to the District.

The Superintendent confirmed that Policy 701: Preschool Partnerships and Other Early Childhood Opportunities does not specifically restrict the Board in terms of spending money on Preschools.

The Board discussed possible alternate locations for the preschool in order that there would be no need for the purchase of a further portable.

06P-132        MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,  
**THAT: The Dorothea Walker Elementary School Preschool be offered alternate available space as their current space needs to be recaptured for educational needs.**

The Board further discussed the matter.

**The question was called on 06P-132.  
CARRIED**

8:30    The Superintendent left the meeting.

## **BOARD COMMITTEE REPORTS**

Planning and Facilities Committee – Trustee Horning

## **BOARD CORRESPONDENCE**

Sent:                    Kelowna Child Care Society regarding Expansion of Young Parent Day Care Program to Rutland Senior Secondary School

Received:              Louis Drummond re Anne McClymont Elementary School Overcrowding  
Mr. and Mrs. L. Smit – copy of letter to The Honourable Shirley Bond regarding Sale of Bellevue Creek and Anne McClymont Primary Schools

Mr. and Mrs. L. Smit – copy of letter to The Honourable Gordon Campbell regarding Sale of Bellevue Creek and Anne McClymont Primary Schools

Rob Mitchell regarding Petition in support of Upper Mission Elementary Community School project

Ann Bell re Enhancement Agreement

South Rutland Elementary School PAC and COPAC Rep regarding Adventure Playground Reports

Sharlene Lowe regarding Dilworth Mountain Bussing to Watson Road Elementary School

# DRAFT

Brenda Gotte regarding Glenmore Elementary School  
Emery Dosedall, Deputy Minister of Ministry of Education and Penny Ballem, Deputy Minister of Ministry of Health regarding School Psychology  
Child Find Ontario regarding Stay Alert...Stay Safe Program (SASS)  
Maureen Mieras regarding gate at Black Mountain Elementary School  
School District No. 85 (Vancouver Island North) – copy of letter to The Honourable Shirley Bond regarding Funding for 2006/2007  
Office of the Prime Minister – response to letter regarding Early Learning and Child Care Agreement  
Faye Henderson regarding Introduction of Laptops (Together iLearn Project)  
School District No. 39 (Vancouver) – copy of letter to The Honourable Gordon Campbell regarding Bill M 204 – Safe Schools Act  
Mayor Sharon Shepherd, City of Kelowna – copy of letter to Myah Gilchrist regarding Dr. Knox Middle School replacement

8:33 The Superintendent returned to the meeting.

The Board discussed the letter and Petition received from Sharlene Lowe dated May 1, 2006 regarding Dilworth Mountain Bussing to Watson Road Elementary School.  
Trustee Baxter suggested the Board respond to the letter.  
The Superintendent responded to questions and explained process for responding to Board Correspondence.

*Main*

06P-133 MOVED by Trustee Wiebe, SECONDED by Trustee Nicholl,  
**THAT: The Superintendent respond to the letter received from Sharlene Lowe regarding Dilworth Mountain Bussing to Watson Road Elementary School.**  
**CARRIED**  
**Opposed: Trustee Baxter**

*Main*

06P-134 MOVED by Trustee Cacchioni, SECONDED by Trustee Nicholl,  
**THAT: At the May 24, 2006 Public meeting, the Board receive the correspondence listed above.**  
**CARRIED**

## FUTURE REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting  
Wednesday, June 14, 2006 at 6:00 p.m., School Board Office

Regular Public Board Meeting  
Wednesday, June 28, 2006 at 6:00 p.m., School Board Office

**SPECIAL PUBLIC BOARD MEETINGS**

**BOARD STANDING COMMITTEE MEETINGS**

June 7, 2006

Committee IV – Human Resources and Staff Services  
4:00 p.m. at School Board Office  
Committee III – Education and Student Services  
6:30 p.m. at School Board Office

June 21, 2006

Committee II – Planning and Facilities  
4:00 p.m. at School Board Office  
Committee V – Finance and Legal  
6:30 p.m. at School Board Office

**ITEMS REQUIRING SPECIAL MENTION**

**BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION**

**BC SCHOOL TRUSTEES' ASSOCIATION**

**NOTICES OF MOTION**

**ITEMS FOR BOARD COMMITTEES**

**ITEMS FOR A FUTURE AGENDA**

**ADJOURNMENT:** The Acting Chairperson adjourned the meeting at 8:40 p.m.

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Chairperson

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Secretary-Treasurer