



"Together We Learn"

School District No. 23  
(Central Okanagan)

# BOARD OF SCHOOL TRUSTEES

## PUBLIC BOARD MEETING MINUTES

DATE: **WEDNESDAY, February 23, 2005**

TIME: 6 PM

LOCATION: School Board Office

**Attending:**

Trustee M. Baxter (Chairperson)

Trustee E. Buckley

Trustee: C. Horan

Trustee W. Horning

Trustee A. Hunt-Binkley

Trustee G. Scanlan

Trustee C. Wiebe

Staff:

Juleen McElgunn, Assistant Superintendent

Eileen Sadlowski, Secretary-Treasurer

M. Stolze, Executive Assistant/Information Officer (recorder)

**Partner Group Representatives Attending:**

COPVPA

COTA

CUPE 3523

Susannah Brown, Lorne Brown, Principals

Bob Shanks, Vice-President

Bill Zeman, President

**ORDER:**

The Chairperson called the meeting to order at 6:03 PM.

**AGENDA**

Add      Action      Education Committee Recommendations – regarding Board Authority Authorized Courses

*Main*

05P-042

MOVED by Trustee Buckley, SECONDED by Trustee Horning,  
**THAT: The Agenda for February 23, 2005 be adopted as amended.**  
**CARRIED**

**MINUTES**

*Main*

05P-043

MOVED by Trustee Horning, SECONDED by Trustee Wiebe,  
**THAT: The Minutes of the public Board meeting of February 9, 2005 be adopted as amended.**  
**CARRIED**

Abstained: Trustee Hunt-Binkley (absent for that meeting)

## ASSISTANT SUPERINTENDENT'S REPORT

The Assistant-Superintendent congratulated teacher Sergei Ryga and the GESS students who attended the Envisions Jazz Festival. Paul Morrison, Devon Cass, Joey Tutte and Daniel Marcelino won Top Junior Combo, Top Junior/Senior Rhythm Section, and Top Junior Soloists awards.

The Assistant Superintendent thanked teachers Mike Perkins and Hugh Parsons for the wonderful Sessions 2005. The student music performances were outstanding.

Less than two years ago, the District made the decision to move to FirstClass for email, conferencing and our website. Since that time we have gone from limited email and conferencing activity to a very rich, full set of opportunities for staff and students to connect every day.

'Quick facts' and interesting averages:

- 2672 logins per day
- 5173 messages delivered per day
- 1000 hits to the district web site per day
- 1 gigabyte of data downloaded from all FirstClass public websites per week (district, school, and teacher personal pages)

Included in the data are school websites and homework websites that can be accessed by parents as well as students. The District's email process is being well used by staff and the community.

## RECOGNITION/PRESENTATIONS/DELEGATIONS

### **Recognition: Catherine Haldane - Newspapers in Education and *Just For Kids* Feature**

Director of Instruction Terry-Lee Beaudry introduced Catherine Haldane who, for the past four years, has been the Newspapers in Education Coordinator for the Daily Courier. Twenty three schools are involved with the Courier's Just For Kids program which enables students to have their work published. Additionally, working with our teachers and Ministry staff, Catherine has written several instructional units. This year, once again, she is producing the Education Week promotional feature that is published in the Daily Courier.

On behalf of the Board, Trustee Scanlan presented Catherine Haldane with a Certificate and a District Pin. The Board recognized Catherine Haldane for her long-term voluntary service to support educational programs for students, her tremendous enthusiasm and her exceptional work with teachers.

### **Recognition: Pam Samaddar, Teacher, Dorothea Walker Elementary**

Assistant Superintendent Juleen McElgunn introduced Pam Samaddar and informed the Board about the leadership role undertaken by Pam to involve school communities in supporting the victims of the Asian tsunami. The total amount raised, including matching donations, is \$63,273.81. The Assistant Superintendent presented Pam Samaddar with a Certificate and a District Pin.

In acknowledging the recognition, Pam applauded the many teachers and administrators who provided students with ideas. She also recognized the students, parents, school staff and district staff who had supported each step; seventy-five percent of our schools participated with a wide range of creative activities. The goal to generate \$1 per

student was far exceeded, moreover, our students are now more aware of their own favourable surroundings. It was also noted that the District's e-mail system had been the conferencing vehicle used to promote awareness during and after the December winter break.

## **PUBLIC QUESTION/COMMENT PERIOD**

### **Bill Zeman, President, CUPE 3523:**

- advised the Board that the members of CUPE 3523 also donated \$1,000 to Oxfam.
- commented that payroll information and in-service registration are now done on-line and confirmed that the e-mail process is working well for CUPE.

The Chairperson commended the Assistant Superintendent for initiating the installation of the FirstClass for conferencing and e-mail.

## **TRUSTEE QUERIES/COMMENTS**

All trustees were provided with an opportunity to comment on their recent involvement in District activities.

### **Queries:**

#### **Trustee Hunt-Binkley**

- asked if the Board could receive, at a future meeting, information on the changes to timetabling, which have resulted from changes in the Ministry's graduation requirements.

*The Assistant Superintendent corrected information that recently appeared in a local newspaper:*

*There is no question that fine arts and arts courses are valued and important to students.*

*These courses will not be removed from the system; however, there will be a modification with respect to the time allocation. The modification relates to the Ministry's course time guidelines for K to 12 and the District's desire to provide increased support in the areas of literacy and numeracy.*

Trustee Hunt-Binkley requested an Information item on the changes to timetables.

**By consensus, the Board agreed that the request be referred to the Coordinating Committee.**

#### **Trustee Wiebe**

- asked if the Board would agree to invite Stephen Hansen of the BCSTA to facilitate at a Board Interchange on committee structure and Board process.

**By consensus, the Board agreed that the request be referred to the Coordinating Committee.**

#### **Trustee Baxter**

- asked about the new Provincial Safety Guidelines for Field Trips. (Note: An Article in the BCSTA Education Leader February 17, 2005 indicates that the guide *YouthSafe Outdoors: Field Trip Safety for BC Schools* will be available to school districts in June.) The Assistant Superintendent confirmed the Board would be provided with the guidelines as soon as possible.

## ACTION ITEMS

### **Education Committee Recommendations: Board Authority Authorized Courses:**

In attendance: Hugh Gloster, Director of Instruction

The Director informed the Board that school districts are now required to submit copies of Board Authority Authorized Courses to the Ministry and, further, that these courses are now required to be aligned into Ministry established Focus Areas to meet the new graduation requirements. He responded to questions.

On February 16, 2005, the Education Committee met to discuss proposed new courses and to hear about the rewriting of existing courses to meet the National Occupation Classification Focus Areas.

Trustee Horan, Committee Chairperson presented the Committee's recommendations.

*Main*  
05P-044

MOVED by Trustee Horan, SECONDED by Trustee Horning,  
**THAT: As recommended by the Education Committee and as presented at the February 23, 2005 public Board meeting, the Board approve the following four new Board Authority Authorized Courses:**

**Career/Life Transition 12  
Technology/Education 10 and 11: Medieval Armouring  
Golf 10, 11 and 12  
Modern Golf 12**

**CARRIED**

The Director responded to additional questions.

*Main*  
05P-045

MOVED by Trustee Horan, SECONDED by Trustee Wiebe,  
**THAT: As recommended by the Education Committee and as presented at the February 23, 2005 public Board meeting, the Board approve the proposed alignment of courses into established Focus Areas - as identified in the *NOC to Focus Areas* document.**

**CARRIED**

The Director responded to additional questions.

*Main*  
05P-046

MOVED by Trustee Horan, SECONDED by Trustee Scanlan,  
**THAT: As recommended by the Education Committee and as presented at the February 23, 2005 public Board meeting, the Board approve the conversion of the following courses, previously designated as either Locally Developed or Career Preparation, to Board Authority Authorized Courses:**

**Grade 10: Debate and Speech 10, Human Performance 10, Leadership 10, Leadership and Society 10, Peer Counselling 10, Production Graphics 10, Web Page Design 10, Yearbook 10, Metal Art 10**

**Grade 11: Animation 11, Creative Writing 11, Debate and Speech 11, Film Studies 11, French Culture 11, Human Performance 11, Italian**

**Culture 11, Leadership 11, Leadership and Government 11, Media and Current Events 11, Outdoor Education 11, Peer Counselling 11, Peer Tutoring 11, Production Graphics 11, Psychology 11, The History of Rock and Roll 11, Yearbook 11**

**Grade 12: Canadian Literature 12, Commercial Music 12, Debate and Speech 12, Environmental Sciences 12, Fashion Design 12, Health Science 12, Holocaust 12, Human Performance 12, Jazz Studies 12, Leadership 12, Leadership and Government 12, Outdoor Education 12, Peer Counselling 12, Peer Tutoring 12, Production Graphics 12, Psychology 12, Robotics 12, Yearbook 12.**

### **CARRIED**

The Director thanked the Education Committee for its attention to this matter. He advised that our District will be proactively involved in participating in course information via links to the BCSTA website. At a future date, he will be providing the Board with information about courses which have been deleted.

### **Recommendation – 2005/06 Goals and Focus**

On previous occasions, the Board and the District's Administrative Council have jointly been involved in a detailed review of the goals and focus, taking into account data on student achievement, school goals and the District's Accountability Contract with the Ministry.

**By consensus, the Board agreed with Trustee Hunt-Binkley's suggestion that, at this meeting, the Goals and the Focus be considered separately.**

### **Goals 2005/06**

#### *Main*

05P-047

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,

**THAT: the Board adopt the following goals for 2005/06:**

- **to improve the number of students meeting or exceeding expectations in reading and numeracy;**
- **to increase the number of students graduating from secondary school within three years of starting grade 10.**

#### *Amendment*

05P-048

MOVED by Trustee Horan, SECONDED by Trustee Buckley,

**THAT: the Board adopt the following goals for 2005/06:**

- **to improve the number of students meeting or exceeding expectations in reading, *writing* and numeracy;**
- **to increase the number of students graduating from secondary school within three years of starting grade 10.**

The Board discussed the amendment.

The Assistant Superintendent responded to questions.

**The question was called on the amendment.**

**DEFEATED**

Opposed: Trustees Baxter, Buckley, Horning, Hunt-Binkley, Scanlan and Wiebe

The Assistant Superintendent responded to additional questions.

**The question was called on 04P-047 reading as follows:**

**THAT: the Board adopt the following goals for 2005/06:**

- **to improve the number of students meeting or exceeding expectations in reading and numeracy;**
- **to increase the number of students graduating from secondary school within three years of starting grade 10.**

**CARRIED**

Opposed: Trustee Horan

### **Focus 2005/06**

Following a review by Trustees and the Administrative Council and Board discussion on February 16, 2005, the following focus is presented for adoption by the Board:

- **The Board work to improve student success by connecting students with a variety of learning opportunities.**
- **The Board obtain the highest quality staff.**
- **Students express satisfaction with their opportunities to learn and be successful.**
- **The Board promote the physical and mental health of all students.**

Trustee Hunt-Binkley advised the Board that she had the opportunity to look at other Focus statements. She provided a Focus statement from the Vancouver School District and asked if, at the next Board interchange, there could be an opportunity to discuss this alternate.

The Board discussed the matter.

The question was called on...

*Deferral*  
05P-049

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Horan,  
**THAT: Decision on the focus statements be deferred until the next regular meeting of the Board, pending review of the wording at the upcoming interchange of the Board.**  
**CARRIED**

### **Amended Budget Bylaw for 2004/05**

Finance Committee Recommendation:

(Note: unanimous vote required to give all three readings.)

*Main*  
05P-050

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,  
**THAT: The School District No. 23 (Central Okanagan) Amended Budget Bylaw for 2004/05 (as attached) be given all three readings at the public Board meeting of February 23, 2005.**  
**CARRIED**

Main  
05P-051

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Wiebe,  
**THAT: The School District No. 23 (Central Okanagan) Amended Budget Bylaw for 2004/05 in the amount of \$139, 276, 282 be read a first, second and third time and finally adopted this 23<sup>rd</sup> day of February, 2005.**

The Secretary-Treasurer advised the Board that this is the amended annual budget for the current fiscal year. The Preliminary budget is presented in the spring, and then adjusted, based on actual enrolments. The total number of enrolled students was, overall, 130 more than projected. When the additional students are implemented into the equation, the result is more funding. Also included in the total of revenue received are special grants that the District has received. On the spending side, when the enrolment increased more staff needed to be hired, including teachers, and Certified Education Assistants for students with special needs. Additionally, through the Aboriginal Education Budget, more teachers-on-call were hired to support aboriginal students.

The Ministry now requires that Districts fund projected liability for retirement benefits. The Secretary-Treasurer noted that, in this District, retirement benefits will be completely funded by June 30, 2005.

**The question was called on 05P-051  
CARRIED**

**Replacement of Pressure Treated Lumber**  
Building and Transportation Committee Recommendation

Trustee Horning, Committee Chairperson, introduced the recommendation.

Main  
05P-052

MOVED by Trustee Horning, SECONDED by Trustee Horan,  
**THAT: The staff, using funding beginning with the 2005/2006 Annual Facilities Grant and potentially through school enhancement contracts with Parent Advisory Councils, develop a plan for the replacement of pressure treated wood in playgrounds throughout the District.**

Trustee Horning advised that the draft plan will be presented to the Board for approval. In answer to a question, he advised that the intent is for the plan to be flexible and implemented over a period of time.

The Board discussed the matter.  
The Secretary-Treasurer responded to questions.

**The question was called on 05P-052  
CARRIED**

**Policy Development Committee Recommendation – Policy 480: *Raising the Bar***  
(attachment)

In attendance: Hugh Gloster, Director of Instruction

The Director introduced the motion and advised the Board that the Committee had considered feedback from partner groups.

*Main*  
05P-053

MOVED by Trustee Scanlan, SECONDED by Trustee Hunt-Binkley,  
**THAT: The Board approve new Policy 480: *Raising the Bar – The Three-Year Rule* as outlined in the attached.**

The Director and Assistant Superintendent responded to questions.

**The question was called on 05P-053**

**CARRIED**

Opposed: Trustee Buckley

**Recommendation – Amendment to Policy 735: *Corporate Advertising & Sponsorship***  
(attachment)

In attendance: Hugh Gloster, Director of Instruction

At the December 8, 2004 meeting, the Board deferred discussion of the policy amendment until the Superintendent had gathered the attached additional information relative to any costs that could be incurred if advertising were no longer to be permitted on score clocks.

The Director responded to questions. He believes that schools no longer have any contractual commitments.

The Board discussed costs that could be incurred.

*Main*  
05P-054

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Scanlan  
**THAT: The Board approve amended Policy 735: *Corporate Advertising and Sponsorship* (as attached), to remove the words “score clocks”.**

**CARRIED**

Opposed: Trustees Scanlan, Wiebe and Horning

The Board discussed the matter further.

The Director responded to additional questions.

*Main*  
05P-055

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Buckley,  
**THAT: The Board direct the Superintendent to work with the two schools with advertising on their score clocks (Glenrosa and Constable Neil Bruce Middle Schools) to develop a timely plan for the elimination of corporate advertising on the score clocks.**

**CARRIED**

Opposed: Trustee Horning

**Recommendation – Amendment to Policy 525: Field Trip Activities Appendix**  
(attachment)

In attendance: Hugh Gloster, Director of Instruction

The Director advised the Board that, with support of elementary school principals and approved gymnastic facilities, he requested an amendment to the list of Restricted and Prohibited Field Trip Activities. Specifically, he requested that elementary trampolining be removed from the Prohibited List to the Restricted Activities List, provided that it takes place at an approved gymnastic facility where there is appropriate padding and a high level of supervision.

*Main*

05P-056

MOVED by Trustee Horan, SECONDED by Trustee Scanlan,  
**THAT: The Board amend Appendix 525A - Policy 525: Field Trip Activities, as outlined in the attached amended Field Trip Activities List, relative to trampolining.**  
**CARRIED**

**Recommendation – Kelowna/Veendam Sister City Association Bus Request**

Trustee Buckley has requested but not yet received written communication from the Association clarifying the request.

**By consensus, the Board deferred to the next meeting, pending receipt of a written request, the following recommendation from Trustee Buckley:**

**THAT: The Board consider a request from the Kelowna/Veendam Sister City Association for the use of a School District No. 23 bus during the week of August 21 – 26, 2005 for local transportation of a group of approximately 35 Veendam visitors to Kelowna.**

**Request for Board Input – Safe Schools Act**

(attachment)

Coordinating Committee Recommendation:

The Board discussed the matter.

*Main*

05P-057

MOVED by Trustee Horning, SECONDED by Trustee Buckley,  
**THAT: The Board write a letter to Lorne Mayencourt, MLA (copy to the Premier Gordon Campbell and Minister of Education Tom Christensen) in support of the introduction of a Safe Schools Act.**

*Amendment*

05P-058

MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Scanlan,  
**THAT: The Board write a letter to Lorne Mayencourt, MLA (copy to the Premier Gordon Campbell and Minister of Education Tom Christensen) in support, *in principle*, of the introduction of a Safe Schools Act.**  
**CARRIED**

**The question was called on 05P-057 as amended in 05P-058**  
**CARRIED**

**Attendance by Trustee Hunt-Binkley at Vancouver Conference on Obesity**  
Coordinating Committee Recommendation

Trustee Hunt-Binkley advised that she has been invited by the President of the BC Pediatric Society to attend this Conference, which takes place in Vancouver.

*Main*  
05P-059

MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,  
**THAT: The Board sponsor Trustee Hunt-Binkley's attendance at a Conference on Obesity in Vancouver, in March 2005, and that the funds for this purpose be allocated from the Board Business Account.**  
**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

**Hugh Gloster, Director of Instruction**

- commented on the inaugural meeting of the District Student Council. He thanked and commended the Chairperson on helping to facilitate the meeting that had been very successful.

**INFORMATION ITEMS**

Summary – Field Trips  
(attachment)

**David Harper – North Glenmore Community Input to Dr. Knox Rebuild**  
(attachment)

**Minister of Education – Letter of Appreciation**  
(attachment)

***Technology Unplugged – Wireless Technology***

Coordinating Committee's Recommended Strategy for Information Gathering:

Trustees, accompanied by two staff members, will visit another school district to view the program first-hand, to hear about the implementation process and to learn about any impact on student achievement. The delegation will report on its findings.

**Alternate Process - SPC Attendance at Board Meetings when SPC Goals are Approved**

As directed by the Board, the Superintendent has requested principals to survey their School Planning Councils with regard to the presentation portion of the goal approval process. The Board will be informed of the results.

**By consensus, the Board agreed to a request from Trustee Hunt-Binkley to add this topic to the upcoming meeting between the Board and the COPAC Executive.**

**S.D. No. 23's Voluntary Participation in Ministry's Audit Process March, 2005**

The Secretary-Treasurer advised that staff have been pro-active in volunteering to assist the Ministry's Auditors in determining what policies and procedures could be put in place to improve communication between the Ministry and school districts on financial matters.

## BOARD COMMITTEE REPORTS

There were no Committee Reports.

## BOARD CORRESPONDENCE

### SENT:

### RECEIVED:

S.D. No. 34 (Abbotsford) – Letter to Honourable Randy White, MP re Bill C-17  
Allan Neilson-Welch – Distribution of CUPE Pins to Students  
Quesnel School District – Letter to BC School Sports re Proposed Resolutions  
BC Teachers' Federation – Letter to Minister of Education re *Directions for BC College of Teachers*  
Richard Drinnen and G. Gaucher - Letters to City Council: Open Burning Proposal  
S.D. No 39 (Vancouver) – Letter to Minister of Skills Development and Labour – Wright Report  
Ministry of Education – Funding Department: Summary Financial Statements

*Main*

05P-060

MOVED by Trustee Buckley, SECONDED by Trustee Horan,  
**THAT: At the February 23, 2005 Public meeting, the Board receives  
the correspondence listed above.**  
**CARRIED**

## FUTURE REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting  
Wednesday, March 9, 2005 at 6 PM, School Board Office

Regular Public Board Meeting (if required)  
Wednesday, March 30, 2005 at 2 PM, School Board Office  
Note: If this meeting is required, the Agenda will be posted on the website  
on Monday March 28<sup>th</sup> or Tuesday, March 29<sup>th</sup>.

Regular Public Board Meeting  
Wednesday, April 13, 2005 at 6 PM, School Board Office

## CONFIRMED BOARD COMMITTEE MEETINGS

Ad Hoc Healthy Food Choices  
Tuesday, March 1, 2005 at 3:30 PM, School Board Office

## BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION (BCPSEA)

## BC SCHOOL TRUSTEES' ASSOCIATION (BCSTA)

## NOTICES OF MOTION

### Education Committee Recommendations - Family Life Program

THAT: The Education Committee recommend to the Board that the Family Life Program be retained as part of the students' educational experience.

THAT: The Education Committee recommend to the Board that inconsistencies in the presentation of content and the time allocation of the delivery of the Family Life Program, which currently exist, be eliminated by reinstating a Family Life Team.

THAT: The Education Committee recommend to the Board that the Family Life Team and the Advisory Committee review the current Family Life Program and Policy 515: *Family Life Education*, and make recommendations to the Board regarding any proposed changes to content, delivery and evaluation.

## ITEMS FOR FUTURE COMMITTEE AGENDA

## ITEMS FOR FUTURE BOARD AGENDA

Deleted Courses

District Focus

Plan for the Replacement of Pressure Treated Wood in Playgrounds

Wireless Technology – Report on Fact-Finding Visit

Feedback from School Planning Councils – Attendance at Board Meetings when Goals are Approved

**ADJOURNMENT:** The Chairperson adjourned the meeting at 8 PM.

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Chairperson

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Secretary-Treasurer