



"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF SCHOOL TRUSTEES

ANNUAL MEETING 2004

Minutes

DATE: **WEDNESDAY, December 8th, 2004**

TIME: 6:00 PM

LOCATION: School Board Office

Present:

Trustee Moyra Baxter

Trustee Eric Buckley

Trustee Caryl Horan

Trustee Wayne Horning

Trustee Anna Hunt-Binkley

Trustee Gail Scanlan

Trustee Cheryl Wiebe

Table Officers:

Ron Rubadeau, Superintendent

Eileen Sadlowski, Secretary-Treasurer

Marion Stolze, Executive Assistant/Information Officer (Recorder)

ORDER

The Superintendent called the meeting to order. He welcomed those in attendance.

2004 CHAIRPERSON'S REPORT TO THE BOARD

Moyra Baxter delivered the Annual Report, which is attached to and which forms a part of the Minutes.

04P-704

MOVED by Trustee Horan, SECONDED by Trustee Buckley,
THAT: The Board accept the Chairperson's Report for 2004.
CARRIED

APPOINTMENT OF SCRUTINEERS

The Board accepted as scrutineers:

Monica Schulte, Director of Finance

Mike Roberts, Director of Instruction – Human Resources

ELECTION OF CHAIRPERSON

The Superintendent called for nominations.

Trustee Wiebe nominated Trustee Baxter.

The Superintendent called twice more for nominations. There were no other nominations.

Trustee Baxter accepted the nomination.

**Trustee Baxter was acclaimed Chairperson of the Board for the period
December 8, 2004 to the Annual Meeting in December 2005.**

The Board Chairperson, Moyra Baxter, conducted the remainder of the meeting.

ELECTION OF VICE-CHAIRPERSON

In accordance with Policy 1310, at each Annual meeting, the names of two trustees are drawn from those trustees who have not yet had a turn as vice-chairperson, and who wish to serve as such during the following year.

Trustees Scanlan and Wiebe will be Vice Chairpersons for the third term, 2004.

Trustee Scanlan December 8, 2004 to May 31, 2005

Trustee Wiebe June 1, 2005 to Annual Meeting December, 2005

APPROVAL OF THE AGENDA

Additions/Deletions and Adoption

Add	Four Pillars Prevention Committee - Outside Organization Requesting Board Representation
Amend	Board Representation on District Bargaining Committee: One Trustee and Alternate
Additional Material	Reimbursement Rate for Travel

Main

04P-705

**MOVED by Trustee Hunt-Binkley, SECONDED by Trustee Scanlan,
THAT: The Agenda for the Annual Meeting of December 8, 2004
be approved as amended.
CARRIED**

BANKING AUTHORIZATION

Main

04P-706

**MOVED by Trustee Buckley, SECONDED by Trustee Horan,
THAT: The statutory bank authority forms be duly executed, naming the
Chairperson or alternately the Vice-Chairperson, jointly with the Secretary-
Treasurer or alternately the Director of Finance, as signing officers for the
Board of School Trustees, School District No. 23 (Central Okanagan) and
that the Secretary-Treasurer be authorized to transact all other official
business for and on behalf of the Board with the Royal Bank of Canada.
CARRIED**

CHEQUE SIGNATURE IMAGE

Main

04P-707

**MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,
THAT: The District continue to use the current signature image until, if
necessary, a new image is prepared.
CARRIED**

ELECTION OF BOARD STANDING COMMITTEE CHAIRPERSONS AND DECLARATION OF COMMITTEE MEMBERS

The Chairperson is an ex-officio member of all Board Committees.
Prior to the meeting, Committee Chairpersons had confirmed their continued interest in
serving in their current positions. The Chairperson asked three times if there were any other
nominations for Committee Chairpersons. There were none.

Trustees confirmed their interest in committee memberships.

Main
04P-708

MOVED by Trustee Wiebe, SECONDED by Trustee Horning,
THAT: The Board declares that, until the 2005 Inaugural and Annual Meeting, Board Committee Chairpersons are elected by acclamation and Committee Members are declared as listed below:

Building and Transportation Committee

Chairperson Trustee Horning
Members Trustees Buckley and Horan

Education Committee

Chairperson Trustee Horan
Members Trustees Horning and Scanlan

Finance Committee

Chairperson Trustee Hunt-Binkley
Members Trustees Scanlan and Wiebe

Policy Development Committee

Chairperson Trustee Scanlan
Members Trustees Buckley and Hunt-Binkley

Public Relations Committee

Chairperson Trustee Wiebe
Members Trustees Horan and Horning

Superintendent of Schools and CEO Evaluation Committee

Chairperson Trustee Baxter
Member Trustee Wiebe

AND FURTHER THAT: the Board declares that, until the 2005 Inaugural and Annual Meeting, Trustee Hunt-Binkley be the Chairperson of the Ad Hoc Committee – *Healthy Food Choices* and that Trustee Horan be a member;

AND FURTHER THAT: the Board declares that, until the 2005 Inaugural and Annual Meeting, the Board's representatives on District Committees are as listed below:

Aboriginal Education

Trustee Baxter (alternate Trustee Wiebe)

Bargaining

Trustee Horan (alternate: Buckley)

Development

Trustees Hunt-Binkley and Scanlan

Education Week

Trustee Scanlan

Pre-School Partnerships

Trustee Horan

Safe Schools

Trustees Horning (alternate Trustee Horan)

Scholarship

Education Committee Chairperson: Trustee Horan

CARRIED

Trustees serve on the District Suspension Review Committee on a rotating basis.

BOARD REPRESENTATION - BCSTA PROVINCIAL COUNCIL

Regular Member

The Chairperson called for nominations.

Trustee Hunt-Binkley nominated Trustee Baxter.

The Chairperson called twice more for nominations. There were none.

Trustee Baxter was declared the Board's regular representative on the BCSTA Provincial Council for the Term December 2004 to December 2005.

BCSTA Provincial Council – Alternate Member

The Chairperson called for nominations.

Trustee Wiebe nominated Trustee Horan.

The Chairperson called twice more for nominations. There were none.

Trustee Horan was declared the Board's alternate representative on the BCSTA Provincial Council for the Term December 2004 to December 2005.

BOARD REPRESENTATION - BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

Regular Member

The Chairperson called for nominations.

Trustee Buckley nominated Trustee Horan.

The Chairperson called twice more for nominations. There were none.

Trustee Horan was declared the Board's regular representative on the BC Public School Employers' Association for the period December 2004 to December 2005.

BC Public School Employers' Association – Alternate

The Chairperson called for nominations.

Trustee Horning nominated Trustee Buckley.

The Chairperson called twice more for nominations. There were none.

Trustee Buckley was declared the Board's alternate representative on the BC Public School Employers' Association for the period December 2004 to December 2005.

BOARD REPRESENTATION ON OUTSIDE ORGANIZATIONS

Notes:

1. The following community committee was withdrawn from last year's list:
Mount Boucherie Expansion Committee.
2. The Board had previously agreed to add the following community committees:
Opportunities 2010
Four Pillars Prevention Committee

Prior to the meeting, trustees had confirmed their interest in committee memberships. The Chairperson asked three times if there were any other nominations for Board representation on outside organizations. There were none.

Main
04P-709

MOVED by Trustee Wiebe, SECONDED by Trustee Horning,
THAT: The Board declares that, until the 2005 Annual Meeting, the Board's representatives on outside organizations are as listed below:

Kelowna Chamber of Commerce

Regular Representative: Trustee Buckley

Lake Country Chamber of Commerce

Regular Representative: Trustee Hunt-Binkley

Westbank Chamber of Commerce

Regular Representative: Trustee Wiebe

Peachland Chamber of Commerce

Regular Representative: Trustee Baxter

Opportunities 2010

Trustee Wiebe

Alternative Representative: Trustee Horning

Regional District Parks Advisory Committee

Regular Representatives: Trustee Wiebe

Alternative Representative: Trustee Scanlan

Community Action Towards Children's Health Committee

Regular Representative: Trustee Scanlan

Board Liaison to Kelowna Veendam Sister City Association

Regular Representative: Trustee Scanlan

Four Pillars Prevention Committee

Regular Representative: Trustee Scanlan

CARRIED

**CENTRAL OKANAGAN PARENT ADVISORY COUNCIL (COPAC)
ATTENDANCE AT REGULAR MEETINGS, FIRST MONDAY OF EVERY MONTH**

Trustee Buckley regrets that, due to another standing commitment, he is not available on Monday evenings.

On a rotation basis, the following trustees will attend COPAC Meetings:

Trustees: Baxter, Horan, Hunt-Binkley, Wiebe, Scanlan, Horning.

AUTHORIZATION OF TRUSTEE INDEMNITY

(attachment)

Previously, the Board had determined the indemnity based on the average trustee honorarium of the 11 largest BC school districts, reduced by the percentage by which teachers' salaries in School District No. 23 are below the provincial average.

Staff had therefore provided the following recommendation:

“The trustee honorarium for 2004-2005 be set at \$15,697, the chairperson honorarium at \$16,953 and the Vice-Chairperson honorarium at \$16,325.”

The Board discussed the matter.

Trustee Buckley provided data on trustee indemnity for all BC School Districts and suggested that the Board adopt the average amount.

Main
04P-710

MOVED by Trustee Buckley, SECONDED by Trustee Hunt-Binkley,
**THAT: The trustee honorarium for 2004-2005 be set at \$15,887,
the Chairperson's honorarium at \$17,158 and the Vice-Chairperson's
honorarium at \$16,522.**

DEFEATED

Opposed: Trustees Baxter, Horan, Horning, Hunt-Binkley, Scanlan and Wiebe

The Board discussed the matter further.

Main
04P-711

MOVED by Trustee Wiebe, SECONDED by Trustee Scanlan,
**THAT: The trustee honorarium for 2004-05 be set at the 2003-04 rate, plus
the cost of the Consumer Price Index.**

CARRIED

Opposed: Caryl Horan

REIMBURSEMENT RATE FOR TRAVEL (Trustees and Staff)

(attachment)

As requested by the Board, staff had provided ranges for travel reimbursement amounts.

The Board discussed the matter.

The Superintendent responded to questions.

Main
04P-712

MOVED by Trustee Wiebe, SECONDED by Trustee Horning,
**THAT: The rate for automobile travel to the Fraser Valley be set at \$230.
The rate for automobile travel to Victoria be set at \$350 maximum.**

The rate for automobile travel to Vancouver and the Lower Mainland be set at \$275.

CARRIED

TRUSTEE COMMENTS

Trustees were provided with an opportunity to comment on Board activities during the year.

The Board acknowledged the support it received from parents, community groups, the media, partner groups and staff.

REGULAR MEETING DATES AND TIMES

Main
04P-713

MOVED by Trustee Wiebe, SECONDED by Trustee Buckley,
THAT: In 2004/2005, the regular Board meetings be conducted on the second and fourth Wednesdays of each month, with the exception of July and August, commencing at 6:00 PM,

AND FURTHER THAT: Regular incamera Board meetings be conducted on the second and fourth Wednesday of each month, with the exception of July and August, commencing at 4:00 PM.

CARRIED

DESTRUCTION OF BALLOTS (not required)

ADJOURNMENT

The Chairperson adjourned the meeting at 7:09 PM.

Chairperson

Secretary-Treasurer

COMMITTEE MEMBERSHIP (Annual Meeting 2004 to Inaugural Meeting 2005)

Note: The Board Chairperson is an ex-officio member of all Board Committees

Board Standing Committees:

- **Building and Transportation:** Trustee Horning, Chair., Trustee Horan, Trustee Buckley
Staff Reps: Secretary-Treasurer, Director of Operations
- ***Education:** Trustee Horan, Chair., Trustee Horning, Trustee Scanlan Staff Rep: Superintendent
*The Chairperson of the Education Committee also attends Education Committee Meetings of the BCSTA Branch (held the afternoons of Branch meetings).
- **Finance:** Trustee Hunt-Binkley, Chair., Trustee Scanlan, Trustee Wiebe.
Staff Rep: Director of Finance
- **Policy Development:** Trustee Scanlan, Chair., Trustee Buckley, Trustee Hunt-Binkley.
Staff Rep: Assistant Superintendent
- **Public Relations Committee:** Trustee Wiebe, Chair., Trustee Horan, Trustee Horning.
Staff Rep: Superintendent or delegate
- **Supt. and CEO Evaluation:** Trustee Baxter (Chair.), Trustee Wiebe

Board Ad Hoc Committee:

- **Ad Hoc Committee for Healthy Food Choices:** Trustee Hunt-Binkley (Chair.) Trustee Horan

Board Representation on District Committees:

- **District Aboriginal Education Committee:** Trustee Baxter (alternate: Trustee Wiebe)
- **District Bargaining Committee:** Trustee Horan (alternate: Trustee Buckley)
- **District Development Committee:** Trustee Hunt-Binkley, Trustee Scanlan
- **District Education Week Committee :** Trustee Scanlan
- **District Preschool Partnerships Committee:** Trustee Horan
- **District Safe Schools Committee:** Trustee Horning (alternate: Trustee Horan)
- **District Scholarship Committee:** Chairperson of the Education Committee: Trustee Horan
- **District Suspension Review Committee:** One trustee on a rotating basis.

Board Representation on Outside Committees/Organization/Agencies

- **BCSTA Provincial Council:** Trustee Baxter (alternate: Trustee Horan)
- **BCPSEA:** Trustee Horan (alternate: Trustee Buckley)
- **Chambers of Commerce:**
Kelowna: Trustee Buckley
Lake Country: Trustee Hunt-Binkley
Peachland: Trustee Baxter
Westbank: Trustee Wiebe
- **Regional District Parks Advisory:** Trustee Wiebe (alternate: Trustee Scanlan)
- **CATCH:** Trustee Scanlan
- **Four Pillars Prevention:** Trustee Scanlan
- **Kelowna Veendam:** Trustee Scanlan
- **Opportunities 2010:** Trustee Wiebe (alternate: Trustee Horning)