

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee DATE: October 15, 2008

CHAIRPERSON: Trustee Wayne Horning STAFF CONTACT: Alan Cumbers, Director of Operations

Attendees:

Trustee W. Horning – Chairperson
Trustee R. Cacchioni – Committee Member
Trustee S. Nicholl - Committee Member (arrived at 4:45)
Trustee M. Baxter

Staff:

L. Paul, Secretary-Treasurer
A. Cumbers, Director of Operations
J. Shoemaker, Planning Manager
M. Essler, Executive Assistant (recorder)

Partner Group Representation:

COPAC	No representative
COTA	Michele Davies, First Vice President
COPVPA	No representative
CUPE	Bill Zeman, President Roger Smith, CUPE Member
DSC	No representative

Agenda

Order	Move action item 6.7 to 6.2
Order	Move information item 7.3 and 7.4 after 6.2

Presentation:

1. Glenmore Elementary School Student Garden

In attendance: John McMahon, Principal, Glenmore Elementary School
Natalie Perrier, Teacher, Glenmore Elementary School
Samantha Conway, Student, Glenmore Elementary School
Jae Rudrum-Steinhauer, Student, Glenmore Elementary School
Molly Thurston, Agronomist

Natalie Perrier, teacher at Glenmore Elementary School, provided information to the Committee on the visit to the University of British Columbia Okanagan gardens which instigated the interest of the students and staff at Glenmore Elementary School. Students, Samantha and Jae, provide a PowerPoint presentation to the Committee on the benefits of school gardens. The gardens will be maintained by each Intermediate class who will be responsible for their own planting box. Some of the products planted include squash, corn and peas. Some of this food will be provided to the Food Bank. The Chairperson expressed appreciation to Samantha and Jae for their presentation.

Action Items

1. Enhancement Project – Student Gardens Glenmore Elementary School (attachment)

Alan Cumbers, Director of Operations, confirmed that conversations will take place between the school/Parent Advisory Council and the School District Horticulturists to make the gardens as maintenance and vandalism free as possible, and to also discuss the various plantings. CUPE Local 3523 members will be responsible for the installation of the gardens and any updates

required to the irrigation systems. The day to day maintenance will be the responsibility of the School and/or Parent Advisory Council.

Outcome:

THAT: The Planning and Facilities Committee forward to the Board for the November 12, 2008 Board Meeting, a recommendation for the School District to enter into a School Enhancement Project Funding Agreement with the Glenmore Elementary School Parent Advisory Council for a student garden.

**2. Peachland Elementary School - Property Bylaw No. 109
Regional District of Central Okanagan Trepanier Creek Greenway
Request for Statutory Right-of-Way over Lot 1, Plan 19728, DL220, ODYD
(attachment)**

Judy Shoemaker, Planning Manager, advised that the Regional District of Central Okanagan has requested a .33 hectare Statutory Right-of-Way along the western boundary of the Peachland Elementary School site to accommodate a portion of the Trepanier Creek Greenway trails project. This Statutory Right-of-Way would allow for a property pedestrian walkway to connect to the Trepanier Creek Greenway project. All costs associated with the Statutory Right-of-Way would be the responsibility of the Regional District. With the formalizing of the pathway through a Statutory Right-of-Way, the liability for the usage of the pathway will transfer to the Regional District. The Regional District would ensure that there are measures in place to reduce the risk of rocks falling from above the pathway, including post and rail fencing. The administration and staff of Peachland Elementary School are in favour of the Statutory Right-of-Way as they utilize the existing pathway for science and physical education activities.

Outcome:

THAT: The Planning and Facilities Committee forward the recommendation to the Board to grant approval for the Right-of-Way as follows:

THAT: The Board give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 109 (as attached) at the November 12, 2008 Public Board Meeting.

THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 109 (Peachland Elementary School Trepanier Creek Greenway Trail Right-of-Way in favor of the Regional District of Central Okanagan) be read a first, second and third time, and finally adopted this 12th day of November, 2008;

AND FURTHER THAT: The Board grant approval for a Statutory Right-of-Way to the Regional District of Central Okanagan for the purpose of installing and maintaining a public pedestrian trail (Trepanier Creek Greenway) on Lot 1, Plan 19728, District Lot 220, ODYD known as the Peachland Elementary School site, as shown on the attached explanatory sketch plan;

AND FURTHER THAT: The Board certifies that the granting of this Right-of-Way shall have no adverse effect on the educational programs provided within School District No. 23 (Central Okanagan).

Information Items

1. Okanagan Mission Secondary School/Gordon Road House Rezoning

Judy Shoemaker, Planning Manager, advised that the School District is proceeding with the public process of the rezoning application of the property. The application will be heard at the Advisory Planning Commission meeting scheduled for October 21, 2008 and will be presented to City Council on November 25, 2008. The moving of the portable school from the old Dr. Knox Middle School site to the Gordon Road site cannot be commenced until after approval of the

rezoning application. There is currently a tender for the demolition of the house on the Gordon Road property. The tender application deadline is October 20, 2008.

2. **(Former) Dr. Knox Middle School Hydrant Agreement with the City of Kelowna**
Judy Shoemaker, Planning Manager, advised that with the demolition of the old Dr. Knox Middle School, the utilities have been disconnected at the property line. The City of Kelowna has requested that water and hydrant lines remain connected for fire protection of the Apple Bowl. As the future development of the site is not known, a permanent Right-of-Way or long term agreement is not recommended. Therefore a short term Lease Agreement is proposed at the cost of the City of Kelowna.

Action Items Continued

3. **Enhancement Project – Adventure Playground
A.S. Matheson Elementary School**
(attachment)
Alan Cumbers, Director of Operations, advised that A.S. Matheson Elementary School Parent Advisory Council has requested an Enhancement Project Funding Agreement in order to continue fundraising for installation of a medium size adventure playground. The existing Adventure Playground at A.S. Matheson Elementary School is constructed of pressure treated lumber. Although it has not been designated at the end of it's life, the Parent Advisory Council wishes to see the replacement now.

Outcome:

THAT: The Planning and Facilities Committee forward to the Board for the November 12, 2008 Board Meeting, a recommendation for the School District to enter into a School Enhancement Project Funding Agreement with the A.S. Matheson Elementary School Parent Advisory Council.

4. **Enhancement Project – Adventure Playground
Bankhead Elementary School**
(attachment)
Alan Cumbers, Director of Operations, advised that Bankhead Elementary School Parent Advisory Council has requested an Enhancement Project Funding Agreement in order to commence fundraising for installation of a medium size adventure playground. The existing Adventure Playground at Bankhead Elementary School is constructed of pressure treated lumber. Although it has not been designated at the end of it's life, the Parent Advisory Council wishes to see the replacement now.

Outcome:

THAT: The Planning and Facilities Committee forward to the Board for the November 12, 2008 Board Meeting, a recommendation for the School District to enter into a School Enhancement Project Funding Agreement with the Bankhead Elementary School Parent Advisory Council

5. **Amendments to Policy 470 – Transportation Services Management
New Regulation 470R – Transportation Services Management**
(attachment)
The Chairperson confirmed that the attached amendments to Policy 470 and new Regulation 470R, are an outcome of the working session of the members of the Planning and Facilities Committee on September 15, 2008.

Outcome:

THAT: The Planning and Facilities Committee forward to the Board for approval at the November 12, 2008 Board Meeting, revised Policy 470 – Transportation Services Management and new Regulation 470R – Transportation Services Management, as presented at the October 15, 2008 Public Planning and Facilities Committee Meeting.

**6. Amendments to Policy 475 – Transportation: Authority and Responsibility
Amendments to Regulation 475R – Transportation: Authority and Responsibility**
(attachment)

The Chairperson confirmed that the attached amendments to Policy 475 and Regulation 475R, are an outcome of the working session of the members of the Planning and Facilities Committee on September 15, 2008.

Outcome:

THAT: The Planning and Facilities Committee forward to the Board for approval at the November 12, 2008 Board Meeting, revised Policy 475 – Transportation: Authority and Responsibility and revised Regulation 475R – Transportation: Authority and Responsibility, as presented at the October 15, 2008 Public Planning and Facilities Committee Meeting.

7. Annual Integrated Pest Management Report
(attachment)

Alan Cumbers, Director of Operations, provided an overview of the Annual Integrated Pest Management Report dated October 3, 2008 and attached to the Agenda. The Appendix attached to the Report has been prepared by the two School District Horticulturists. Additional funds have been invested to support the IPM program for staffing and equipment. Staff shortages in the Grounds department over the summer had an effect on the IPM staff.

Outcome:

THAT: In accordance with Policy 620 – Site Maintenance, the Annual Integrated Pest Management Report as presented at the October 15, 2008 Public Planning and Facilities Committee Meeting be forwarded to the Board as an information item for the November 12, 2008 Board Meeting.

Information Items Continued

3. Summer Projects 2008
(attachment)

Alan Cumbers, Director of Operations, reviewed the highlights of the summer projects for 2008.

Outcome:

The Summer Projects 2008 Report be forwarded to the Board as an information item for the November 12, 2008 Board Meeting.

4. 2009/2010 Five Year Capital Plan Update
(attachment)

Alan Cumbers, Director of Operations, advised that the Five Year Capital Plan is a document required to be updated yearly by the Ministry of Education. The previous year's capital announcements are normally made in April. The Ministry of Education has only announced bus funding for School District No. 23 with no capital plan instructions released to date. Therefore, the expectation is the School District will roll forward last year's plan and move up the capital requests for school bus replacement. Staff will wait for further instructions from the Ministry of Education.

Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Board Meeting - November 12, 2008

Action Items:

1. Enhancement Project – Student Gardens, Glenmore Elementary School
2. Peachland Elementary School - Property Bylaw No. 109
Regional District of Central Okanagan Trepanier Creek Greenway
Request for Statutory Right-of-Way over Lot 1, Plan 19728, DL220, ODYD
3. Enhancement Project – Adventure Playground, A.S. Matheson Elementary School
4. Enhancement Project – Adventure Playground, Bankhead Elementary School
5. Amendments to Policy 470 – Transportation Services Management
New Regulation 470R – Transportation Services Management
6. Amendments to Policy 475 – Transportation: Authority and Responsibility
Amendments to Regulation 475R – Transportation: Authority and Responsibility

Information Items:

1. Annual Integrated Pest Management Report
2. Summer Projects 2008

Items for Future Planning and Facilities Committee Meetings

- Transportation User Pay – *Future*
- Amendment to Property Bylaw No. 99 – Right-of-Way to Regional District of Central Okanagan on the Mount Boucherie Senior Secondary School site – *Future*

Meeting Schedule

Wednesday, November 19, 2008 at 4:30 p.m. at School Board Office

Questions – Please Contact:

Wayne Horning, Chairperson

Phone: 762-9272

email: whornin2@sd23.bc.ca

Alan Cumbers, Director of Operations

Phone: 491-4000

email: acumbers@sd23.bc.ca

Wayne Horning, Chairperson