

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee DATE: February 18, 2009

CHAIRPERSON: Trustee Wayne Horning STAFF CONTACT: Alan Cumbers, Director of Operations

Attendees:

Trustee W. Horning – Chairperson
Trustee G. Given - Committee Member
Trustee M. Baxter - Committee Member
Trustee G. Scanlan
Trustee J. Watson

Staff:

A. Cumbers, Director of Operations
G. Davidson, Operations Manager
M. Essler (recorder)

Partner Group Representation:

COPAC	No representative
COTA	Carole Gordon, Second Vice-President (arrived at 4:35)
COPVPA	No representative
CUPE	No representative – sent regrets
DSC	No representative

Action Items

1. Annual Facility Grant Plan for 2009/2010 to 2013/2014

The Committee reviewed the Annual Facility Grant Plan for 2009/2010 to 2013/2014. The intent of the Annual Facility Grant Plan is to maintain our physical plants and improve functionality of sites and schools. In response to a query, Grant Davidson advised that funding is available through the BCSTA for removal of infected trees due to pine beetle. The requests for year 1 total approximately \$3.6 million. The Director of Operations advised that the lighting identified to be replaced through the Ameresco project is not complete. A new item within the Annual Facility Grant Plan is the Project Identification Report. This is required by the Ministry of Education for identification of facility upgrades, replacements or site acquisition.

Outcome:

THAT: The Annual Facility Grant Plan – 2009/2010 to 2013/2014, as presented at the February 18, 2009 Planning and Facilities Committee Meeting, be forwarded to the Board for approval.

2. Enhancement Project – Quigley Elementary School

Quigley Elementary School currently has a small adventure playground that is in safe condition. This request is for an additional small adventure playground which would bring Quigley Elementary School's playground equipment up to the maximum allowed within the current guidelines.

Outcome:

THAT: The Planning and Facilities Committee forward to the March 11, 2009 Public Board Meeting a recommendation for the School District to enter into a School Enhancement Project Funding Agreement with the Quigley Elementary School Parent Advisory Council for installation of a small adventure playground.

3. Enhancement Project – Tree Planting

The Ministry of Education promotes additional trees on public properties through support of programs such as "Trees for Tomorrow". As such, requests are forthcoming from Parent Advisory Councils, schools and external sources for installation of trees. The recommendation is for requests for installation of trees to be approved by the Operations Department, without the

necessity of the entering into of an enhancement agreement. If a request is made to the Operations Department which staff feel cannot be supported by Operations, the request would be forwarded to the Board for review.

Outcome

THAT: The Planning and Facilities Committee forward to the March 11, 2009 Public Board Meeting, a recommendation for Operations to approve external funding requests for additional trees on school sites.

4. Energy and Sustainability Manager

In order to receive a grant to offset carbon tax, Boards need to sign a Climate Action Charter by March 31, 2009. This is in addition to the Board's requirement to become carbon neutral by 2010 as per the *Greenhouse Gas Reductions Targets Act*. There are requirements under the *Greenhouse Gas Reductions Targets Act* and further expectations will be identified under the Climate Action Charter, including the offering of educational opportunities for students and parents to promote sustainability and climate action at both home and at school. The development of a new Energy and Sustainability Manager position would ensure grants are applied for and the requirements are met. The position would be an excluded position on a temporary yearly basis with an expected three year mandate. There would be the requirement for a yearly presentation to the Board outlining the incentives, grants and cost savings generated by the position with the expectation that the position be budget neutral. The Manager position would work closely with the Operations department with direct supervision under the Superintendent or Assistant Superintendent due to the educational requirements. The Committee discussed the qualifications required for the position including professional engineer or certified technician designation. The Committee discussed the new recommendation.

Outcome

THAT: The Planning and Facilities Committee forward to the March 11, 2009 Public Board Meeting a recommendation that the Finance and Legal Committee add the position of the Energy and Sustainability Manager to the list of budget options for consideration during the budget deliberation process;

AND FURTHER THAT: An outline of the qualifications and responsibilities of the position and the projected cost be forwarded to the Finance and Legal Committee.

Information Items

1. Glenmore Elementary School Garden Project

At the January 21, 2009 Public Planning and Facilities Committee meeting, the Director of Operations was requested to report back to the Committee on whether any changes were required to the School Enhancement Project Funding Agreement previously approved by the Board of Education and the Glenmore Elementary School Parent Advisory Council. The Glenmore Elementary School Parent Advisory Council is pursuing applying for a YES 2 IT Grant which requires tradesmen from the community to assist the students. A meeting was held with the President of CUPE Local 3523 and school staff and a listing of tasks was developed that met the YES 2 IT grant application requirements and was acceptable to School District No. 23 and CUPE Local 3523. A jurisdictional agreement was signed between CUPE Local 3523 and School District No. 23 covering off the works to be completed. As the majority of the substantive work will be completed by Operations staff the Enhancement Project Funding Agreement is still valid.

Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Public Board Meeting – March 11, 2009

Annual Facility Grant Plan for 2009/2010 to 2013/2014

Enhancement Project – Quigley Elementary School

Enhancement Project – Tree Planting

Energy and Sustainability Manager

Items for Future Planning and Facilities Committee Meetings

- Amendment to Property Bylaw No. 99 – Right-of-Way to Regional District of Central Okanagan on the Mount Boucherie Senior Secondary School site – *Future*
- George Elliot Secondary School Dance Studio - *Future*

Meeting Schedule

Wednesday, April 15, 2009, 4:30 p.m. at School Board Office

Wednesday, May 20, 2009, 4:30 p.m. at School Board Office

Wednesday, June 17, 2009, 4:30 p.m. at School Board Office

Questions – Please Contact:

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Wayne Horning, Chairperson