

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee DATE: June 18, 2008

CHAIRPERSON: Trustee Wayne Horning STAFF CONTACT: Alan Cumbers, Director of Operations

Attendees:

Trustee W. Horning – Chairperson
Trustee R. Cacchioni – Committee Member
Trustee S. Nicholl - Committee Member
Trustee M. Baxter
Trustee A. Hunt-Binkley

Staff:

L. Paul, Secretary-Treasurer (arrived at 4:48 p.m.)
A. Cumbers, Director of Operations
J. Shoemaker, Planning Manager
M. Essler, Executive Assistant (recorder)

Partner Group Representation:

COPAC	Liz Therres, President
COTA	Carole Gordon, Second Vice President
COPVPA	No representative
CUPE	No representative
DSC	No representative

Agenda

Add	Information Item	Update - Okanagan Mission Secondary School Theatre Proposal
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Action Items

1. Review of Policy 470 – Transportation Services Management

(attachment)

Referral from the Public Board Meeting – May 14, 2008

The Chairperson referred to the suggested amendments to Policy 470 – Transportation Services Management and provided to the Committee members a copy of the amended Policy. The suggested amendments are an outcome of a meeting as between the Chairperson and the Superintendent. The definitions of attendance area and catchment area were discussed. After a lengthy discussion on the contents of the amended Policy, the Committee agreed that a working session would be scheduled in September to review Policy 470 – Transportation Services Management.

Outcome:

The Committee will convene a working session in September of 2008 to review amendments to Policy 470 – Transportation Services Management.

2. Review of Policy 475 – Transportation: Authority and Responsibility

(attachment)

Referral from the General Affairs Committee – June 4, 2008

The Chairperson referred to the suggested amendments to Policy 475 – Transportation: Authority and Responsibility and provided to the Committee members a copy of the amended Policy. The suggested amendments are an outcome of a meeting as between the Chairperson and the Superintendent.

Outcome:

The Committee will convene a working session in September of 2008 to review amendments to Policy 475 – Transportation: Authority and Responsibility.

3. Amendments to Policy 630 – Dedication and Naming of Schools and Facilities

(attachment)

The Committee discussed paragraph 1.1 under Naming of Schools. The Committee concurred that all names, including geographical, prominent individuals in community or a recommendation from local residents, should be considered. Therefore, the removal of paragraph 1.1 is suggested.

The Committee discussed paragraph 2.3 under Dedication of Schools and District Facilities. The consensus of the Committee is that a public dedication ceremony should follow the Guidelines established by the Ministry of Education and the Board of Education where the dedication is of a school and/or project which is funded (partially or fully) through the Ministry. If the dedication is of a school and/or project which is fully funded through the School District, the public dedication ceremony should also follow the Guidelines established by the Board of Education and be arranged through the School Board Office, in consultation with Ministry of Education. The Committee discussed the inclusion of District Staff, school staff and the Parent Advisory Council in the consultation process. This consultation process would ensure that all Trustees and Senior Staff are available. By consensus, paragraph 2.3 would include consultation with District Staff, school staff, students and Parent Advisory Council in the determination of the date of the public dedication ceremony.

The Committee further discussed paragraph 2.2 under Dedication of Schools and District Facilities. The Secretary-Treasurer confirmed that the Ministry of Education has set guidelines as to the names of trustees inscribed on the plaque. The design, wording and specifications of the plaques must be approved by the Ministry of Education and the cost of the plaque is to be funded from the approved construction budget.

The Committee agreed to remove item 2.4 under Dedication of Schools and District Facilities, “Invitations to the public dedication ceremony shall be issued to all current and former trustees”. The premise of the removal of this paragraph is the list of former trustees is very long and would require a large expense to provide individual invitations to all former trustees. All current trustees would be invited to attend.

Outcome:

The Planning and Facilities Committee forward to the Board for approval revised Policy 630 – Dedication and Naming of Schools and Facilities, as presented and amended at the June 18, 2008 Public Planning and Facilities Committee.

Alan Cumbers, Director of Operations, confirmed that there is a procedural binder located at the Operations Department outlining the guidelines for the organization of a public dedication ceremony.

4. Property Bylaw No. 107

Mount Boucherie Secondary School – Fortis BC Inc Statutory Right-of-Way

Lot A, District Lot 3486, Plan 26784, O.D.Y.D.

(attachment)

Judy Shoemaker, Planning Manager, outlined the request of Fortis BC Inc. for a Statutory Right-of Way. The Statutory Right-of-Way has been requested by Fortis BC Inc in order to protect electrical services recently installed to service the school expansion. Their request is for a Right-of-Way of a standard nature.

Outcome:

The Planning and Facilities Committee forward the recommendation to the Board to grant approval for the Right-of-Way as follows:

THAT: The Board give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 107 (as attached) at the June 25th, 2008 Public Board Meeting.

THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 107 (Mount Boucherie Secondary School - Fortis BC Inc Statutory Right-of-Way) be read a first, second and third time, and finally adopted this 25th day of June, 2008;

AND FURTHER THAT: A Bylaw of the Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", to grant approval for a Statutory Right-of-Way in favour of Fortis BC Inc on Lot A, District Lot 3486, Plan 26784, O.D.Y.D. commonly known as Mount Boucherie Secondary School site, located at 2751 Cameron Road, Kelowna, BC, for the purpose of maintaining and protecting electrical services to the school, as per the attached survey plan;

AND FURTHER THAT: The Board certifies that the granting of this Right-of-Way shall have no adverse effect on the educational programs provided within School District No. 23 (Central Okanagan).

Information Items

**1. (Existing) Dr. Knox Middle School – 1555 Burtch Road, Kelowna, BC
Water Line Agreement with the City of Kelowna**

Judy Shoemaker, Planning Manager, advised the Committee that the City of Kelowna initially requested permission to install a water main across the existing Dr. Knox Middle School property in order to install a fire sprinkler system to the Apple Bowl. This request was of concern to School District staff as the future plans for the existing Dr. Knox Middle School are not know at this time, and this request would encumber the property with additional utilities and permanent right-of-ways. In discussions with the City of Kelowna and District staff, an alternative plan was proposed whereby the City of Kelowna would be allowed to install the water main on the Apple Bowl leased area, under a License Agreement. The installation of the water main will not commence until after the B.C. Summer Games.

Outcome:

The Planning and Facilities Committee recommends the information on the (Existing) Dr. Knox Middle School – 1555 Burtch Road, Kelowna, BC – Water Line Agreement with the City of Kelowna, be added as an information item to the Public Board Agenda for June 25, 2008.

**2. George Elliot Secondary School
Impact of District of Lake Country Roundabout Construction**

Judy Shoemaker, Planning Manager, provided a photo map to the Committee outlining the construction of the roundabout by the District of Lake Country at the corner of Berry and Bond Road. The District of Lake Country first indicated the service road for George Elliot Secondary School would be relocated closer to the basketball courts. The District staff advised that this relocation would be in too close proximity to the basketball courts and other recreational areas. The District of Lake Country looked at alternate options, and in discussions with District staff, agreed to relocate the service lane to become a part of the roundabout. The service lane will be relocated during the Summer months for minimal impact on George Elliot Secondary School.

The District of Lake Country will be responsible for all costs including development, water supply and maintenance. The locking pipe gate on the access road will be relocated back from the roundabout in order to allow vehicles to move out of the roundabout to stop and unlock the gate.

Outcome:

The Planning and Facilities Committee recommends the information on the George Elliot Secondary School – Impact of District of Lake Country Roundabout Construction, be added as an information item to the Public Board Agenda for June 25, 2008.

**3. Rutland Senior Secondary School
Intent to Consolidate Rutland Senior Secondary School and Bach Road Lot**

Judy Shoemaker, Planning Manager, provided a photo map to the Committee outlining the location of Rutland Senior Secondary School and the Bach Road lot which is currently the new access driveway to the School. The reasoning for the consolidation of the Rutland Senior Secondary School lot and Bach Road lot is that currently with the two properties maintaining two separate legal descriptions, the School District is being taxed extra. The procedure for a consolidation is the same as a subdivision process so other agencies will be notified of the consolidation request.

Outcome:

The Planning and Facilities Committee recommends the information on the Rutland Senior Secondary School – Intent to Consolidate Rutland Senior Secondary School and Bach Road Lot, be added as an information item to the Public Board Agenda for June 25, 2008.

4. Update – Okanagan Mission Secondary School Theatre Proposal

At the February 21, 2007 Public Planning and Facilities Committee Meeting, there was a presentation by representatives of Okanagan Mission Secondary School for a request for a cultural center at Okanagan Mission Secondary School.

Judy Shoemaker, Planning Manager, advised that in subsequent discussions with the City of Kelowna, the City of Kelowna has advised that they are not interested in a partnership with the School District for the construction of the joint use Fine Arts Theatre. The Ministry of Education would not approve an addition as there is no space allocation. If this request was to proceed another form of partnering would have to be obtained.

5. Committee Correspondence

Received: Connie Denesiuk, President, BCSTA regarding disposal of surplus school district property
Referral from the Public Board Meeting – June 11, 2008

6:08 Trustee Hunt-Binkley left the meeting.

6. Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Public Board Meeting – June 25, 2008

- Amendments to Policy 630 – Dedication and Naming of Schools and Facilities
- Property Bylaw No. 107
Mount Boucherie Secondary School – Fortis BC Inc Statutory Right-of-Way
Lot A, District Lot 3486, Plan 26784, O.D.Y.D.
- (Existing) Dr. Knox Middle School – 1555 Burtch Road, Kelowna, BC
Water Line Agreement with the City of Kelowna
- George Elliot Secondary School
Impact of District of Lake Country Roundabout Construction

- Rutland Senior Secondary School
Intent to Consolidate Rutland Senior Secondary School and Bach Road Lot

7. Items for Future Planning and Facilities Committee Meetings

- Transportation User Pay - *Future*
- Amendment to Property Bylaw No. 99 – Right-of-Way to Regional District of Central Okanagan on the Mount Boucherie Senior Secondary School site – *Future*
- Review of Policy 470 – Transportation Services Management - *Future*
- Review of Policy 475 – Transportation: Authority and Responsibility - *Future*

8. Meeting Schedule

Wednesday, October 15, 2008 at 4:30 p.m. at School Board Office

Questions – Please Contact:

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Alan Cumbers, Director of Operations

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Wayne Horning, Chairperson