

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee DATE: February 21, 2007

CHAIRPERSON: Trustee Wayne Horning STAFF CONTACT: Alan Cumbers, Director of Operations

Attendees:

Trustee W. Horning – Chairperson
Trustee R. Cacchioni – Committee Member
Trustee S. Nicholl - Committee Member
Trustee M. Baxter

Staff:

A. Cumbers, Director of Operations
G. Davidson, Operations Manager
J. Shoemaker, Planning Manager
L. Paul, Secretary-Treasurer
M. Essler, Executive Assistant (recorder)

Partner Group Representation:

COPAC	Gail Given, Executive Member
COTA	Cliff Schwartz, Executive Member
COPVPA	Rick Oliver, President
CUPE	Ron Goffic, Vice-President
DSC	No representative

Agenda

Add: 6.4 Hybrid Buses
7.1 Update on New Mission Hills Elementary School Site

1. Okanagan Mission Secondary School Theatre Proposal

In attendance: Randy Horne, Principal, Okanagan Mission Secondary School
Ed Schnellert, Teacher, Okanagan Mission Secondary School
Marilyn Green, Teacher, Okanagan Mission Secondary School

A PowerPoint presentation was made by the representatives from Okanagan Mission Secondary School providing an overview of their request for a cultural center at Okanagan Mission Secondary School. The cultural center would provide space for the school's drama and music productions, meetings, assemblies, guest speakers and presentations, and a variety of community uses. Their request is for the endorsement of the proposal by the Committee and advice on how to proceed with stakeholder discussions.

Outcome:

The Committee agreed that the cultural center proposal be reviewed by Operations' staff, including meeting with the representatives of Okanagan Mission Secondary School. The Operations' staff is to report back to the Committee at a later date.

2. Helen Gorman Elementary School – Tennis Court/Site Upgrade

In attendance: John McMahon, Principal, Helen Gorman Elementary School
Rick de Jong, Tennis for Life Committee Member

A PowerPoint presentation was made by representatives from Helen Gorman Elementary School. Their request is for two tennis courts and a practice wall to be installed on the Helen Gorman Elementary School grounds. In 2008 Helen Gorman Elementary School is slated to have their playground removed (it does not meet CSA standards) and a new playground installed. At the same time, the Regional District will be installing a sewer connection. The proposal is for the tennis courts to be installed at the same time as the new playground installation and sewer connection. The students of Helen Gorman Elementary School have been receiving tennis instruction from Willie Jung of Tennis Canada and as a result there has been an increase in

interest in tennis from students and the community. The approximate costing is as follows: two tennis courts, practice wall and fencing = \$120,000.00, installation of the new playground = \$80,000.00, and capital projects combined with the sewer installation = \$50,000.00. Therefore, the total for all work to be completed would be approximately \$250,000.00. Funding for the installation of the tennis courts would be requested from the Regional District and further funding would be sought from the community and corporate partners. The funding from the School District is funding already planned and will include the provision of the footprint for the placement of the tennis courts.

Outcome:

The Committee agreed that the Helen Gorman Elementary School proposal for a tennis court/site upgrade be reviewed by Operations' staff and that Operations' staff meet with representatives from the Regional District. Operations' staff would then provide the Committee with a report including information on discussions with the Regional District, budget figures and options.

3. Draft Amendments to Policy 635 – Property Dispositions

The Secretary-Treasurer provided a brief overview of the amendments to Policy 635 – Property Dispositions. The proposed amendments have been reviewed and approved by both Ministry of Education and BCSTA staff.

Outcome:

That the Planning and Facilities Committee forward to the Board for approval revised Policy 635 – Property Dispositions and new Regulations 635R – Property Dispositions.

4. Meeting Schedule for Planning and Facilities Committee Meetings

The Chairperson confirmed that the review of the start times for Committee meetings was brought forward by the Board in order to streamline meetings. The Chairperson requested feedback from the partner groups in having the Planning and Facilities Committee Meetings commence at 4:30 rather than 4:00. There was no objection received from the partner groups.

Outcome:

That the commencement times for future Planning and Facilities Committees be set for 4:30 with a review conducted by the Committee at the June 20, 2007 meeting.

5. Annual Facility Grant Plan for 2007/08 through 2011/12

Alan Cumbers, Director of Operations, provided an overview of the process for the compilation of the Annual Facility Grant Plan Request Summary. The School District is expecting \$3.4 million dollars which is similar to this year. The Annual Facility Grant Plan is reviewed by Principals, maintenance, staff and consultants for expert opinions on replacement of systems and building envelopes. The intent of the Annual Facility Grant is to maintain our physical plants and improve functionality of sites and schools. The major projects are normally completed during the Summer months. The District faces the challenge of hiring of temporary employees to complete the projects. This is unlikely to change until the current labour market softens. Once a project has received approval, the project is assigned to senior staff that make a complete scope of work and provide a more accurate estimate. If the value of the project is higher than approved, the project may be delayed.

The Director of Operations confirmed that the first item – Secondary School Wireless access points, is consistent with the previous years where funds were utilized for hard wiring in schools for computers. The estimate for wireless access is approximately \$140,000.00.

The Director of Operations indicated that the HOLD indicated on page 3 – Okanagan Mission Secondary School I.E. Shops WCB & Safety Upgrade will be removed.

The Committee discussed further items on the Annual Facility Grant.

Outcome:

That the Annual Facility Grant Plan – 2007/2008 to 2011/2012, as presented and amended at the February 21, 2007 Planning and Facilities Committee Meeting, be forwarded to the Board for approval

6. Hybrid Buses

Grant Davidson, Operations Manager, confirmed that the low bidder on the recent tender for seven replacement school buses is also the manufacturer partnering with a company who now provide hybrid buses. This is an opportunity for School District No. 23 to request the first hybrid school bus in Canada. The cost of a hybrid bus is approximately \$80,000.00 more than a regular school bus. There is currently \$30,000.00 in Ministry funding remaining from the bid for the seven replacement school buses and therefore the request to the Board is for the remaining \$50,000.00. Requests for supplemental funding have been made to the Federal and Provincial Governments. The cost savings indicated by Seattle Transit Authority is approximately 50% and cost savings indicated by Kelowna Transit is approximately 15%-20% but is expecting a 50% savings over time.

Outcome:

That the Planning and Facilities Committee makes the following recommendation to the Board of Trustees:

That the Board supports the purchase of one Hybrid school bus. The additional capital required to purchase the Hybrid school bus (approximately \$50,000.00) be taken from Local Capital Reserve, and that staff pursue alternate sources of funding from the Provincial and Federal Government and other private sources.

Information Items

1. Update on New Mission Hills Elementary School Site

Alan Cumbers, Director of Operations indicated that Phase I has been approved by the Ministry and approval has been provided to move to Phase II. Interviewing of architects will be conducted on February 27, 2007.

2. Items Requiring Special Mention

2007 Special Olympics – Trustee Cacchioni advised that over 300 staff were involved in the 2007 Special Olympics. Grant Davidson was responsible for transportation and Ken Emmons responsible for accommodations. Numerous School District staff volunteered. Trustee Horning also expressed thanks to Rutland Middle School and Rutland Senior Secondary School for use of their facilities and custodial staff.

3. Items for Future Planning and Facilities Committee Meetings

Clarification on Requirements for Drivers of School Owned Vehicles – *April 2007*

School Board Office property – *April 2007*

Commencement times for Planning and Facilities Committee Meetings – *June 2007*

Okanagan Mission Secondary School Theatre Proposal - *Future*

Helen Gorman Elementary School – Tennis Court/Site Upgrade - *Future*

4. Meeting Schedule

Wednesday, April 18, 2007 at 4:30 p.m. at School Board Office

Wednesday, May 16, 2007 at 4:30 p.m. at School Board Office

Wednesday, June 20, 2007 at 4:30 p.m. at School Board Office

Questions – Please Contact:

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