

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee DATE: February 20, 2008

CHAIRPERSON: Trustee Wayne Horning STAFF CONTACT: Alan Cumbers, Director of Operations

Attendees:

Trustee W. Horning - Chairperson
Trustee R. Cacchioni - Committee Member
Trustee S. Nicholl - Committee Member
Trustee M. Baxter
Trustee A. Hunt-Binkley
Trustee G. Scanlan (arrived at 4:40)

Staff:

L. Paul, Secretary-Treasurer
A. Cumbers, Director of Operations
G. Davidson, Operations Manager
J. Shoemaker, Planning Manager
S. Sellick, District Principal - Operations
M. Essler, Executive Assistant (recorder)

Partner Group Representation:

COPAC	Rebecca Pattie, Member-at-Large
COTA	Carole Gordon, Second Vice President
COPVPA	No representative
CUPE	Bill Zeman, President
DSC	No representative

Agenda

Add	Action Item 6.3 – Project Plaque
Add	Action Item 6.4 – Review of Guiding Principles for Transportation

Presentations:

1. Heritage Pines Estates Concerned Parents Group

Re: Busing

Trustee Hunt-Binkley advised that the Heritage Pines Estates Concerned Parents Group were unable to attend the meeting of February 20, 2008.

Outcome:

The presentation from the Heritage Pines Estates Concerned Parents Group be deferred to the April 16, 2008 Public Meeting of the Planning and Facilities Committee.

2. Kelowna Secondary School

Re: Weight Room Opportunities

In attendance: Susannah Brown, Principal, Kelowna Secondary School
Chris Van Bergeyk, Vice-Principal, Kelowna Secondary School
Arnar Bernhardsson, Athletic Director, Kelowna Secondary School
Jeff Stibbard, Parent of student at Kelowna Secondary School

Susannah Brown, Principal of Kelowna Secondary School, presented to the Committee a PowerPoint presentation. When Kelowna Secondary School was originally built in 2002, there were negotiations at that time for a partnership with Okanagan College for the sharing of facilities such as the shops and weight room. There were funds put aside at the time of building for a weight room facility. Other options have since been investigated including portables, addition to the main building or the purchase of surrounding property. The school was approached by interested parties for the installation of a portable building where the existing portables are located on the Kelowna Secondary School site. The preference of the school is for the installation of a triple wide portable. Alan Cumbers, Director of Operations, advised that the installation of a double wide portable would be best due to the alignment

with the existing portables on the site. The installation of the portable would fit into the schedule of the Operations Department as long as the installation occurs in May or June. The Committee discussed the dimensions of the portable and the equipping plan for both a double wide and triple wide portable.

Outcome:

That the Planning and Facilities Committee forward to the Board a recommendation for the School District to enter into a School Enhancement Project Funding Agreement with Kelowna Secondary School for a weight room.

Action Items

1. Enhancement Project – Adventure Playground

(attachment)

Alan Cumbers, Director of Operations, advised that Watson Road Elementary School has requested an Enhancement Project Funding Agreement in order to commence fundraising for an adventure playground. The installation of the new adventure playground equipment would be in 2009.

Outcome:

The Planning and Facilities Committee forward to the Board a recommendation for the School District to enter into a School Enhancement Project Funding Agreement with Watson Road Elementary School.

2. Annual Facility Grant Plan for 2008/09 to 2012/2013

(attachment)

Alan Cumbers, Director of Operations, provided an overview of the process for the compilation of the Annual Facility Grant Plan Request Summary. The Annual Facility Grant Plan is reviewed by senior staff, principals, maintenance, staff and consultants. The intent of the Annual Facility Grant Plan is to maintain our physical plants and improve functionality of sites and schools. The Annual Facility Grant Plan is five year plan for facility upgrades and improvements. The amount funded is approximately \$3.5 million dollars. In response to a query from Rebecca Pattie of COPAC, the Director of Operations advised that approximately 110 items were completed last year and this number varies from year to year.

The Committee discussed further items on the Annual Facility Grant Plan.

Outcome:

The Annual Facility Grant Plan – 2008/09 to 2012/2013, as presented at the February 20, 2008 Planning and Facilities Committee Meeting, be forwarded to the Board for approval.

3. Project Plaque

Alan Cumbers, Director of Operations, provided the Committee with information titled “Communications Protocol Agreement on Capital Projects between The Ministry of Education and School Districts”. The Committee discussed the contents of plaques for new schools/additions and the Ministry requirements, and further discussed the Trustee names to be included.

Outcome:

That the plaque for the Mount Boucherie Secondary School new addition ceremony contains the logo for both the Ministry of Education and School District No. 23, and that the names on the plaque contain either the full first name or the initial of the first name of individuals.

Outcome:

That the Planning and Facilities Committee review, at a future Planning and Facilities Committee Meeting, Policy 630 – *Dedication and Naming of Schools and Facilities* pertaining

to the names of trustees inscribed on plaques for the dedication and naming of schools and facilities.

4. Review of Guiding Principles for Transportation

Sandra Sellick, District Principal – Operations, provided to the Committee a memo dated February 20, 2008 titled “Review of Guiding Principles for Transportation”. These Guiding Principles will provide a tool for the Transportation Department in planning for the relocation of Dr. Knox Middle School and the bus route changes due to this move. These Guidelines will also be followed in the restructuring of other bus routes in the future.

Outcome:

That the Planning and Facilities Committee forward to the Board for approval the Guiding Principles for Transportation, as presented at the February 20, 2008 Public Planning and Facilities Committee meeting.

Information Items

1. The Corporation of the District of Peachland regarding Playground Equipment at Peachland Elementary School

(attachment)

Outcome of January 23, 2008 Planning and Facilities Committee Meeting:

The Planning and Facilities Committee requests that the Director of Operations meet with the recreation department for The Corporation of the District of Peachland to obtain additional information with regard to location of the additional playground equipment, whether equipment will be available to the public or fenced for preschool and out of school care programs only, and the responsibility for the maintenance of the equipment. The Director of Operations will provide a report at the next Planning and Facilities Committee Meeting.

Alan Cumbers, Director of Operations, reviewed the memo of February 14, 2008 attached to the Public Board Meeting Agenda of February 20, 2008. Trustee Baxter, along with two senior staff, will be attending a Public Meeting of the Council for The Corporation of the District of Peachland on Tuesday, February 26, 2008 to discuss another topic. The item of the playground equipment at Peachland Elementary School may also be a topic of conversation at that public meeting.

Outcome:

The Planning and Facilities Committee recommends that the letter from The Corporation of the District of Peachland regarding Playground Equipment at Peachland Elementary School be added as an action item to the Board Agenda for February 27, 2008.

2. Transportation User Pay

(attachment)

Due to time constraints, Trustee Cacchioni requested to defer this item to the next Public Planning and Facilities Committee Meeting.

Outcome:

The Planning and Facilities Committee recommends that the Transportation User Pay be deferred to the next Public Planning and Facilities Committee Meeting scheduled for April 16, 2008.

3. Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Board – February 27, 2008

- Kelowna Secondary School - School Enhancement Project Funding Agreement for a weight room
- Annual Facility Grant Plan for 2008/09 to 2012/2013
- Review of Guiding Principles for Transportation
- The Corporation of the District of Peachland regarding Playground Equipment at Peachland Elementary School

Board – March 12, 2008

- Watson Road Elementary School – School Enhancement Project Funding Agreement

4. Items for Future Planning and Facilities Committee Meetings

- Presentation: Heritage Pines Estates Concerned Parents Group Re: Busing – *April 2008*
- Transportation User Pay – *April 2008*
- Amendment to Property Bylaw No. 99 – Right-of-Way to Regional District of Central Okanagan on the Mount Boucherie Senior Secondary School site – *Future*
- Policy 630 – *Dedication and Naming of Schools and Facilities* pertaining to the names of trustees inscribed on plaques in dedication and naming of schools and facilities - *Future*

5. Meeting Schedule

Wednesday, April 16, 2008 at 4:30 p.m. at School Board Office

Questions – Please Contact:

Wayne Horning, Chairperson

Phone: 762-9272

email: whornin2@sd23.bc.ca

Alan Cumbers, Director of Operations

Phone: 491-4000

email: acumbers@sd23.bc.ca

Wayne Horning, Chairperson