

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Human Resources and Staff Services DATE: September 19, 2007

CHAIRPERSON: Gail Scanlan STAFF CONTACT: R. Odlum, Director of Instruction - Human Resources

Attendees:

Trustee G. Scanlan (Chairperson)
Trustee A. Hunt-Binkley - Committee Member
Trustee W. Horning - Committee Member
Trustee M. Baxter

Staff:

R. Odlum, Director of Instruction - Human Resources
R. Dumontet, District Principal
J. McCallum, Human Resources Officer
C. Ikesaka, Confidential Secretary (recorder)

Partner Group Representation:

COPAC	Ruth Johnson, COPAC President	COTA	No Representative
COPVPA	No Representative	CUPE	Bill Zeman, President
DSC	No Representative		

Agenda

Add: 6.2 Bill 33 – Class Size Composition Report to the Board

Action Items

1. Amended Policy 240 – District-Level Administrative Staff: Evaluation of Performance and Regulation 240R – District-Level Administrative Staff: Evaluation of Performance (Regulation)

The amended Policy 240 was presented. The Committee discussed further amendments to remove “deemed appropriate by the Superintendent” in Policy 240 – District-Level Administrative Staff: Evaluation of Performance sixth bullet down. The Committee concurred that the recommendation for the amendment to the Policy and Regulations be forwarded to the Board for approval.

Outcome:

THAT: The Amended Policy 240 – District-Level Administrative Staff: Evaluation of Performance and Regulation 240R – District-Level Administrative Staff: Evaluation of Performance (Regulations) as presented and amended at the September 19, 2007 Public Human Resources and Staff Services Committee meeting, be forwarded to the Board for approval.

2. Bill 33 – Class Size Composition Report to the Board

Rod Odlum, Director of Instruction – Human Resources and Mike Roberts, Superintendent of Schools. The majority of the information received will be added as an information item to the September 24, 2007 Public Board Meeting. The final report however will be presented on Monday, October 1, 2007 at a Special Public Board Meeting. The Special Board Meeting would take approximately 15 minutes and can be scheduled immediately following the Board/Admin Council Interchange.

Outcome:

THAT: The Class Size Composition Report be forwarded to a Special Public Board Meeting at 11:15 a.m. on Monday, October 1, 2007 at Hollywood Road Education Services.

Information Items

1. Exit Interview

Rod Odum, Director of Instruction – Human Resources, provided an overview. The Committee discussed further the benefit of conducting exit interviews. The suggestion was that everyone who leaves the District is provided with an exit survey to find out what the School District can do differently to improve. The information gathered by conducting the exit interviews will be potentially valuable in two to three years.

Outcome:

The Human Resources and Staff Services Committee recommends the continuation of the administering of exit interviews and surveys, and a report be presented at the November 7, 2007 Public Human Resources and Staff Services Committee meeting with more information.

2. World Teachers' Day

The Committee discussed the recognition of all staff and volunteers twice a year.

Outcome:

THAT: The Human Resources and Staff Services Committee recommends to the Board that the Board recognize all staff and volunteers twice a year by the delivery of plants to every school and work site.

Items for Future Human Resources and Staff Services Committee Meeting

Process for hiring Interpreters

Next Committee Meeting Date: November 7, 2007 - 4:30 p.m. Location: School Board Office Board Room

Questions: Please Contact: Trustee Gail Scanlan Phone: (250) 764-2469