

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee DATE: January 17, 2007

CHAIRPERSON: Trustee A. Hunt-Binkley STAFF CONTACT: L. Paul  
E. Sadlowski

### Attendees:

Trustee A. Hunt-Binkley (Chairperson)  
Trustee R. Cacchioni (Committee Member)  
Trustee C. Wiebe (Committee Member)  
Trustee S. Nicholl  
Trustee G. Scanlan

Staff:  
M. Roberts, Superintendent  
L. Paul, Secretary-Treasurer  
E. Sadlowski, Director of Finance  
M. Essler, Executive Assistant (Recorder)

### Partner Group Representation:

COPAC	Deb Butler, President	COTA	Tom Potts, President (arrived at 6:15)
COPVPA	No Representative	CUPE	Bill Zeman, President
DSC	No Representative		

### Minutes

*Note: Detailed Minutes of the Committee meetings are available upon request. To obtain copies of Minutes of the Finance and Legal Services Committee Meetings, please phone the office of the Secretary-Treasurer at 470-3216.*

The Committee adopted the Minutes of the November 15, 2006 meeting.

### Presentation:

#### **Budget Planning for 2007/2008**

Presented by: Eileen Sadlowski, Director of Finance

Eileen Sadlowski, Director of Finance, presented a PowerPoint presentation on Budget Planning for 2007/2008. The presentation is attached to and forms part of these Minutes.

### Public Question/Comment Period

**Gail Given**, Bankhead Elementary School COPAC representative  
**Rachael Fleming**, Bankhead Elementary School PAC President

The Superintendent and Director of Finance responded to questions from Gail Given and Rachael Fleming regarding distribution of “*What Choices Would You Make?*” Budget Input brochures to schools, the response to brochures, class sizes, community access, and the Achieving a Necessary Future program in elementary schools.

### Discussion/Action Items:

#### **Revenue and Expense Summary at December 31, 2006**

The Director of Finance reviewed the Revenue and Expense Summary at December 31, 2006. There is a new column on the Statement of Revenue and Expenditure – Proposed Final Annual Budget 2006/2007. These are the proposed figures for the final budget for February 28, 2007.

#### **Outcome:**

**THAT: The Finance and Legal Committee receive the Revenue and Expense Summary at December 31, 2006 and that the Revenue and Expense Summary at December 31, 2006 be presented to the Board for approval.**

**Information Items**

**Recommendations/Referrals to the Board/Coordinating Committee/Other Committees**

Public Board Meeting – Revenue and Expense Summary at December 31, 2006

**Items for Future Agenda**

Purchasing Policy Draft

Review of Budget presentation Information Gathering Process for January of 2008

Next Committee Meeting Date: Feb. 21/07 – 6:30 p.m. Location: School Board Office

Questions: Please Contact: Trustee Anna Hunt-Binkley Phone: (250) 766-5690