

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee DATE: October 19, 2005

CHAIRPERSON: Trustee A. Hunt-Binkley STAFF CONTACT: E. Sadlowski

Attendees:

Trustee A. Hunt-Binkley - Chairperson
Trustee G. Scanlan - Committee member
Trustee C. Wiebe - Committee member
Trustee M. Baxter
Trustee E. Buckley

E. Sadlowski, Director of Finance – Senior staff
M. Essler (recorder)

Partner Group Representation:

COPAC Brian Lyall, COPAC Executive

The Inaugural meeting of the Public Finance and Legal Committee featured two important action items.

Review 2005/2006 Budget Timeline

The Committee discussed the positive and negative aspects of the previous year's budget timeline and budget development including the importance of consultation and partner input and the importance of those whose opinion is sought having the relevant information to respond in an informed manner. The Committee and other Trustees present also discussed the value of receiving specific budget requests versus prioritized allocations to the various areas which comprise the School District's budget. It was agreed that the Committee Chairperson discuss the budget timeline with the Superintendent and report back to the Committee at its next regular meeting.

Outcome:

THAT: The Committee request staff to devise a template for budget submissions considering the inclusion of priorities, for presentation at the next Public Finance and Legal Committee Meeting on November 16, 2005.

Review of September 30, 2005 Financial Statements

The Director of Finance presented the Committee with the September 30, 2005 Financial Statements in a revised format. The Committee and other Trustees present reviewed the Statements in detail.

Outcome:

By consensus, the Committee agreed that the Director of Finance, at the next Public Finance and Legal Committee Meeting on November 16, 2005, would provide a Revenue and Expense Summary in both the regular format and a new format, incorporating the amendments, for the Committee to review.

Information Item - Professional Development and Training Presentation

The Director of Finance provided a detailed PowerPoint presentation on Professional Development and Training in School District No. 23. The Committee confirmed the importance of professional development for all staff in School District No. 23 and queried the details of any Board Policy on this subject. It was suggested that a Policy review of this area be conducted by the Education and Student Services Committee and/or the Personnel and Staff Services Committee.

Items for Future Agenda

Revised Revenue and Expense Summary
Template for Budget Submissions
2005/2006 Budget Timeline
Review of Support Staff Salaries

Next Committee Meeting Date: Nov. 16, 2005 - 1:00 p.m. Location: School Board Office Board Room

Questions: Please Contact: Trustee Anna Hunt-Binkley Phone: (250) 766-5690