

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee DATE: May 17, 2006

CHAIRPERSON: Trustee A. Hunt-Binkley STAFF CONTACT: L. Paul
E. Sadlowski

Attendees:

Trustee A. Hunt-Binkley (Chairperson)
Trustee R. Cacchioni (Committee member)
Trustee C. Wiebe (Committee member)
Trustee M. Baxter
Trustee W. Horning

Staff:
M. Roberts, Superintendent
L. Paul, Secretary-Treasurer
E. Sadlowski, Director of Finance
M. Schulte, Finance Manager
M. Essler, Executive Assistant (Recorder)

Partner Group Representation:

COPAC	No Representative	COTA	Jack Holly, 2 nd Vice-President
COPVPA	Scott McLean, President	CUPE	Robbie Borden, Secretary-Treasurer
DSC	No Representative		

Minutes

Note: Detailed Minutes of the Committee meetings are available upon request. To obtain copies of Minutes of the Finance and Legal Services Committee Meetings, please phone the office of the Secretary-Treasurer at 470-3216.

The Committee adopted the Minutes of the April 19, 2006 meeting.

Presentation:

Leanne Bettsworth
Executive Director, International Education
Central Okanagan International Education, Inc.

Leanne Bettsworth, Executive Director, International Education, presented a PowerPoint presentation on the International Education program. The presentation included the guiding principles, core values, procedures, accountability and measurable outcomes, key people and timelines.

Action Items:

Update on 2006/2007 Budget Requirements

The Director of Finance provided the Committee Members with a memo dated May 17, 2006 from the Superintendent containing recommendations for further staffing additions and teaching space additions to comply with the recent Bill 33 Legislation. The Superintendent confirmed that it would be possible to meet the requirements of Bill 33 without further funding, however there would be a significant impact on students and programs. The impact would include the movement of students from current neighbourhood schools because of insufficient staffing/spaces and the cancellation of existing programs and reductions in librarian, counselors and career prep time at the middle/secondary schools. The recommendation provided reflects what is necessary to allow students to remain in current neighbourhood schools, for schools to maintain most if not all of existing programs and for the District to maintain some flexibility in areas where there is expected growth. The recommendation is the addition of 14.43 FTE teacher staffing, the movement of portables and space conversion. The Superintendent confirmed the areas where portables are required and the areas where space conversions are required.

Outcome:

THAT: The Finance and Legal Committee recommends that in order to accommodate class size/composition changes resulting from Bill 33 Legislation, the following recommendations be referred to the Board for approval:

14.43 FTE Teachers	\$1,085,000.00
8 existing portables moved	\$ 100,000.00
6 space conversions	\$ <u>0.00</u>
TOTAL REQUEST:	\$1,185,000.00

AND FURTHER THAT: \$100,000.00 be held back to facilitate the purchase of used portables (if available) for September 1, 2006 to accommodate emergent needs.

The Director of Finance provided the Committee members with an update on the remaining surplus. The Superintendent reviewed the Superintendent's recommendations for additions to the 2006/2007 Operating Budget.

Outcome:

THAT: The Finance and Legal Committee recommends that the following Superintendent's recommendations be forwarded to the Board for approval:

Increased Custodial Budget	\$200,000.00
Replacement of Vehicles	\$ 80,000.00
District Student Council	\$ 5,000.00
OCSSA	\$ 50,000.00
Racism Free Committee	\$ 5,000.00
Maintenance of Adventure Playgrounds	<u>\$125,000.00</u>
TOTAL REQUEST:	\$465,000.00

The Director of Finance confirmed that this commits the entire budgeted surplus, however it is anticipated that the 2005/2006 fiscal year will generate additional unappropriated surplus sufficient to allow for contingencies.

Revenue and Expense Summary at April 30, 2006

The Director of Finance reviewed the Revenue and Expense Summary at April 30, 2006.

Outcome:

THAT: The Finance and Legal Committee receive the Revenue and Expense Summary at April 30, 2006 and that the Revenue and Expense Summary at April 30, 2006 be presented to the Board for approval.

Information Items:

Update on Natural Gas Contract

The Director of Finance advised that this information is being provided upon the request of Trustee Horning. Trustee Horning confirmed that the information he requested information on pertained to diesel fuel.

Outcome:

The Director of Finance will provide information on diesel fuel at the next Finance and Legal Committee Meeting on June 21, 2006.

Items for Future Agenda

- Review of Investment Policy
- Information on Diesel fuel

Next Committee Meeting Date: June 21/06 at 6:30 p.m. Location: School Board Office Board Room

Questions: Please Contact: Trustee Anna Hunt-Binkley Phone: (250) 766-5690