

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee DATE: January 18, 2006

CHAIRPERSON: Trustee A. Hunt-Binkley STAFF CONTACT: L. Paul  
E. Sadlowski

### **Attendees:**

Trustee A. Hunt-Binkley - Chairperson	L. Paul, Secretary-Treasurer – Senior staff
Trustee R. Cacchioni - Committee member	E. Sadlowski, Director of Finance – Senior staff
Trustee C. Wiebe - Committee member	M. Essler (recorder)
Trustee M. Baxter	
Trustee G. Scanlan	

### **Partner Group Representation:**

COPAC	Sharlene Drohomereski, Past President	COTA	Bob Shanks, President
COPVPA	Scott McLean, President	CUPE	Bill Zeman, President
			Robbie Borden, Secretary-Treasurer

### **Minutes**

*Note: Detailed Minutes of the Committee meetings are available upon request. To obtain copies of Minutes of the Finance and Legal Services Committee Meetings, please phone the office of the Secretary-Treasurer at 470-3216.*

The Committee adopted the Minutes of the November 16, 2005 meeting.

### **Presentation – Planning for 2006/2007**

Eileen Sadlowski, Director of Finance, presented a PowerPoint presentation on Planning for 2006/2007. The presentation is attached to and forms part of these Minutes. The Director of Finance will be making this presentation at an Information Meeting on Wednesday, January 18, 2006 commencing at 6:30 p.m. at Hollywood Road Education Services. This is an informational meeting to seek input of the overview of School District finances and budget development process 2006/2007.

The Director of Finance confirmed the Budget Submissions to the Board's Finance Committee by partner groups and members of the public is scheduled for Wednesday, February 15, 2006 at 6:30 p.m. at the School Board Office.

### **Action Item – Review of Policies relative to new committee structure**

Trustee Hunt-Binkley provided a “draft” of Policy 160 – Finance and Legal Committee indicating amendments resulting from conversations between Trustee Hunt-Binkley and Eileen Sadlowski, Director of Finance. The draft was provided to all Committee Members for review. This Policy has undergone some changes due to the new committee structure. Trustee Hunt-Binkley and Eileen Sadlowski, Director of Finance, prepared a draft for consideration and review.

### **Outcome:**

**By consensus, the Committee agreed to defer Review of Policies relative to new committee structure to the next Public Finance and Legal Committee Meeting scheduled for February 15, 2006.**

## Information Item – LEA Agreement

Trustee Hunt-Binkley introduced Larry Paul, Secretary-Treasurer. The Secretary-Treasurer and Terry-Lee Beaudry, Director of Instruction K-12, have had discussions with Westbank First Nations since September 2005 on amendments to the Local Education Agreement. The final meeting will be held on Tuesday, January 24, 2006. The Secretary-Treasurer confirmed that the Local Education Agreement provided is in draft form. A number of minor amendments were suggested and the District legal counsel will review. The final agreement will be presented to the Board for approval at the Public Board Meeting on Wednesday, January 25, 2006.

### Outcome:

**THAT: The Finance and Legal Committee recommends that after amendments are made as discussed at the Finance and Legal Committee of January 18, 2006, the Local Education Agreement be presented to the Board for approval at the next Public Board Meeting on January 25, 2006.**

## December 2005 Financial Statements

The Director of Finance reviewed the Revenue and Expense Summary at December 31, 2005. The Director of Finance responded to questions.

### Outcome:

**THAT: The Finance and Legal Committee receive the Revenue and Expense Summary at December 31, 2005 and that the Revenue and Expense Summary at December 31, 2005 be presented to the Board for approval.**

## Future Finance And Legal Committee Meetings

Trustee Hunt-Binkley requested that as the Budget Submissions to the Board's Finance and Legal Committee is scheduled for February 15, 2006 commencing at 6:30 p.m., the regular Finance and Legal Committee Public Meeting commence at 6:00 on February 15, 2006 in order to review the **2005/2006** Final Operating Budget due to the Ministry on February 28, 2006.

### Next Finance and Legal Committee Meeting:

Wednesday, February 15, 2006 at the School Board Office

6:00 p.m. – Public Finance and Legal Committee Meeting

6:30 p.m. – Budget Submissions to the Board's Finance Committee

## Items for Future Agenda

Review of Policies relative to new committee structure.

Next Committee Meeting Date: Feb. 15/06 – 6:00 p.m. Location: School Board Office Board Room

Questions: Please Contact: Trustee Anna Hunt-Binkley Phone: (250) 766-5690