

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee DATE: April 18, 2007

CHAIRPERSON: Trustee A. Hunt-Binkley STAFF CONTACT: L. Paul, Secretary-Treasurer
E. Sadlowski, Director of Finance

Attendees:

Trustee A. Hunt-Binkley (Chairperson)
Trustee R. Cacchioni (Committee Member)
Trustee C. Wiebe (Committee Member)
Trustee M. Baxter

Staff:
M. Roberts, Superintendent
E. Sadlowski, Director of Finance
L. Paul, Secretary-Treasurer
H. Gloster, Assistant Superintendent
M. Essler, Executive Assistant (Recorder)

Partner Group Representation:

COPAC No Representative
COTA Tom Potts, President
COPVPA Scott McLean, Past President
CUPE Bill Zeman, President
DSC No Representative

Action Items

1. 2007/2008 District Budget Recommendations (attachment)

The Superintendent reviewed the 2007/2008 District Budget Recommendations Memo dated April 13, 2007.

The Committee discussed further amendments to the Memo including:

- Recommended Additions to the budget – page 7
 - o Bullet 2 – clarify wording regarding professional development
 - o Bullet 3 – reword to refer to school office clerical staff and make reference to work during one week of spring break to reduce overtime
 - o Bullet 8 – include “*assuming Board approval*”
- Budget reallocations/additions/initiatives – page 7
 - o Bullet 2 – reword to indicate supplementary employment in lieu of pro-d days
- Budget reallocations/reductions/cost saving initiatives – page 8
 - o Bullet 6 – reword to reflect recommendation from the Planning and Facilities Committee to the Board on April 18, 2007

The Committee further discussed the Superintendent’s district budget recommendations for 2007/2008.

Eileen Sadlowski, Director of Finance, provided the Committee with a print-out of School District No. 23 Budget Planning indicating a comparison of the expenditures for 2006/2007 and preliminary expenditures for 2007/2008, pursuant to the Superintendent’s recommendations.

The Committee requested that the School District No. 23 Budget Planning document be added as an appendix to the Superintendent’s recommendation Memo.

The Superintendent advised that the budget recommendations reflect the needs of the District and appreciates the input received from the partner groups.

Trustee Cacchioni congratulated the Superintendent and Finance Department on the content and formatting of the Memo.

Outcome:

The Finance and Legal Committee recommends to the Board that the Board adopt the Preliminary 2007/2008 School District Budget, including the specific budget additions and reductions, as presented at the April 18, 2007 Finance and Legal Committee Meeting.

2. The Learning Centre – Progress Report

At the Education and Student Services Committee on April 4, 2007, the Committee received a presentation from Hugh Gloster, Assistant Superintendent, and Jon Rever, District Principal – Technology and Learning Services on The Learning Centre. The request of the Education and Staff Services Committee is for an overview on how The Learning Centre budget has changed since its initial inception two years ago.

Outcome:

Staff prepare an overview of The Learning Centre budget since its initial inception two years ago and report back to the Finance and Legal Committee.

Information Items

1. Items for Future Finance and Legal Committee Meetings

Purchasing Policy Draft (*May 2007*)

Review of Budget presentation Information Gathering Process for January of 2008 (*October 2008*)

The Learning Centre (*Future*)

Presentation on Student Centered Leadership (*Future*)

2. Meeting Schedule

Wednesday, May 16, 2007 – 1:00 p.m. at School Board Office

Wednesday, June 20, 2007 – 6:30 p.m. at School Board Office

Questions – Please Contact:

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Anna Hunt-Binkley, Chairperson