

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee DATE: November 18, 2009

CHAIRPERSON: Trustee G. Given STAFF CONTACT: L. Paul, Secretary-Treasurer  
E. Sadlowski, Director of Finance

### Attendees:

Trustee G. Given (Chairperson)  
Trustee G. Scanlan (Committee Member)  
Trustee J. Watson (Committee Member)  
Trustee R. Cacchioni  
Trustee M. Baxter  
Trustee W. Horning

Staff:  
L. Paul, Secretary-Treasurer  
H. Gloster, Superintendent  
M. Essler, Executive Assistant (Recorder)  
Absent: E. Sadlowski, Director of Finance

### Partner Group Representation:

COPAC Shelley Kvamme-MacDonald, Treasurer  
COTA Alice Rees, President (arrived at 1:17)  
COPVPA Vianne Kintzinger, Treasurer (arrived at 1:30)  
CUPE Bill Zeman, President  
DSC Tara Heller, Executive Member

### Action Items

#### 1. Annual Review of Trustee Indemnity

The current Board Policy 115 – Inaugural and Annual Board Meetings states that the Agenda for the Annual General Meeting shall include authorization of the trustee indemnity. Trustees previously expressed a concern on the timing of the setting of the trustee indemnity. Therefore, there was a request made by the Finance and Legal Committee in June of 2009 to look at moving the decision to some other time of year, away from the Annual General Meeting.

The Committee reviewed the recommendation to increase the trustee indemnity. The representative of COPAC expressed her member's concern over the optics of the Committee considering an increase of the trustee indemnity of 2.3% for the period of January 1, 2010 through June 30, 2010.

The Committee reviewed the recommendation to revisit the trustee indemnity at the April, 2010 Finance and Legal Committee Meeting when the Preliminary Budget is set.

### Outcome:

THAT: The Finance and Legal Committee forward the following recommendation to the Annual General Meeting of the Board of Education:

THAT: The Board of Education freeze the Trustee Indemnity for the six month period of January 1, 2010 to June 30, 2010;

AND THAT: The Board revisit the Trustee Indemnity for the period effective July 1, 2010 to June 30, 2011 at the April, 2010 Finance and Legal Committee Meeting when the Preliminary Budget is set.

#### 2. Budget Development Principles

The Committee discussed the Budget Development Principles, and specifically discussed the first bullet "the students come first". An amendment was discussed and agreed to in the third bullet as follows:

Every budget allocation will be aligned to meet the District's mission, vision and values and the objectives of the District as outlined in the Board's achievement contract. Consideration must also be given to the individual school goals found in the school planning council reports.

**Outcome:**

THAT: The Finance and Legal Committee forward the Budget Development Principles, as presented and amended at the November 18, 2009 Finance and Legal Committee, to the Board of Education for approval.

**Recommendations/Referrals to the Board/Coordinating Committee/Other Committees**

Annual General Meeting – December 9, 2009

- Annual Review of Trustee Indemnity

Public Board Meeting – December 9, 2009

- Budget Development Principles

**Items for Future Finance and Legal Committee Meetings**

Discussion on how to move forward regarding zero based budgeting

Amending of Policy 115 – Inaugural and Annual Board Meetings regarding trustee indemnity

**Meeting Schedule**

**Future Finance and Legal Committee Meetings:**

To be determined at Annual General Meeting

**Future Finance and Legal Committee Budget Review Sessions:**

Wednesday, December 2, 2009 at 1:30 to 3:30 p.m. at School Board Office

**Questions – Please Contact:**

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