

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee DATE: May 18, 2011

CHAIRPERSON: Trustee G. Given STAFF CONTACT: L. Paul, Secretary-Treasurer
E. Sadlowski, Director of Finance

Attendees:

Trustee G. Given (Chairperson)
Trustee J. Watson (Committee Member)
Trustee W. Horning (Committee Member)
Trustee R. Cacchioni

Staff:
H. Gloster, Superintendent
E. Sadlowski, Director of Finance
L. Paul, Secretary-Treasurer
T. Beaudry, Assistant Superintendent
D. Carmichael, Finance Manager
K. Hannigan, Executive Assistant (Recorder)

Partner Group Representation:

COPAC	No representative
COTA	Scott Smillie, 1 st Vice-President
COPVPA	Vianne Kintzinger, Treasurer
CUPE	Bill Zeman, President
DSC	No representative

Action Items:

Revenue and Expense Summary at March 31, 2011

The Director of Finance reviewed the Revenue and Expense Summary at March 31, 2011.

In the Operating Fund Revenue Statements, the items to note include:

- the timing that the Operation Grants were received has changed from last year.
- School District No. 23 has secured the Health and Safety Contracts with 23 Districts and one band school in BC
- out of province tuition has increased
- the Local Education Agreement with the Westbank First Nation will vary year to year based on the number of Band students
- Transportation User Charge revenue has decreased but is on target
- investment income has decreased

In the Expenditure by Object Statement, the items to note include:

- salaries and Benefits for teachers have increased by 2%
- Education Assistants, support staff hours and Advocates have also increased in this period
- utilities have decreased despite the increased space to accommodate Full Day Kindergarten; some may be a result of billing cycles but most is a result of efficiencies achieved in utilization

Outcome:

THAT: The Finance and Legal committee receive the Revenue and Expense Summary at March 31, 2011;

AND FURTHER THAT: The Revenue and Expense Summary at March 31, 2011 be forwarded to the Board as an information item.

Recalculation Funding Release - 2nd Stage

The Superintendent reported that the Ministry of Education has announced an additional \$8.1 million or \$15 per student of Recalculation funds to be divided by the sixty school districts throughout the province. School District No. 23 will receive approximately \$325,000 (less \$90,000 for prepayment of the 2011/2012 the School Protection Plan premiums).

Information Item:

2011/2012 Student Fees

Policy 425 - Student Fees requires that *“Each year the Superintendent of Schools will consult with principals and district departments and will present to the Board a standardized schedule of fees for goods, services, deposits and rentals for all students”*.

The Committee discussed the 2011/2012 Students Fees that were vetted through the Education and Student Services Committee as academy fees, as well as the Transportation User Charge which is presented to the Board within the Superintendent’s budget recommendations.

Trustee Benefit Plan

The Committee discussed the costs associated with offering Extended Health and Dental Benefits to Trustees. The Director of Finance reported that it was recommended by the District’s benefit consultant that a plan be setup specific to trustees. In this case, there would be no minimum number of trustees required to participate, no age restrictions, and the plan design would be the same as that offered to the District Exempt Staff. The reason for recommending a separate group is that claims may vary significantly from year to year due to a potential change in trustees every three years and premium changes for that group may be volatile.

Mr. Cacchioni agreed to approach the BCSTA to determine if they provide any benefit packages for trustees or have information on packages provided in other School Districts. The matter was referred to a future Board Meeting as an information item for further discussion.

Items for Special Mention

Cashless Schools Software will be implemented as a pilot project with the Westside schools starting in May, 2011. The remainder of schools will be brought on line in the fall and early spring of 2012.

Items for Future Finance and Legal Committee Meetings

Results of Consultation of Community Rental Rate Structure

Recommendations / Referrals to Board Meetings

Revenue & Expense Summary
2011/2012 School Fees

Meeting Schedule

Future Finance and Legal Committee Meetings:

Wednesday, June 15, 2011 at 6:30 p.m. at the School Board Office

Questions – Please Contact:

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Larry Paul, Secretary-Treasurer	Phone: (250) 470-3216	email: lpaul@sd23.bc.ca
Eileen Sadlowski, Director of Finance	Phone: (250) 470-3224	email: esadlows@sd23.bc.ca

Gail Given, Chairperson