

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Education and Student Services DATE: September 15, 2010
CHAIRPERSON: Trustee Jeff Watson STAFF CONTACT: Terry-Lee Beaudry, Assistant Superintendent

Board Attendees:

Trustee J. Watson - Chairperson
Trustee W. Horning - Committee Member
Trustee A. Hunt-Binkley - Committee Member
Trustee M. Baxter
Trustee G. Scanlan

Staff:

T. Beaudry, Assistant Superintendent of Schools
L. Paul, Secretary-Treasurer
N. Bradley, Director of Instruction K - 12
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC Sharlene Drohomereski, President
COPVPA Linda Ross, Vice-Principal - Constable Neil Bruce Middle School
C.O.T.A. Alice Rees, President
CUPE Margaret Varga, Shop Steward
Absent: Representation from District Student Council

Reports/Matters Arising

June 2, 2010 Committee Report - Received.

Action Items

1. Amended Policy 540 “Schools of Choice” and 540A “Proposal for Substantive Change”

The Assistant Superintendent provided a brief background on the subcommittee work involved in crafting the revisions to the policy. The revised policy provides clarification for staff when putting forth proposals for substantive change, ensures that specific financial information is included, and that Ministry requirements and Board of Education criteria are met. The revisions also ensure that the roles of the School Planning Council and the Parent Advisory Council are clearly outlined for staff to follow. Several minor wording revisions were recommended by committee members.

Outcome

The Committee recommended that the Board of Education approve the name change for Policy 540 and Appendix 540A to “Proposals for Substantive Change (Distinct Schools, Unique Programs and Specialty Academies)”;

AND FURTHER:

The Committee recommended that amended Policy 540 and 540A “Proposals for Substantive Change (Distinct Schools, Unique Programs and Specialty Academies)”, as presented and revised, be sent to the Board of Education for approval.

2. New Policy 541 “Board Authorized Courses (BAC)”

The Assistant Superintendent provided a brief summary of the subcommittee’s analysis of the changes to Policy 540 and 540A and the conclusion that it was necessary to create a new policy to specifically deal with Board Authorized Courses. The new policy incorporates Ministerial Order criteria as well as locally-developed Board of Education expectations in order to ensure that staff have a consistent outline to follow when submitting a Board Authorized Course proposal for approval.

Outcome

The Committee recommended that new Policy 541 “Board Authorized Courses (BAC)” be sent to the Board of Education for approval.

3. Amended Policy 425 and 425R “Student Fees”

The Secretary-Treasurer reviewed the process for revisions made to the “Student Fees” policy and regulations, which bring it in line with amendments made to Policy 540, 540A and new Policy 541. Revisions to the policy and regulations ensure that the district’s financial hardship policy is clearly stated and Ministry of Education fee guidelines are incorporated. Committee members recommended additional revisions.

Outcome

The Committee recommended that amended Policy 425 and 425R “Student Fees”, as presented and revised, be sent to the Board of Education for approval.

Discussion/Information Items

1. Bamfield Field Trip Presentation by Rutland Senior Secondary School Students

The Assistant Superintendent provided a brief review of the trustee request to have Bamfield Field Trip students present at an Education and Student Services Committee meeting. Committee members discussed the time constraints with combining student presentations with the full monthly committee meeting agendas. Several alternative options were discussed to provide students with the opportunity to share some of their field trip experiences with the Board and the community. Suggestions included inviting trustees to attend school follow up sessions (either during the school day or in the evening) where field trip experiences and learning outcomes are shared with parents and the school community. Committee members also discussed the different types of field trip destinations and requested more information on the approval process.

Outcome

- 1. The committee agreed that, due to time constraints, student field trip presentations would not be made at Education and Student Services Committee meetings.**
- 2. The Assistant Superintendent and the Secretary-Treasurer will request that school administrators send invitations to attend field trip sharing events to the Secretary-Treasurer's office for addition to the Trustee Calendar, ensuring that as much advance notice as possible be given. Trustees may then inform the school principal if they wish to attend the event.**
- 3. The Assistant Superintendent will coordinate a presentation to the committee on the field trip approval process for level 4 and level 5 trips, which involve out-of-province destinations and those that may have a potential safety concern.**

Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Amended Policy 540 "Schools of Choice" and 540A "Proposal for Substantive Change"
- New Policy 541 "Board Authorized Courses (BAC)"
- Amended Policy 425 and 425R "Student Fees"

Items for Future Education and Student Services Committee Meetings

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| <ul style="list-style-type: none">- BAC and Locally Developed Courses (<i>November 2010</i>)- Field Trip Approval Process Presentation (<i>November 2010</i>)- Family Life Program Review (<i>January 2011</i>)- Feedback on the School Planning Council Process (<i>January 2011</i>)- Proposals for Substantive Change (<i>February 2011</i>)- Draft Program Review Cycle 2011/2012 (<i>March 2011</i>)- Quality Assessment Program Review (<i>March 2011</i>)- Achieving a Necessary Future Program Review (<i>March 2011</i>) | <ul style="list-style-type: none">- Current Homework Practices K - 12 (<i>April 2011</i>)- SD23 Student Readiness Annual Report (<i>April 2011</i>)- Three Year Rule Program Review (<i>April 2011</i>)- Preliminary Achievement Contract Information (<i>May 2011</i>)- Aboriginal Education Program Review (<i>May 2011</i>)- Draft Achievement Contract (<i>June 2011</i>)- 2011/2012 Program Review Presentation Schedule (<i>June 2011</i>)- Central Okanagan Community & SD23 Literacy Plan (Annual Report) (<i>June 2011</i>) |
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It was noted that the Quality Assessment Program Review scheduled for March 2011 will contain information on homework practices. The "Current Homework Practices K - 12" agenda item will be moved to April 2011 as a follow up to the March presentation. As School Planning Council zonal orientation sessions are planned for mid to late November, the "Feedback on the School Planning Council Process" agenda item has been moved to January 2011.

Future Education and Student Services Committee Meetings

November 3, 2010 December 1, 2010 (*2011 meeting dates to be determined*)

All meetings are scheduled for 6:30 pm in the School Board Office Board Room.

The committee agreed that the October 6, 2010 Education and Student Services Committee meeting be cancelled.

Questions – Please Contact:

Trustee Jeff Watson, Chairperson

Terry-Lee Beaudry, Assistant Superintendent of Schools

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