

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Education and Student Services DATE: November 3, 2010

CHAIRPERSON: Trustee Jeff Watson STAFF CONTACT: Terry-Lee Beaudry, Assistant Superintendent

Board Attendees:

Trustee J. Watson - Chairperson
Trustee W. Horning - Committee Member
Trustee A. Hunt-Binkley - Committee Member
Trustee R. Cacchioni

Staff:

T. Beaudry, Assistant Superintendent of Schools
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC Sharlene Drohomereski, President
COPVPA Linda Ross, Vice-Principal - Constable Neil Bruce Middle School
C.O.T.A. Crystal Moore, 2nd Vice-President
CUPE Margaret Varga, Shop Steward
Absent: Representation from District Student Council

Reports/Matters Arising

September 15, 2010 Committee Report - Received.

Recognition/Presentations/Delegations

1. Field Trip Approval Process

The Chairperson provided a brief background on this agenda item which resulted from a discussion at the September 15, 2010 Education and Student Services Committee meeting. At that meeting, committee members agreed that, due to time constraints, presentations on “unique” level 4 or 5 field trips would not be viable; however, further information on the field trip approval process was requested.

The Assistant Superintendent introduced Linda Ross, Vice-Principal, and Tony Cescon, Teacher, Constable Neil Bruce Middle School, who provided information on the school’s Outdoor Education Academy and the process used for planning level 4 field trips (overnight trips within the province) which are scheduled for May and June each year. When pondering a trip destination, a discussion with school administrators must occur. Consultation with parents takes place early (in June of the previous year) and again in September where information is provided regarding cost, equipment requirements, school-sanctioned fundraising opportunities, etc. and parents are informed of the financial hardship policy. In February, a form requiring the parent’s signature is sent home outlining all details/expectations for the trip.

The Assistant Superintendent introduced Ed Schnellert, Teacher, Okanagan Mission Secondary School, who provided information on planning for level 5 field trips (outside of the province, including international travel). For the band program, fundraising begins in grade 8 for trips planned for senior years. Every September, a parent meeting is held to provide information to students/caregivers regarding the five year plan. Planning for these trips is intense and includes head counts, chaperones, emergency cards for each student, behaviour contracts and night security. Parents/students are informed of the financial hardship policy and advised that it is possible for students to accumulate sufficient funds to pay for the entire trip through fundraising efforts. It was noted that, for each trip, the school makes use of the services of a licensed, bonded professional tour company, and ensures that high quality insurance is in place.

The Assistant Superintendent recommended that some amendments be made to Policy 525 *Field Trips* to provide further clarity. It was recommended that a chronological outline of steps to be taken when planning these types of field trips be included as well as financial hardship policy information. A discussion will also be held with the Secretary-Treasurer regarding the inclusion of insurance specifications and whether the use of a licensed, bonded, professional tour company should be mandated.

Outcome

A draft amended Policy 525, 525R (Regulations) and 525A (Appendix) *Field Trips* will be brought to the January 2011 Education and Student Services Committee meeting for review.

Action Items

1. Board Authorized Course (BAC) Proposal - Football 11

The Assistant Superintendent introduced Patti Ostrihoff, Career Life Programs Consultant/Facilitator, and Curtis Schreiber, Principal - Rutland Senior Secondary (RSS) School. A brief outline of the BAC process was provided. Once Board Authorized Courses are approved by the Board of Education, they are sent to the Ministry for approval, codes are applied and courses are then made available to schools.

Darren Stregger, Teacher - RSS, provided a brief background on the proposed Football 11 BAC. The course is non fee-based and is open to all students, regardless of their level of expertise. Students will be taught by elite level Canadian coaches (currently teachers at RSS). Positive outcomes for students include learning to work out safely, becoming physically fit,

being role models and being provided with the opportunity to learn about refereeing within the community.

It was noted that the BAC proposal has received the support of the School Planning Council; however, the proposal is scheduled to be reviewed by the RSS Parent Advisory Council at their mid-November meeting.

Outcome

The Committee recommended that the proposed Board Authorized Course - Football 11, as presented at the November 3rd meeting of the Education and Student Services Committee, be sent to the Board of Education for approval at an upcoming public Board Meeting prior to the end of November, with the provision that support for the proposal be obtained from the Rutland Senior Secondary School Parent Advisory Council prior to the Board meeting.

2. Board Authorized Course (BAC) Proposal - Studio Glass 11

The Career Life Programs Consultant/Facilitator introduced Jamie Flick, Teacher - Rutland Senior Secondary School, who provided a brief background on the Studio Glass 11 BAC proposal. Students will create unique, individual designs using various glass working techniques. The course does not have fees attached and is open to all students. The committee discussed possible inherent risks to students.

It was noted that the BAC proposal will be further reviewed by the RSS School Planning Council and is scheduled to be reviewed by the RSS Parent Advisory Council at their mid-November meeting.

Outcome

The Committee recommended that the proposed Board Authorized Course - Studio Glass 11, as presented at the November 3rd meeting of the Education and Student Services Committee, be sent to the Board of Education for approval at an upcoming public Board Meeting prior to the end of November, with the provision that support for the proposal be obtained from the Rutland Senior Secondary School Parent Advisory Council and School Planning Council prior to the Board meeting.

Discussion/Information Items

1. Board Authorized Courses (BAC) Currently Being Offered Within Central Okanagan School District No. 23

Committee members reviewed the information provided on current and previous Board Authorized Courses offered within the district. Since the committee meeting, more information is continuing to be updated in BCeSIS. As a result, a more detailed report on the BACs being offered during the 2010/2011 school year will be provided at the January meeting.

Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Board Authorized Course (BAC) Proposal - Football 11
- Board Authorized Course (BAC) Proposal - Studio Glass 11

Items for Future Education and Student Services Committee Meetings

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| - Draft Amended Policy 525, 525R and 525A <i>Field Trips (Jan. 2011)</i> | - Current Homework Practices K - 12 (<i>April 2011</i>) |
| - Draft Amended Policy 710, 710R and 710A <i>School Planning Councils (January 2011)</i> | - SD23 Student Readiness Annual Report (<i>April 2011</i>) |
| - Family Life Program Review (<i>January 2011</i>) | - Three Year Rule Program Review (<i>April 2011</i>) |
| - Board Authorized Course Update (<i>January 2011</i>) | - Preliminary Achievement Contract Information (<i>May 2011</i>) |
| - Feedback on the School Planning Council Process (<i>February 2011</i>) | - Aboriginal Education Program Review (<i>May 2011</i>) |
| - Proposals for Substantive Change (<i>February 2011</i>) | - Draft Achievement Contract (<i>June 2011</i>) |
| - Quality Assessment Program Review (<i>March 2011</i>) | - 2011/2012 Program Review Presentation Schedule (<i>June 2011</i>) |
| - Draft Program Review Cycle 2011/2012 (<i>March 2011</i>) | - Central Okanagan Community & SD23 Literacy Plan (Annual Report) (<i>June 2011</i>) |
| - Achieving a Necessary Future Program Review (<i>March 2011</i>) | |

The Assistant Superintendent noted that the Human Resources and Staff Services Committee has requested a review of Policy 710 *School Planning Councils* in order to align policy contents with new Ministry legislation. This item will be added to the January 2011 Education and Student Services Committee agenda.

The Assistant Superintendent further advised that information related to the Quality Assessment Program Review (scheduled for March 2011) will be provided at the January 2011 Committee Meeting.

Future Education and Student Services Committee Meetings

December 1, 2010 (cancelled) (2011 meeting dates to be determined)

All meetings are scheduled for 6:30 pm in the School Board Office Board Room.

The committee agreed that the December 1, 2010 Education and Student Services Committee meeting be cancelled.

Questions – Please Contact:

Trustee Jeff Watson, Chairperson

Terry-Lee Beaudry, Assistant Superintendent of Schools

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